



**BOARD OF COMMISSIONERS  
AGENDA**

**JANUARY 10, 2022**

**5:30PM – COMMISSION ROOM – 116 W CENTER ST**

Please join the Zoom meeting from your computer, tablet or smartphone.  
<https://us06web.zoom.us/j/81064571560>

You can also dial in using your phone.  
+1 312 626 6799

Meeting ID: 810 6457 1560

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ADOPT AGENDA**

**APPEARANCES/ACKNOWLEDGEMENTS**

- 1) Gene Wockenfuss - Community Center Director

**CONSENT CALENDAR**

- 1) Minutes - January 3, 2022
- 2) Claims for Approval - January 12, 2022
- 3) Personnel
- 4) Building Permit Report - December

**UNFINISHED BUSINESS**

- 1) Approve Second Reading - Ordinance No. 1642 - Scheduling of Regular Commission Meetings

**NEW BUSINESS**

- 1) Review and Possible Action on Permanent Easement - DSU Sidewalk Easement to City of Madison
- 2) Authorize Mayor to Sign Amendment No. 1 - Houston Engineering - 9<sup>th</sup> St NW/N Union Ave Utility and Street Reconstruction
- 3) Authorize Mayor to Sign Change Order No. 2 - Halme, Inc. - Water System Improvements Phase 2B - Water Tower Loop Line

**PUBLIC COMMENT**

**ANNOUNCEMENTS**

**ADJOURN**

Supplementary agenda information may be accessed at [www.cityofmadison.com](http://www.cityofmadison.com)  
AGENDAS – CITY COMMISSION

If special accommodations are necessary to attend any Board of Commissioners meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.

**CITY OF MADISON  
BOARD OF COMMISSIONERS PROCEEDINGS  
MADISON, SD 57042**

January 3, 2022  
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 3<sup>rd</sup> day of January with the following members present on roll call: Mayor Marshall Dennert and Commissioners Jeremiah Corbin, Kelly Dybdahl, Adam Shaw (via Zoom), and Jerae Wire.

The Pledge of Allegiance was recited.

Motion by Commissioner Dybdahl to adopt the January 3<sup>rd</sup> agenda. Motion seconded by Commissioner Wire. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Dybdahl to acknowledge the November 2021 Board Meeting Minutes. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Wire, to approve the following items on the consent calendar: Minutes – December 27, 2021, Claims for Approval – January 5, 2022, Claims for Ratification – December 24, 2021, Personnel, Approve 2022 Employee Salaries/Wages, Designate Depositories for Municipal Funds for 2022 – Wells Fargo Bank, First Bank & Trust, Great Western Bank, 1<sup>st</sup> Premier Bank, and US Bank, Designate Legal Newspaper for 2022 – Madison Daily Leader, Authorize Mayor to Sign SDPAA revised Intergovernmental Contract, Authorize Mayor to sign State Financial Assistance Agreement – AIP 3-46-0029-22-2022 (ARPA). Motion carried unanimously.

Claims for Approval – January 5, 2022:

AT & T Mobility \*21\*PD Monthly Cell Bill 240.24; Avera Medical Group \*21\*Drug Collection/Testing 404.00; Banner Associates Inc \*21\*Water Sys Improvements 81,414.26; Carquest of Madison \*21\*Washer Fluid 23.94; Christiansen/Audrey \*21\*Refund App/Elec Svcs Fee 20.00; City of Madison \*21\*Petty Cash Reimbursement 171.99; Coles Petroleum Products Inc \*21\*Fuel 6,718.16; Core & Main GP LLC \*21\*Risers/Strongback 1,061.71; Dakota State University \*21\*Hwy Banners 8,865.00; Dave Putzke Well Drilling \*21\*Test Hole Drilling 11,000.00; Elite Card Payment Center \*21\*Fitness Equip/Laptop/Etc 11,313.04; Endress & Hauser Inc \*21\*PH Electrode 558.31; Equipment Blades Inc \*21\*Cutting Edges 6,899.50; F & M Coop Oil Co \*21\*Tire Repairs 60.95; Great America Financial Svcs \*21\*Finance Copier Agrmt 368.57; Greater Madison Area Chamber \*21\*Bid Tax-Oct & Nov 1,405.50; Heiman Inc \*21\*Rescue Equipment 6,720.75; KLJ Engineering LLC \*21\*Apron Exp Const/Design 13,415.63; Klopff/Brendon M \*21\*Refund After Deposit 131.48; Krug Products Inc \*21\*Hose 7.94; Lake County International Inc \*21\*Switch 50.94; Lake County Treasurer \*21\*Fuel 755.24; Madison Hospitality Group LLC \*21\*TIF#2-Dec 2021 Taxes 27,615.07; Madison Tires Inc \*21\*Tires 3,615.00; Michael Johnson Construction \*21\*Sand 922.35; North Central International SF \*21\*Headlight 139.85; O Reilly Automotive Inc \*21\*Filter/Brake Pads 125.82; Office Peeps Inc \*21\*Paper Towels/Dispenser/Paper 427.88; Running Supply Inc \*21\*Trash Bags/Paint Supplies/Etc 106.52; SD Dept of Transportation \*21\*Bridge Inspections 856.39; Sturdevants Madison Inc \*21\*Ball Joints/Battery/Etc 483.27; Timmer Supply Co \*21\*Boiler Coupling 5.71; Tyler Technologies Inc \*21\*Configuration 4,375.00; Vast Broadband Monthly Invoice 3,097.35; Wheelco Brake & Supply Inc \*21\*Filters 39.68.

Claims for Ratification - December 24, 2021

PR#26 Deductions: City of Madison Flex One \$1,608.29; Health Pool of SD \$35,596.84; Office of Child Support Enforcement \$900.00; SDRS \$19,553.67; SDSRP \$2,625.50.

Personnel:

Carson Hunsley \$9.95/hour; William Larson \$14.00/hour; Gary Zay \$28.20/hour; Gene Wockenfuss \$72,196.80/annual.

2022 Employee Salaries/Wages:

Corbin/Jeremiah J \$9,290.03/Annual; Dennert/Marshall O \$19,818.72/Annual; Dybdahl/Kelly C \$9,290.03/Annual; Shaw/Adam C \$9,290.03/Annual; Wire/Jerae M \$9,290.03/Annual; Beaner/Heather N \$20.88/Hour; Berreth/Jameson T \$113,152.00/Annual; Namken/Traci J \$21.18/Hour; Olson/Kristin M \$74,380.80/Annual; Wilt/Sonya L \$76,232.00/Annual; Hegg/Ryan W \$92,518.40/Annual; Whitlock/Daniel J \$31.32/Hour; Abraham/Heath A \$28.78/Hour; Barry/Cory E \$25.05/Hour; Coenen/Jason R \$24.32/Hour; Ehlers/Jesse W \$30.84/Hour; Feistner/Matthew A \$28.62/Hour; Flanagan/Steven M \$25.42/Hour; Gant/Benjamin M \$28.36/Hour; Grant/Jewel B \$14.00/Hour; Gravning/Michael E \$24.32/Hour; Lanning/Grant A \$23.61/Hour; Lueck/Kileey J \$20.26/Hour; Meyer/Justin L \$89,315.20/Annual; Mottl/Frank T \$23.96/Hour; Nielsen/Sean D \$24.68/Hour; Peterson/Brent A \$13.25/Hour; Rook/Ryan W \$25.81/Hour; Talich/Aaron H \$29.93/Hour; Vostad/Verlyn L \$14.00/Hour; Williams/Craig S \$23.61/Hour; Wollmann/Mathew J \$25.05/Hour; Minnaert/Randy E \$73,299.20/Annual; Boecker/Samuel P \$20.66/Hour; Christiansen/Steven C \$25.57/Hour; Doblal/John A \$26.46/Hour; Ebdrup/Roxanne B \$27.00/Hour; Gonyo/Gary L \$77,355.20/Annual; Materese/James A \$25.57/Hour; Michelke/Tom A \$31.03/Hour; Minnaert/H John \$15.00/Hour; Patch/Chad A \$23.39/Hour; Robertson/Roger L \$23.74/Hour; Swanson/Michael M \$15.00/Hour; Rigglin/Morris A \$14,400.00/Annual; Argo/Melanie L \$22.93/Hour; Hawkes/Joy \$17.99/Hour; Hegdahl/Linda L \$14.15/Hour; Hegdahl/Burnell N \$14.15/Hour; Martin/Lisa R \$22.25/Hour; Richardson/Patricia D \$19.49/Hour; Sabbe/Nancy D \$73,694.40/Annual; Christianson/Christian \$13.75/Hour; Gum/Paul A \$25.57/Hour; Lentsch/Landon M \$22.36/Hour; Mathison/Robert L \$15.25/Hour; Mathison/Scott A \$15.50/Hour; McGillivray/Michael J \$63,211.20/Annual; Mohr/Christopher A \$13.50/Hour; Rowley/Debbie A \$13.00/Hour; Fawbush/Donna J \$25 per Mtg; Groce/John M \$25 per Mtg; Iverson/James T \$25 per Mtg; Johnson/Michael J \$25 per Mtg; Maxwell/Robert G \$25 per Mtg; Olson/Roger A \$25 per Mtg; Wolff/Jennifer I \$25 per Mtg; Dahl/Kester R \$29.82/Hour; Jung/Dustin K \$20.66/Hour; Vandenhemel/Chad A \$24.57/Hour; Nighbert/Richard J \$73,299.20/Annual; Tieman/Jan M \$71,136.00/Annual; Brown/Roy J \$39.73/Hour; Denne/Oakley J \$39.14/Hour; Klosterman/Russell D \$30.53/Hour; Limmer/Jayson D \$39.14/Hour; Suttin/Skyler W \$39.14/Hour; Ihler/Glenda J \$15.92/Hour; Lawrence/Bradley A \$108,784.00/Annual; Mathison/Karen K \$23.16/Hour; Minnaert/Olivia C \$62,566.40/Annual; Nelson/Teresa A \$60,132.80/Annual; Tolley/Julie L \$22.82/Hour; Mohr/Jerry A \$29.38/Hour; Anderson/Justin C \$23.84/Hour; Devaney/Tyler S \$22.03/Hour; Westall/Matthew R \$20.66/Hour; Christensen/Eric B \$21.29/Hour; Mc Gillivray/Shawn J \$25.07/Hour; Bunker/Laurie J \$58,115.20/Annual; Collins/Alexander J \$9.95, \$11.00, \$11.25/Hour; Franken/Kennen M \$9.95, \$11.05/Hour; Frisby-Griffin/Connie L \$9.95, \$11.05/Hour; Kerkkaert/Zachary J \$9.95/Hour; Knight/Landry L \$9.95, \$11.05/Hour; Verver/Samantha D \$9.95, \$11.05/Hour; Vickmark/Amy L \$10.05/Hour; Bame/James M \$10.85/Hour; Bates/Connor G \$11.00, \$11.25/Hour; Gacke/Nancy K \$11.05/Hour; Hasleton/Grant C \$11.00, \$11.25/Hour; Jones/Amy E \$11.25/Hour; Krusemark/Kaden L \$9.95, \$11.00, \$11.05, \$11.25/Hour; Lee/Daniela F \$10.85/Hour; Meyer/Adelia A \$10.85/Hour; Meyer/Hannah S \$9.95, \$11.00, \$11.25/Hour; Olson/Elijah R \$10.85/Hour; Peters/Mitchell D \$11.00, \$11.25/Hour; Plooster/Camden A \$10.85/Hour; Ryan/Tessa L \$11.00, \$11.25/Hour; Scott/Olivia L \$11.00, \$11.25/Hour; Sewell/Kaitlyn R \$11.00, \$11.25/Hour; Tolley/Lillian K \$11.00, \$11.25/Hour; Eckert/Hannah E \$9.95/Hour; Hein/Elijah James \$9.95/Hour; Jensen/Susan R \$9.95/Hour; Peterson/Yvonne M \$9.95/Hour; Schneider/Chloe J \$9.95/Hour; Wolff/Lily T \$9.95/Hour; Bergersen/Carsten D \$10.05/Hour; Clements/Erica J \$11.05/Hour; Foland/Carleigh A \$11.05/Hour; Groft/Peyton J \$10.05/Hour; Harrell/Payton K \$10.05/Hour; Hasleton/Jared K \$13.75/Hour; Jordahl/Megan E \$11.05/Hour; Keller/Patricia A \$11.05/Hour; Lidel/Tarah L \$11.05/Hour; Lund/Brandon W \$11.05/Hour; Lund/Terri J \$11.05/Hour; Lund/Derek R \$36,054.40/Annual Plus Commission; Marzolf/Megan H \$11.05/Hour; Palmieri/Janessa M \$11.05/Hour; Peterson/April M \$42,140.80/Annual; Rasmussen/Autumn M \$11.05/Hour; Reiff/Hannah E \$11.05/Hour; Schinderling/Kitty K \$11.05/Hour; Staiger/Scott T \$13.55/Hour; Whealy/Mark W \$11.05/Hour; Zaragoza Ortega/Maria C \$11.05/Hour; Berg/Lucas L \$9.95/Hour; Hunsley/Carson D \$9.95/Hour; Kahler/Gregory W \$9.95/Hour; Kaiser/Jakob J \$9.95/Hour; Dukat/Jada L \$9.95/Hour; Frank/Jenna L \$9.95/Hour; Garry/Grayson A \$9.95/Hour; Gerken/Kayla R \$9.95/Hour; Kremer/Luke A \$9.95/Hour; Miller/Reagen E \$9.95/Hour; Neises/Jordan M \$9.95/Hour; Pattison/Skyler \$9.95/Hour; Schlechter/Grace E \$9.95/Hour; Schoeberl/Benjamin T \$9.95/Hour; Stieben/Olivia T \$9.95/Hour; Winrow/Kaylee J \$18.09/Hour.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl, to approve second reading of Ordinance No. 1641 – Amend Appropriation Ordinance No. 1624 for Fiscal Year 2021. Said Ordinance reflects adjustments in the 2021 budget due to unexpected expenses or revenues in year 2021. Motion carried unanimously.

Human Resources Director Kristin Olson discussed changes in the COVID-19 CDC Guidelines. Motion by Commissioner Corbin, second by Commissioner Wire, to adopt the CDC Guidelines. Motion carried unanimously. Motion by Commissioner Shaw, second by Commissioner Dybdahl to declare the daycare and After School Program Employees as essential workers and adopt guidelines as adopted. Motion carried unanimously.

Motion by Commissioner Dybdahl, second by Commissioner Shaw, to amend Ordinance No. 1642 to having the Commission meeting on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of each month. Motion carried with Mayor Dennert voting nay. Motion by Commissioner Corbin, second by Commissioner Wire, to approve 1<sup>st</sup> reading of Ordinance No. 1642 with stated change. Motion carried with Mayor Dennert voting nay.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl, to establish April 12<sup>th</sup>, 2022 as the election date and invite Madison Central School District to participate in a joint election. Motion carried unanimously.

Mayor Dennert welcomed Gene Wockenfuss as the Community Center Director.

Commissioner Dybdahl announced the retirement of and thanked Librarian Nancy Sabbe on her 44 years of service to the City of Madison.

Motion by Commissioner Dybdahl, seconded by Commissioner Wire, to adjourn. Motion carried unanimously.

The Board of Commissioners adjourned at 6:04pm.

/s/Sonya Wilt  
Finance Officer

**CITY OF MADISON  
PERSONNEL  
JANUARY 2022**

NAME	EFFECTIVE DATE	PRESENT STATUS	RECOMMENDED STATUS	PRESENT RATE/SALARY	RECOMMENDED RATE/SALARY	POSITION
Wockenfuss, Gene	1/06/22 (revised)	NA	FT	NA	\$72,196.80	Community Center Director
Reiff, Hannah	1/3/2022	PT<20	PT<20	\$11.05	\$9.95	After School Assistant
Reiff, Hannah	1/3/2022	PT<20	PT<20	\$11.05	\$11.05	Supervisor on Duty
Pattison, Skyler	1/3/2022	NA	PT<20	NA	\$9.95	After School Assistant
Ryan, Tessa	1/4/2022	PT<20	PT<20	\$11.00	\$9.95	Front Desk
Paulson, Kendra	1/7/2022	NA	PT<20	NA	\$14.00	Crossing Guard
Moeller, Mercedes	1/11/2022	NA	PT<20	NA	\$9.95	Front Desk

## December 2021 Building Permit Report

Date	Permit No.	Owner	Address	Use	Type of Construction	Contractor	Estimated Build Cost	Permit Fee
12/9	8113	SlyDog	475 SE 12th St	Com	New lighted sign on building	Stein Sign Display 2020 4th Ave SW Watertown SD 57201	\$7,561.00	\$30.00
12/16	8095	Gary & Judy Werkmeister	719 W Center St	Res	Make bathroom wheelchair accessible, new cabinets, open wall	Greg Gross 109 N Blanche Ave Madison, SD 57042	\$20,000.00	\$196.00
12/16	8082	Zandt Enterprises	102 S Egan Ave	Com	New Sign on Building - flat against above awning	Fox Print 3800 W Tickman St Sioux Falls, SD 57107	\$1,000.00	\$30.00
12/16	8094	Sarah Cronin	502 N Liberty Ave	Res	6' wooden privacy fence	Self	\$1,000.00	\$25.00
12/16	8093	Vivian & Lawrence Wipf	616 NE 1st St	Res	Demo for flood buyout	Michael Johnson Construction 45327 SD Hwy 24 Madison, SD 57042	\$8,000.00	\$0.00
12/14	8091	Jimsco Inc	300 SW 8th St #111	Res	Move in and set up Doublewide Manufactured home 28'x48'	H&H Mobile Home Service 701 N La Mesa Dr Sioux Falls, SD 57107	\$19,000.00	\$187.00
12/17	8114	Sherrie Palmieri	617 NE 1st St	Res	Basement refinish to include 1 bedroom, 1 bathroom, and storage space	Paul Alan Construction, Inc 501 N West Ave Madison, SD 57042	\$19,218.50	\$196.00
12/27	8097	2015 Partners	221 S. West Avenue	Res	Construction of new 30' x 115' duplex	Amert Construction PO Box 469 Madison, SD 57042	\$185,000.00	\$926.00
	8					<b>Total</b>	<b>\$260,779.50</b>	<b>\$1,590.00</b>

**ORDINANCE NO. 1642**

**AN ORDINANCE TO AMEND SECTION 2-16 ADOPTED BY ORDINANCE 1288 ON SEPTEMBER 13<sup>TH</sup> 1999**

BE IT ORDAINED BY THE CITY OF MADISON, SOUTH DAKOTA:

That Section 2-16 of the Revised Ordinances of the City of Madison, also known as the Code of Ordinances, read as follows:

ARTICLE II. Board of Commissioners Sec. 2-16. Regular meeting. The regular meeting of the Board of Commissioners shall be held in the Commission Chambers in City Hall on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of each month. The time for the meetings shall be established by resolution by the Board of Commissioners. Authority to cancel or change the time, day or place of an individual regular meeting shall be vested with the Mayor upon 72 hours advance notice.

CITY OF MADISON

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Finance Officer

1<sup>st</sup> Reading: January 3, 2022

2<sup>nd</sup> Reading: January 10, 2022

Published:

Effective:

**This document prepared by:  
Office of School and Public Lands  
(605)773-3303  
500 East Capitol Avenue  
Pierre, South Dakota 57501-5070**

**STATE OF SOUTH DAKOTA  
PERMANENT EASEMENT**

THIS EASEMENT is made and entered by and between the State of South Dakota acting through its Governor and Commissioner of School and Public Lands on behalf of the South Dakota Board of Regents, 500 East Capitol, Pierre, South Dakota, 57501 [the "State"] and the City of Madison, 116 W Center Street, Madison, South Dakota, 57042 ["the City"].

WHEREAS, The City is desirous of acquiring a right-of-way easement for the construction, reconstruction, replacement, modification, upgrading, extension, removal, maintenance, and operation of a public sidewalk, and all necessary and appurtenant structures, fixtures and controls across land belonging to the State, and the State is desirous of cooperating with the City for said easement.

NOW THEREFORE THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. For and in consideration of the sum of One dollar (\$1.00), the receipt of which is hereby acknowledged and other valuable consideration set forth in this Easement, the State hereby grants and conveys to the City a right-of-way easement for the following described purposes: the right to construct, reconstruct, replace, modify, upgrade, extend, remove, maintain, and operate a public sidewalk, and all necessary and appurtenant of structures, fixtures and controls, through, under, in, on and across the following legally described real estate within the City of Madison, Lake County, State of South Dakota (the "Easement Area"):

A strip of land six (6) feet wide for construction and maintenance of a public sidewalk, and any necessary appurtenances and temporary construction area needed over, under and across the property legally described as: The North Seventy-Five (75) feet of the East Half (E1/2) of Block Fifteen (15) of Kennedy's Extension of Madison, Lake County, SD, as further shown in Exhibit "A", a copy of which is attached hereto and



incorporated into this agreement, the same as if written at length herein.

2. The City agrees that any construction will not interfere unnecessarily with the State's use of its adjoining property and will not endanger or injure any improvements thereon. The State reserves the right to utilize the Property for all purposes not inconsistent with the easement rights herein conveyed. The State and/or the City may enter upon the above described property for the purposes of effectuating the grant of and reserved rights in this easement.

3. The City further agrees, at no cost to the State, to be responsible for the operation, repair, maintenance, replacement, or removal of the public sidewalk or structures installed by the City and associated with the operation and maintenance of said sidewalk or structures.

4. The City further understands and agrees, that to the extent provided by South Dakota law, it shall be liable for all damages caused by the construction, operation, maintenance, enlargement, upgrade, repair, alteration, removal or replacement of the sidewalk or structures installed by the City and associated with the operation and maintenance of said sidewalk, and The City agrees to indemnify, defend, and hold the State harmless for the same. Nothing in this agreement shall be read to waive Grantor's sovereign immunity.

5. The City further understands and agrees that the State has and retains the right to lease, sell or otherwise convey the Easement Area, or any part thereof, provided, however, that this Easement shall remain in full force and effect until the expiration of the term hereof notwithstanding such lease, sale or conveyance. In addition, the above-described easement is subject to a reservation of further easements and rights-of way for irrigation ditches and canals, as provided by South Dakota Codified Laws 5-4-2. This Easement is also subject to a reservation of rights relating to deposits of coal, ores, metal and other minerals, asphaltum, oil, gas and like substances provided South Dakota Constitution Art. VIII, §19, South Dakota Codified Laws 5-7-3 to 5-7-6, inclusive and South Dakota Codified Laws 5-2-12, and in any law of the State of South Dakota reserving any rights of any kind in said State or any of its departments, institutions, subdivisions, funds or accounts.

6. In consideration of this Easement, the City will not impose special assessments on the State to pay for connection costs to the City that may be associated with the development of the above described area.

7. The land herein described is to be used for the sidewalk or structures associated with the operation and maintenance of the sidewalk and no other purpose whatsoever, and that should the above described real property granted by this Easement cease to be used for said purposes for two consecutive years, this Easement reverts to the State or its successor and assigns.

8. This agreement and attachments shall constitute the entire agreement between the State and the City. This agreement supersedes any other written or oral agreements between the State and The City pertaining to the Easement Area, or any portion thereof. This agreement can be modified only in writing and signed by the State and the City or their respective heirs, representatives, executors, administrators, successors and assigns.

9. This easement shall be binding upon the heirs, executors, administrators, assigns, and successors in interest of the parties hereto.

10. This Easement is governed by and shall be construed in accordance with the laws of the State of South Dakota.

11. This Easement shall be binding upon the heirs, executors, administrators, assigns and successors in interest of the parties hereto.


IN WITNESS WHEREOF, the parties have executed this Easement on this 6 day of December, 2021.

STATE OF SOUTH DAKOTA

BY: 

Kristi Noem  
Governor

ATTEST:

  
\_\_\_\_\_  
Ryan Brunner  
Commissioner of School and Public Lands

CITY OF MADISON

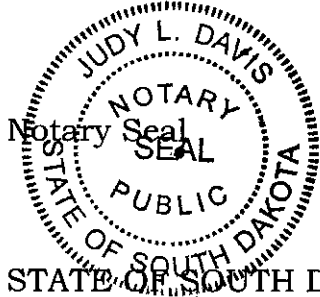
BY: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTEST:  
  
\_\_\_\_\_

**ACKNOWLEDGMENTS**

STATE OF SOUTH DAKOTA )  
 ) ss  
COUNTY OF HUGHES )

On this 6 day of December, 2021, before me the undersigned Notary Public within aforesaid County and State, personally appeared Kristi Noem, Governor, known to me to be the person described herein who executed the within and forgoing instrument for the purposes therein contained and acknowledged to me that she executed the same.

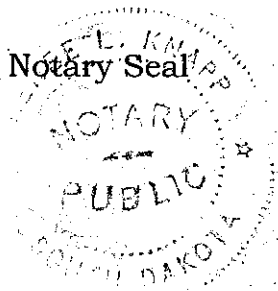


Judy L. Davis  
Notary Public - State of SD

My commission expires 07/23/2027  
Commission Expires

STATE OF SOUTH DAKOTA )  
 ) ss  
COUNTY OF HUGHES )

On this 9 day of December, 2021, before me the undersigned Notary Public within aforesaid County and State, personally appeared Ryan Brunner, Commissioner of South Dakota School and Public Lands, known to me to be the person described herein who executed the within and forgoing instrument for the purposes therein contained and acknowledged to me that he executed the same.



Renee L. Knapp  
Notary Public - State of SD

11-05-2025  
Commission Expires

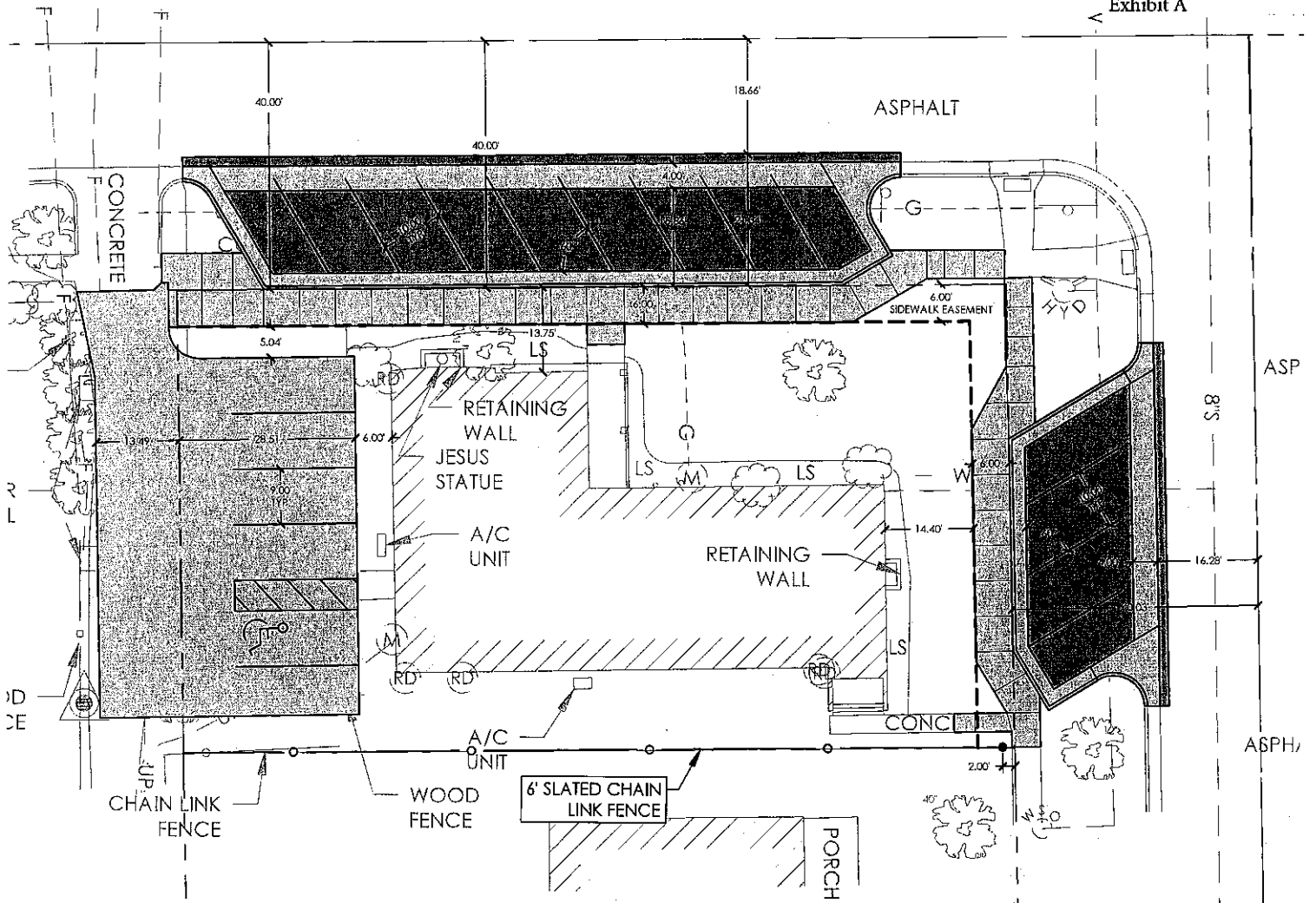
STATE OF SOUTH DAKOTA )  
 ) ss  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me, the undersigned officer, personally appeared \_\_\_\_\_, who acknowledged him/herself to be the \_\_\_\_\_ of the City of Madison, and that s/he, as \_\_\_\_\_, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the City of Madison, as \_\_\_\_\_.

Notary Seal

\_\_\_\_\_  
Notary Public – State of SD

\_\_\_\_\_  
Commission Expires



Site Improvements  
321 N. Van Eps Avenue



19141 - Site Plan.dwg

PROFESSIONAL SERVICES

PROPOSAL AND AGREEMENT – AMENDMENT NO. 1

December 15, 2021

**Project:** 9<sup>th</sup> St NW / Union Ave N Utility and Street Reconstruction  
HE Project No. 9922-0003

**Client:** City of Madison  
116 W Center St.  
Madison, SD 57042  
Attn: Dan Whitlock

**Location of Project:** City of Madison, Lake County, South Dakota

**Description of Work:** This contract amendment is to provide additional services for out-of-scope work for the project noted above. The documents will be completed and provided to the City of Madison.

**Fee:** The total estimated fee for the above-described tasks is \$4,800 as summarized in Attachment 1.

**Conditions:** Services will be invoiced monthly and are due and payable upon receipt.

Houston Engineering, Inc. hereby proposes, and the Client hereby authorizes, the above-described services to be performed by Houston Engineering, Inc. under the terms and conditions set forth herein and in the Agreement between the parties dated April 12, 2021.

Authorization: Proposal: Houston Engineering, Inc.

Client: City of Madison

Signature: \_\_\_\_\_

Signature: 

Title: \_\_\_\_\_

Title: Project Manager / Principal

Date: \_\_\_\_\_

Date: 12/15/21

ATTACHMENT 1

1.0 Certificate of No-Rise

Prepare a Certificate of No-Rise to certify no impacts to the floodway of Park Creek at the City's request. This was not included in the original scope since no changes to existing grades in the floodway are planned.

