

**CITY OF MADISON  
BOARD OF COMMISSIONERS PROCEEDINGS  
MADISON, SD 57042**

March 7, 2022  
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on 7<sup>th</sup> day of March with the following members present on roll call: Mayor Marshall Dennert and Commissioners Jeremiah Corbin, Kelly Dybdahl (via Zoom), Adam Shaw and Jerae Wire.

The Pledge of Allegiance was recited.

Motion by Commissioner Shaw, seconded by Commissioner Corbin to adopt the March 7<sup>th</sup> agenda. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Wire, to approve the following items on the consent calendar: Minutes - February 22, 2022, Payroll Bills for Ratification - February 18, 2022, Bills for Ratification - February 25, 2022, Personnel, Cash Balances, Gross Salaries, Bills for Ratification - December 2021, Cash Balances, Gross Salaries, Bills for Ratification - January 2022, Cash Balances, Gross Salaries, Bills for Ratification - February 2022, Declare as Surplus Property and Authorize for Disposal - 2016 Ford Explorer Utility Police Interceptor - 2019 Flood Loss, Declare as Surplus Property and Authorize for Disposal - Toshiba Studio 2330C Copier. Motion carried unanimously.

Payroll Bills for Ratification - February 18, 2022:

PR#4 Deductions: City of Madison Flex One 1,619.01; Health Pool of South Dakota 38,723.63; Office of Child Support Enforcement 900.00; SDRS 19,496.98; SDSRP 2,377.50.

Bills for Ratification February 25, 2022:

American Red Cross Adult CPR/AED 216.00; Appera Mat Rentals 80.50; Baker & Taylor Books 70.36; Banner Associates Inc Madison Water Sys Improv 17,110.20; Big Sioux Community Water Sys January Usage 8,475.99; Builders FirstSource Larson Storm Door Parts 108.10; Carquest of Madison Chainsaw Fuel 26.00; Center Point Large Print Books 1,071.36; Core & Main GP LLC Hydrant Meter 1,260.41; Craigs Welding Service Unit #48B Keystock 25.90; Daxko LLC Feb Spectrum Software 1,638.16; DGR Engineering 2022 Elec Conversion 12,719.80; Elite Card Payment Center Ipads/Books/Text Mssg Svcs 6,409.27; Excel Machine & Mfg, Inc Cut/Machine Sprockets #48 496.00; F&M Coop Oil Co Tire Repair 36.00; Great America Financial Svcs HR Copier Agreement 219.27; Hillyard Inc Armory Janitorial 678.22; Hunter Publishing Inc Job Advertisements 232.25; Infotech Solutions LLC Monthly Inv/Computer/Firewalls 6,515.87; Ingram Co Books 611.02; Jencks & Jencks PC March Services/Contract 5,500.00; Krug Products Inc Unit 18C Plow/Hyd Conn 52.16; Lakeland Engineering Equipment Rebuild Kit 203.22; Madison Ace Hardware Hack Blade/Drill Bits/Screws 54.41; Madison Community Center Pool O' Gold Money 50.00; Mamas Maid Service Cleaning Service 656.25; Marco Technologies Copier Lease 275.47; Markos Repair Chainsaw Carb Kit 14.85; Minnesota Municipal Util Assn Leadership Session-Limmer 975.00; O Reilly Automotive Inc Unit 92 Brakes/Rotors 82.78; Office Peeps Inc Copier Contract/Ink/Tissue 208.29; Pawn Shop Paint 12.59; Rowman & Littlefield Books 223.55; Running Supply Inc Gear Lube/Gloves/Battery Maint 124.38; SD Public Health Laboratory Water Samples 146.00; Sebco Books Inc Books 259.06; Smart Guard LLC AMI 2S Disconnect Meters 76,357.00; Streichers Inc Uniform Pants/Shirts/Belt 529.89; Sturdevants Madison Inc Hyd Fluid/Battery/Shocks/Bearings 593.96; Timmer Supply Co Replace Sewage Pump 446.52; Vast Broadband Monthly Invoice 3,249.81.

Personnel:

Jayson Limmer - 5% increase to wage ended effective 2/23/22; Teresa Nelson - 5% increase to wage ended effective 2/23/22; Melanie Argo - 5% increase to wage ended effective 2/27/22; Lisa Martin - 5% increase to wage ended effective 2/27/22; Roxanne Ebdrup \$27.00/hour; Megan Marzolf \$11.05/hour; Ainsley Allen \$9.95/hour.

Cash Balances - December 2021:

General \$7,814,831.36; Park & Recreation \$755,527.98; Lodging & Entertainment Tax \$24,403.91; Community Development \$27,063.43; 2nd Cent Sales Tax \$1,106,070.07; Business Improvement District \$24,594.00; Special Maintenance Fee \$1,052,898.33; 2019 September Flood \$39,033.89; Swimming Pool Debt Service \$336,206.00; Gerry Maloney Nature Area \$-46,043.11; Water \$2,310,159.72; Electric \$4,755,867.35; Sewer \$1,611,696.10; Community Center \$-35,694.02; Solid Waste \$629,683.20; Recycling Center \$192,974.70; Cafeteria Plan \$10,362.78.

Gross Salaries - December 2021:

Mayor & Commission 4,194.22; Finance 18,613.40; Engineer 11,823.09; Police 88,352.31; Fire 7,022.46; Highways & Streets 47,477.63; Restricted Use Site 296.25; Airport 1,756.90; Library 24,449.06; Planning & Zoning 250; Park & Recreation 17,928.11; Water 37,517.94; Electric 71,304.40; Sewer 38,278.66; Community Center 36,775.05; Solid Waste Collection 10,415.83; Recycling 4,457.50.

Bills for Ratification - December 2021:

Heartland Payment System Fees - Airport 97.15; CSI Fees - Community Center 42.76; Wells Fargo Bank BankCard Discnt/Interch Fees - 773.34; Wells Fargo Bank Superior Press-Deposit Slip Books 44.07; IRS Electronic Tax Payment Special Payroll 27,558.72; Money Movers Inc Program Processing Fees 9.25; Healthy Contributions Program Processing Fees 6.05; IRS Electronic Tax Payment #25 33,108.32; SD Department of Revenue Excise Tax 4.50; SD Department of Revenue Sales Tax 45,579.42.

Cash Balances - January 2022:

General \$7,571,769.10; Park & Recreation \$724,015.79; Lodging & Entertainment Tax \$12,090.09; Community Development \$27,063.43; 2nd Cent Sales Tax \$1,337,216.34; Business Improvement District \$25,172.50; Special Maintenance Fee \$1,054,137.97; 2019 September Flood \$39,033.89; Swimming Pool Debt Service \$337,216.09; Gerry Maloney Nature Area \$-45,983.15; Water \$1,998,207.67; Electric \$4,832,108.33; Sewer \$1,574,437.36; Community Center - Old \$-39,384.55; Solid Waste \$637,591.75; Recycling Center \$187,773.513; Community Center - New \$-7,175.21; Community Center - ASP \$847.50; