

**CITY OF MADISON  
BOARD OF COMMISSIONERS PROCEEDINGS  
MADISON, SD 57042**

February 6, 2023  
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 6th day of February with the following members present on roll call: Mayor Roy Lindsay and Commissioners Jeremiah Corbin, Jerae Wire, Kelly Dybdahl, and Adam Shaw.

The Pledge of Allegiance was recited.

Motion by Commissioner Dybdahl, seconded by Commissioner Corbin to adopt the February 6th agenda. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Wire, to approve the following items on the consent calendar. Commissioner Corbin abstained. Minutes – January 17, 2023, Bills for Approval – February 8, 2023, Bills for Ratification – December 30, 2022, Bills for Ratification - January 25, 2023, Bills for Ratification - February 1, 2023, Payroll Bills for Ratification – January 20, 2023, Payroll Bills for Ratification - February 3, 2023, Personnel, January 2023 Building Permit Report, Approve Application for Property Tax Abatement 2023-01, 2023-02, 2023-04, 2023-05, Acknowledge Bid Date – Bid No. 917 – Sidewalk Improvement Project 2023-1 – March 1, 2023 at 10:00 am, Acknowledge Bid Date – Bid No. 918 – HDPE Conduit, pull boxes, transformers – February 28, 2023 at 2:00 pm, Acknowledge Bid Date – Bid No. 919 – Water Department Building Renovation Project – February 23, 2023 at 2:00 pm, Set Bid Date – Bid No. 920 Airport Improvements AIP No. 3-46-0029-024-2023; BIL/AIG No. 3-46-0029-025-2023 – March 9, 2023 3:00pm

Bills for Approval – February 8, 2023

APPEARA, Services, \$72.98, BANNER ASSOCIATES INC, Madison Water System Improvements, \$43,141.50, BARTELS CLEANING SERVICE, Services, \$500.00, BUILDERS FIRSTSOURCE, Rebar, \$76.90, CARQUEST OF MADISON, Belts, \$134.67, CLASSIC CONVENIENCE INC, Fuel, \$25.12, CORE & MAIN GP LLC, Repair Sleeves, \$883.66, DAKOTA STATE UNIVERSITY, \*22 December Work Orders/Supplies, \$3,891.43, ELITE CARD PAYMENT CENTER, Lenovo Laptop - Tess, \$3,823.52, F & M COOP OIL CO, Fuel, \$377.80, FIRST BANK & TRUST, Bond Interest Acct# 20200501 RD Water, \$17,444.03, HALLS SAFETY EQUIPMENT CORP, Uniforms, \$2,295.00, HAWKINS INC, Cylinders, \$20.00, KLJ ENGINEERING LLC, MDS Taxilane/Parking/Access Rd-Design & Bidding, \$10,000.00, LAKE AREA IMPROVEMENT CORP, 1st Qtr Allotment, \$35,000.00, LEBAHN/DAVID, NW Park Picnic Shelter, \$11,832.00, MADISON ACE HARDWARE, Hardware, LED Light, \$93.30, OPEN ACCESS TECHNOLOGY INT'L, AMI Project, \$8,500.00, PATCH/CHAD, Meal Reimbursement, \$14.00, PORTA PROS INC DBA A-1 PORTABLE TOILETS, Toilet Rental - Totland Park, \$152.00, RESYKLE LLC, Parts, \$50.13, RONS SAW SHOP, Chainsaw Repairs, \$48.63, RUNNINGS SUPPLY INC, Hose, Nozzle, \$256.02, SD AIRPORT CONFERENCE, 2023 Airport Conference - M. Downs, \$200.00, SD FEDERAL PROPERTY AGENCY, Tools, Materials and Uniform, \$435.00, SD PUBLIC HEALTH LABORATORY, Water Samples, \$146.00, SHPIGLER CONSULTING INC, AMI SPLIT, \$6,000.00, STUART IRBY TOOL CO, Rubber Glove Testing, \$683.61, USA BLUE BOOK, Chemicals, \$662.14, WESCO DISTRIBUTION INC, Electrical Stock, \$3,012.00, WHEELCO BRAKE & SUPPLY INC, Pipe, \$81.31

Bills for Ratification – December 30, 2022

ALPHA MEDIA USA LLC, \*22 Community Center Advertising - Oct 2022, \$840.00, ANDERSON/JUSTIN, \*22 Meal Reimbursement - Call in, \$4.69, APPEARA, \*22 Mat Rentals - City Hall, \$137.65, AVERA MEDICAL GROUP, \*22 Drug Collection/Testing, \$560.00, BANNER ASSOCIATES INC, \*22 ARPA Project Segment 3 - Design & Bidding, \$14,425.60, BUILDERS FIRSTSOURCE, \*22 Shed Door Frame, \$215.30, CLUBHOUSE HOTEL AND SUITES, \*22 Lodging - Materese, \$1,284.00, DAKOTA STATE UNIVERSITY, \*22 Workstudy & Student Labor Wages Oct-Dec 2022, \$6,297.39, DEMCO INC, \*22 Desk/Bean Bag Chairs, \$3,271.28, DGR ENGINEERING, \*22 Professional Services, \$16,835.50, F & M COOP OIL CO, \*22 Fuel - #36C, \$339.41, FINDAWAY, \*22 Audiobooks, \$341.95, GREATER MADISON AREA CHAMBER, \*22 BID Tax Funding - Oct, Nov, Dec 2022, \$2,691.00, HAWKINS INC, \*22 Cylinders, \$20.00, HUNTER PUBLISHING INC, \*22 December Job Postings, \$478.65, INFOTECH SOLUTIONS LLC, \*22 Computer & Software Subscription Fees, \$6,589.48, JOHNSON FEED INC, \*22 Road Salt, \$3,082.70, LAKE AREA IMPROVEMENT CORP, \*22 Sales Tax Rebate - Custom Touch 4th Qtr, \$20,897.71, LAKE COUNTY AUDITOR, \*22 911 Communications - 3rd Qtr 2022, \$25,808.41, MADISON ACE HARDWARE, \*22 Community Center - Nuts/Bolts/Nails, \$19.26, MADISON

GROCERY STORE INC, \*22 Holiday Certificates, \$1,086.28, MARTIN/LISA, \*22 Reimburse - Books for Teen & Adult Book Clubs, \$180.78, MICROMARKETING LLC, \*22 Books, \$173.76, OFFICE ELEMENTS GROUP LLC, \*22 Furniture, \$9,632.00, OFFICE PEEPS INC, \*22 Wastebaskets, \$57.14, OPEN ACCESS TECHNOLOGY INT'L, \*22 AMI Project, \$7,255.00, RUNNINGS SUPPLY INC, \*22 Tools/Supplies, \$1,949.16, TITAN MACHINERY-SIOUX FALLS, \*22 Roller Rental, \$1,690.00, VALIANT LIVING INC, \*22 Contracted Services, \$5,096.00, VERIZON WIRELESS, \*22 SMS Content, \$100.00, WECK/COURTNEY, \*22 Reimbursement for Story Time & Cookies w/Santa, \$99.68

#### Bills for Ratification – January 25, 2023

APPEARA, Mat Rentals, \$79.53, BLUEPEAK, Fire Dept. Internet - Acct #000873901, \$44.95, BOYER FORD TRUCKS INC OR BOYER TRUCKS - SIOUX FALLS, Drivers Door Latch #79, \$122.84, CLASSIC CONVENIENCE INC, Fuel - Tanker 3, \$444.46, DAXKO LLC, January 23 Software Fees, \$1,746.26, EQUIPMENT BLADES INC, Cutting Edges, \$1,323.00, ETTERMAN ENTERPRISES INC, Chain & Cable Oil, \$91.02, F & M COOP OIL CO, Tire Switch & Balance, \$293.93, FASTENAL CO, Air Filters, \$269.85, FRONTIER PRECISION INC, Trimble Subscription, \$1,650.00, HAUFF MID AMERICA SPORTS INC, Mesh Net, \$577.00, KIBBLE EQUIPMENT LLC OR JOHN DEERE FINANCIAL, Filter Element, \$58.29, KRUG PRODUCTS INC, Hydraulic Hose, \$16.44, KUSTOM SIGNALS INC, Eagle II Radar, \$2,790.00, LAKE COUNTY INTERNATIONAL INC, Cutting Edges, \$435.54, LEIGHTON FAMILY FARMS, Popcorn, \$60.00, LEWIS DRUGS INC, Kleenex, Swimming Diapers, \$77.40, LUDENS INC, 2022 Roller Trailer, \$10,950.00, MADISON ACE HARDWARE, Batteries, \$52.15, MADISON GROCERY STORE INC, ASP Groceries, \$131.40, NIGHBERT/RICHARD J, Meal Reimbursement - ATC Conference, \$28.00, NORTHWESTERN ENERGY, Fire Station - 2544283-1, \$1,728.39, O REILLY AUTOMOTIVE INC, Filters, \$24.60, OFFICE PEEPS INC, Dual Monitor, \$205.98, OPEN ACCESS TECHNOLOGY INT'L, AMI Project, \$12,923.71, PORTA PROS INC DBA A-1 PORTABLE TOILETS, Toilet Rentals - Memorial Park, \$170.00, ROCKMILLS ENTERPRISES INC, Manhole Lifter Parts, \$783.50, RUNNINGS SUPPLY INC, Adaptor, Clamp, Misc, \$324.78, SD DEPT OF AGRICULTURE, WWTP Discharge Permit SD0020010, \$50.00, STURDEVANTS MADISON INC, Starter, \$834.34, SUBSURFACE SOLUTIONS, Locator Parts, \$31.73, TIMMER SUPPLY CO, Ball Valve, \$95.55, VERIZON WIRELESS, 12/21/22 - 12/23/22 Service Acct #SD144592, \$50.00, WHEELCO BRAKE & SUPPLY INC, Battery Terminals, \$48.70

#### Bills for Ratification – February 1, 2023

AMARIL UNIFORM COMPANY, FR Clothing, \$4,512.55, APPEARA, Entry Mats, \$170.09, BAKER & TAYLOR, Books, \$107.85, BLACKSTONE PUBLISHING, CD Books, \$305.03, BLUEPEAK, Phone & Internet Acct #000485901, \$3,343.64, BORNS GROUP INC, PRINTING & POSTAGE, \$1,369.09, BOUNCE AROUND INFLATABLES, Inflatable Deposit, \$211.92, BOUND TO STAY BOUND INC, Books, \$36.92, BUILDERS FIRSTSOURCE, 1x4 - Spruce Planks, \$22.97, CARQUEST OF MADISON, Grease, Anti-Freeze, \$293.26, CENTER POINT LARGE PRINT, Platinum Fiction, Mystery, Romance, Fiction Series, \$2,329.92, CENTURY BUSINESS PRODUCTS INC, Copier Contract #MD0052, \$147.86, CLASSIC CONVENIENCE INC, Fuel, \$584.02, COLES PETROLEUM PRODUCTS INC, Fuel Report, \$9,678.93, DAKOTA STATE UNIVERSITY, Brochures, Photo Stock, Paper, Staples, Paper Clip, \$110.75, DAKOTALAND AUTOGLASS, Windshield, Primer, Urethane Cure, \$308.64, DENNE/OAKLEY, JUTS Training - Meal Reimbursement, \$68.00, ELITE CARD PAYMENT CENTER, Credit Card Purchases Jan 1 - Jan 18, \$12,875.31, F & M COOP OIL CO, Fuel, \$1,001.02, FIRST DISTRICT DEVELOPMENT CO, Full Payment for Fiscal Year 2023, \$9,925.00, GRAHAM TIRE COMPANY, Tires, \$771.88, GREAT AMERICA FINANCIAL SVCS, Color Image Usage, \$19.10, HIVELY/WIATT, JUTS Training - Meal Reimbursement, \$68.00, HUNTER PUBLISHING INC, January 10th Publication, \$260.23, INGRAM CO, Books, \$103.66, INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE, 2023 Membership Renewal, \$190.00, KIMBALL MIDWEST, Cable Ties, Anchor Shack, \$343.52, KUSTOM SIGNALS INC, Keypad. Wireless Remote Snap, \$80.75, LAKE AREA IMPROVEMENT CORP, Forward Madison 2023 1st Qtr., \$30,000.00, LAKE COUNTY TREASURER, Fuel Report, \$170.52, LEWIS DRUGS INC, ASP Utensils, \$18.47, MADISON ACE HARDWARE, Clamp, Oil, \$55.56, MADISON GROCERY STORE INC, ASP Groceries, \$447.36, MARCO TECHNOLOGIES, Lease Agreement #016-1571453-000, \$285.47, MICROFILM IMAGING SYSTEMS INC, Microfilm Annual Rental - 2023, \$840.00, MICROMARKETING LLC, Book, \$26.99, MID STATES ORGANIZED CRIME INF, Membership for 11-25 FT Sworn, \$150.00, NORTHWESTERN ENERGY, Utilities - WWTP - 2544362-3, \$3,526.31, O REILLY AUTOMOTIVE INC, Filters, \$190.35, OCLC INC, Cataloging & Metadata Subscription, \$385.48, OFFICE PEEPS INC, Services, \$174.65, OPEN ACCESS TECHNOLOGY INT'L, Finance Charge, \$122.13, OVERDRIVE, SD Digital Consortium, Maintenance Fee, \$1,500.00, PETE LIEN & SONS INC, Chemicals, \$5,310.52, PITNEY BOWES COMPANY, E-Z Seal, Red Ink, DM Brush

