

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

January 31, 2022
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 31st day of January with the following members present on roll call: Mayor Marshall Dennert and Commissioners Jeremiah Corbin, Kelly Dybdahl, Adam Shaw and Jerae Wire.

The Pledge of Allegiance was recited.

Motion by Commissioner Dybdahl to adopt the January 31st agenda. Motion seconded by Commissioner Wire. Motion carried unanimously.

Motion by Commissioner Shaw to move #4 - Personnel to New Business item #5 and approve the following items on the consent calendar: Minutes - January 24, 2022, Bills for Ratification - January 21, 2022, Claims for Approval - February 2, 2022, Authorize Mayor to Sign Final Closeout - AIP 3-46-029-020-2021 - South GA Apron Expansion Construction. Motion seconded by Commissioner Dybdahl. Motion carried unanimously.

Bills for Ratification - January 21, 2022:

PR#2 Deductions: City of Madison Flex One \$1,619.01; Health Pool of South Dakota \$39,153.00; Office of Child Support Enforcement \$900.00; SDRS \$20,178.29; SDSRP \$2,955.50.

Claims for Approval - February 2, 2022:

Alpha Media USA LLC Dec Snow Alert Banner 99.00; American Red Cross Basic Life Support 138.00; Aus/Doug Walking Pass Overpayment 30.00; Avenu Insights & Analytics Jan Application Host 3,295.29; Avera Medical Group Drug Testing/Outreach Svcs 178.40; Axon Enterprises Inc Taser 7 Basic Bundle 13,138.49; Bialas/Wade Crawford, NE Fire Svcs 1,454.76; Border States Electric Supply Ground Ferrule/Duckbill 749.28; Bounce Around Inflatables Inflatable Deposit 162.87; Carquest of Madison Jaws/Shop Supply/Filter 162.32; Child & Family Resource Development Class 15.00; Christiansen Complete Water Salt/Water Delivery 406.72; Coles Petroleum Products Inc EP-1 Mobilux 159.78; Core & Main GP LLC Hydrant Material/Repair 3,800.76; Craigs Welding Service Repair Aluminum Truck Box 232.00; Dooley Enterprises Inc Ammunition 1,020.38; Ethanol Products LLC Chemicals 2,935.19; F & M Coop Oil Co Fuel/Propane 200.92; Fastenal Co Air Filter 151.17; Great America Financial Svcs Finance Copier Agreement 342.91; Hunter Publishing Inc Minutes/Ordinances 140.94; Jencks & Jencks PC February Svcs/Contract 5,500.00; Johnson/Eric Crawford, NE Fire Svcs 1,699.75; Kustom Signals Inc Radar System 2,563.00; Lake County Rural Fire Board Crawford, NE Fire Svcs 3,740.00; Lake County Treasurer Flood Buyout 338.19; Lewis Drugs Inc Propane Exchange/Water 17.55; Lyle Signs Inc Street Signs 260.24; Madison Ace Hardware Spray Paint/Stencils 16.97; Madison Central School Ed Fndn Step-Up Scholarships 1,990.00; Madison Grocery Store Inc Chips/Crackers/Cookies 136.10; Mamas Maid Service Cleaning Service 1,081.25; Minnesota Municipal Util Assn Safety 1st Qtr 2022 900.00; Northwestern Energy Utilities 3,632.94; O Reilly Automotive Inc Wix Oil Filter 37.80; Office Peeps Inc Toilet Tissue/Copier Contract/Etc 938.60; Olson/Justin Crawford, NE Fire Svcs 1,178.44; Rons Saw Shop Chainsaw Repair 36.58; Running Supply Inc Shovel/Scraper/Scoop/Gloves 664.13; Sanitation Products Inc Henke Rev Endloader Plow 20,622.17; SD Dept of Agriculture Certification Exams 120.00; SD Public Health Laboratory Water Samples 159.00; Streichers Inc Uniform Pants 211.97; Sturdevants Madison Inc Batteries/Tachometer/Filters 106.23; Tyler Technologies Inc Design/Configuration 3,562.50; USA Blue Book Nitrile Gloves/Chemicals 773.58; Varns/Brooke Refund Youth Soccer/B-Ball 55.00; Vast Broadband Monthly Invoice 3,092.32; Wheelco Brake & Supply Inc Anti-Gel/Air Filter 163.18.

City Administrator Berreth asked that a COVID-19 Update and Discussion be included on the agenda. No changes to policies at this time. No employees are currently positive or close contacts. Updates and discussions will be reevaluated each week.

Motion by Commissioner Shaw, seconded by Commissioner Wire, to adopt Resolution No. 2022-04 - Amend Established Employee Compensation for 2022. Said Resolution changes the title of Administrative Assistant for the Engineer to Administrative Assistant II and adjusts the grade to a grade 13. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Shaw, to authorize the Mayor to sign a professional services agreement with Banner Associates, Inc for work on the Park Creek Walls Site 2, 4th and 5th St Bridge Improvements for a cost not to exceed \$243,700.00. The total FEMA project cost to repair creek walls at Memorial Park is estimated to be \$2.3 million. Motion carried unanimously.

City Administrator Berreth shared a 2021 Creek Maintenance presentation, which outlined the work accomplished by City crews in 2021 and provided an update on the creek wall repair projects to be completed in 2022 and 2023.

City Administrator Berreth provided an overview of changes within the Personnel listing. Increases in wages were added for individuals within the Electric Department and Library Department for the extra duties they have taken on in the absence of hiring supervisors. Following discussion, motion by Commissioner Dybdahl, seconded by Commissioner Corbin, to approve personnel as presented. Motion carried unanimously.

Personnel:

Jayson Limmer - 5% Increase of rate paid in year; Teresa Nelson - 5% increase in salary paid in year; Mercedes Moeller - \$9.95/hour; Shania Schwebach - \$9.95/hour, \$10.05/hour; Seth Hastings - \$9.95/hour; Josie Bartscher - \$9.95/hour; Nicholas Carlson - \$9.95/hour; Melanie Argo - 5% increase of rate paid in year; Lisa Martin - 5% increase of rate paid in year.

Motion by Commissioner Shaw, seconded by Commissioner Wire, to enter into executive session pursuant to SDCL 1-25-2(1) at 6:06pm.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl, to come out of executive session at 7:09pm.

Motion by Commissioner Dybdahl, seconded by Commissioner Wire, to adjourn. Motion carried unanimously.

The Board of Commissioners adjourned at 7:10pm.

/s/Sonya Wilt
Finance Officer

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