Est. Cost: \$4,800.00

**Total Amendment Amount: \$4,800.00**

Date of Issuance: 1/6/2022  
 Owner: City of Madison  
 Contractor: Halme, Inc.  
 Engineer: Banner Associates, Inc.  
 Project: Madison Water System Improvements Phase 2B  
 Bid Schedule 2 – Water Tower Loop Line

Effective Date: 1/6/2022  
 Owner's Contract No.:  
 Contractor's Project No.:  
 Engineer's Project No.: 22831.00.22  
 Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description:  
 - This change order addresses the addition of a 12"x8" Cross installed on the Water Tower Loop Line at Sta. 47+39.

Attachments: Memo and email from Halme Inc.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price:  \$ 485,009.90	Original Contract Times: Substantial Completion: <u>October 1, 2021</u> Ready for Final Payment: <u>November 15, 2021</u> days or dates
[Increase] <del>[Decrease]</del> from previously approved Change Orders No. <u>1</u> to No. <u>1</u> :  \$ 10,035.00	[Increase] [Decrease] from previously approved Change Orders No. <u>   </u> to No. <u>   </u> : Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u> days
Contract Price prior to this Change Order:  \$ 495,044.90	Contract Times prior to this Change Order: Substantial Completion: <u>Same as above</u> Ready for Final Payment: <u>Same as above</u> days or dates
[Increase] <del>[Decrease]</del> of this Change Order:  \$ 1,750.00	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>  </u> Ready for Final Payment: <u>  </u> days or dates
Contract Price incorporating this Change Order:  \$ 496,794.90	Contract Times with all approved Change Orders: Substantial Completion: <u>  </u> Ready for Final Payment: <u>  </u> days or dates

RECOMMENDED: By: <u>Pat Cony, PE</u> Engineer (if required) Title: <u>Project Manager</u> Date: <u>1/6/2022</u>	ACCEPTED: By: <u>  </u> Owner (Authorized Signature) Title: <u>Mayor</u> Date: <u>  </u>	ACCEPTED: By: <u>  </u> Contractor (Authorized Signature) Title: <u>Project Administrator</u> Date: <u>1/6/2022</u>
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Approved by Funding Agency (if applicable)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Title: \_\_\_\_\_





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2307 W 57th St, Ste 102  
Sioux Falls, SD 57108  
Tel 605.692.6342  
Toll Free 855.323.6342  
www.bannerassociates.com

## MEMO

TO	City of Madison	
DATE	January 6, 2022	
SUBJECT	Add 12"x8" Cross at Sta 47+39	
PROJECT	Madison Water System Improvements – Phase 2B	BAI No. 22831.00

A CHANGE ORDER TO ADD A 12"x8" CROSS IS NECESSARY TO ACCOMMODATE THE 12"x8" CROSS SHOWN AT STA 47+39 ON PLAN SHEET I-10. THIS FITTING IS LOCATED AT THE TIE-IN TO EXISTING AT THE 12<sup>TH</sup> STREET SE AND DIVISION AVE INTERSECTION.

HALME HAS SUBMITTED A MATERIAL AND INSTALLTION TOTAL PRICE OF \$1,750.00.

#### COMPARABLE ITEMS:

8"x8" MJ CROSS W/JOINT RESTRAINTS = \$1,150 (HALME BID PRICE)

12"x12" MJ TEE W/ JOINT RESTRAINTS = \$1,500 (HALME BID PRICE)

PREPARED BY

Weston J. Blasius

## Weston Blasius

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**From:** Weston Blasius  
**Sent:** Wednesday, August 18, 2021 7:55 PM  
**To:** Jonathan Kaski; Pat Carey  
**Cc:** Brian Halme; Greg Kulseth  
**Subject:** Re: Madison Schedule 2 12x8 Cross

Thanks Jonathan,  
The 12x8 Tee quantity will be adjusted to 1 in lieu of 2 and an item will need to be added in for the 12x8 cross.

Thanks,

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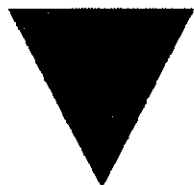
**From:** Jonathan Kaski <jonathan@halme-inc.com>  
**Sent:** Wednesday, August 18, 2021 11:03:11 AM  
**To:** Weston Blasius <westonb@bannerassociates.com>; Pat Carey <patc@bannerassociates.com>  
**Cc:** Brian Halme <brian@halme-inc.com>; Greg Kulseth <greg@halme-inc.com>  
**Subject:** Madison Schedule 2 12x8 Cross

Weston,

Greg mentioned that we needed pricing on a 12x8 cross that was missed on the bid items.

With current material pricing, we're looking at \$1,750 for materials and labor for installation.

Thanks.



**Jonathan Kaski**  
*Project Manager*  
**HALME INC**  
C: 605.881.3073  
O: 605.785.2323