and Wick, \$196.68, RAMKOTA HOTEL & CONF CENTER - PIERRE, Lodging - Nighbert - ATC Conference, \$136.00, RUNNINGS SUPPLY INC, Generation Plant - Ladder, \$479.32, RURAL ELECTRIC SUPPLY COOP, 1/0 Elbows, \$2,272.32, SDN COMMUNICATIONS, Internet - Acct #031789, \$516.79, SIRCHIE ACQUISITION COMPANY LLC, Fentanyl Reagent, Mecke's Reagent, Evidence Tape, \$186.15, TIMMER SUPPLY CO, Tank Trip Lever, Korby Tank Ball, Toilet Cleaner, \$32.33, UTILISMART CORPORATION, AMI SPLIT, \$3,893.00, VICKMARK/CHRISTOPHER D, Equipment Repairs, \$167.50, W W GRAINGER INC, Co2 Feeder Solenoid Coil, \$155.25, WESCO DISTRIBUTION INC, Bid #909 - Switches, Transformers, Basements, Wire, \$104,156.00

Payroll Bills for Ratification – January 20, 2023

ACCOUNTS MANAGEMENT INC, \$265.18, HEALTH POOL OF SOUTH DAKOTA, \$39,338.79, IRS-EFTPS, \$43,411.79, OFFICE-CHILD SUPPORT ENFORCE, \$1,610.32, SD RETIREMENT SYSTEM, \$23,176.82, SD RETIREMENT SYSTEM, \$3,240.00

Payroll Bills for Ratification – February 3, 2023

ACCOUNTS MANAGEMENT INC, \$265.18, AFLAC, \$4,183.96, DELTA DENTAL, \$6,238.88, HEALTH POOL OF SOUTH DAKOTA, \$40,068.61, IRS-EFTPS, \$41,578.66, LOCAL UNION #426, IBEW, \$463.00, OFFICE-CHILD SUPPORT ENFORCE, \$1,686.16, SD RETIREMENT SYSTEM, \$23,079.36, SD RETIREMENT SYSTEM, \$3,270.00, TEAMSTERS LOCAL NO 120, \$731.00

Personnel

Dunga, Chima \$10.81 Service Desk Assistant; Minnick, Barbara \$30.50 Deputy Finance/Grant Administrator; Gales-Loyd, Katherine \$19.07 Library Assistant II; Hall, Amanda \$22.11 Programs Coordinator; Urbach, Jared \$10.81 Recreation Assistant; Hein, Elijah \$10.81 Recreation Assistant; Langerock, Maddi \$10.81 Service Desk Assistant; Corbin, Penelope \$11.14 After School Program; Anderson, Sam \$0.00 /Volunteer Fireman; Balogh, Todd \$0.00 /Volunteer Fireman; Barger, Jared \$0.00 /Volunteer Fireman; Bialas, Wade \$0.00 /Volunteer Fireman; Buresh, Dan \$0.00 /Volunteer Fireman; Christiansen, K \$0.00 /Volunteer Fireman; Dahl, Kester \$0.00 /Volunteer Fireman; Denne, Jamie \$0.00 /Volunteer Fireman; Denne, Oakley \$0.00 /Volunteer Fireman; Drause, Jade \$0.00 /Volunteer Fireman; Dybdahl, Kelly \$0.00 /Volunteer Fireman; Eichmann, Brad \$0.00 /Volunteer Fireman; Frost, Tyler \$0.00 /Volunteer Fireman; Gant, Ben \$0.00 /Volunteer Fireman; Gulbranson, Sid \$0.00 /Volunteer Fireman; Heairet, Jade \$0.00 /Volunteer Fireman; Johnson, Eric \$0.00 /Volunteer Fireman; Johnson, Sam \$0.00 /Volunteer Fireman; Johnson, Scott \$0.00 /Volunteer Fireman; Jung, Dustin \$0.00 /Volunteer Fireman; Limmer, Jayson \$0.00 /Volunteer Fireman; Minnaert, Randy \$0.00 /Volunteer Fireman; Olson, Justin \$0.00 /Volunteer Fireman; Patch, Chad \$0.00 /Volunteer Fireman; Ragsdale, Chance \$0.00 /Volunteer Fireman; Reinicke, Gary \$0.00 /Volunteer Fireman; Ruhd, Tyler \$0.00 /Volunteer Fireman; Stoebner, Kyle \$0.00 /Volunteer Fireman; Strom, Corey \$0.00 /Volunteer Fireman; Suten, Skyler \$0.00 /Volunteer Fireman; Yager, Rick \$0.00 /Volunteer Fireman

Olson, Wyatt \$13.72, \$14.24 Employee Wage Correction; Ottoson, Curt \$22.45 Employee Wage Correction; Peters, Mitchell \$13.72, \$14.24 Employee Wage Correction; Peterson, Yvonne \$10.81, \$11.56 Employee Wage Correction; Rasmussen, Autumn \$12.01 Employee Wage Correction; Reverts, Spencer \$14.13 Employee Wage Correction; Ten Eyck, Hanna \$14.24, \$13.72 Employee Wage Correction; Ten Eyck, Karlie \$14.24, \$13.72 Employee Wage Correction; Thielbar, Cole \$21.36 Employee Wage Correction; Thompson, Luigi \$10.81, \$12.01 Employee Wage Correction; Verver, Samantha \$13.04, \$10.81 Employee Wage Correction; Wolff, Lily \$10.81, \$11.56 Employee Wage Correction; Zaragoza Ortega, Maria \$12.01 Employee Wage Correction

Mayor Lindsay opened the Public Hearing for Retail Malt Beverage License Application – Gaylen's Gourmet Popcorn. The owner provided an overview of his proposed plan.

Motion by Commissioner Corbin, seconded by Commissioner Dybdahl to Approve Retail Malt Beverage License Application – Gaylen's Gourmet Popcorn. Motion carried unanimously.

Mayor Lindsay opened the hearing for the Temporary Alcohol License – Catholic Daughters of America/Knights of Columbus – St Thomas Church Social February 18, 2023. No one was present to speak.

Motion by Commissioner Shaw, seconded by Commissioner Wire to approve the Temporary Alcohol License – Catholic Daughters of America/Knights of Columbus – St Thomas Church Social February 18, 2023. Motion carried unanimously.

Todd Kays presented the First District Association of Local Governments annual report.

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw to Approve Resolution 2023-03 – Bridge Inspection Program. Motion carried unanimously.

Motion by Commissioner Wire, seconded by Commissioner Corbin to Approve Resolution 2023-04 – Amend Established Employee Compensation for 2023. Motion carried unanimously.

Discussion was held on the USDA Water Bond Closing and Debt Terms. Motion by Commissioner Shaw, seconded by Commissioner Dybdahl to proceed with a 3% 30-year repayment. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Wire to Authorize Mayor to sign Water and Waste System Grant Agreement with USDA in substantially the same form provided. Motion carried unanimously.

Motion by Commissioner Wire, seconded by Commissioner Corbin to Approve Agreement with Banner Associates for services related to Wastewater Digester Coatings project. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Shaw to Approve Agreement with Brosz Engineering for 2023 Multi-Community Asphalt Surface Treatment Project (chip and fog seal).

Motion by Commissioner Dybdahl, seconded by Commissioner Corbin to Appoint to board of Madison Housing & Redevelopment Commission Karin Mathison (1-year term), Steven Sims (2-year term), Tim Walburg (3-year term), Scott Johnson (4-year term), and Rosee Hansen (5-year term). Motion carried unanimously.

Mayor Lindsay announced there are two Commissioner openings for 2023. Next Regular Meeting will be Monday, February 21, 2023.

Motion by Commissioner Shaw, seconded by Commissioner Wire, to Adjourn at 6:18 pm.

/s/Sonya Wilt  
Finance Officer

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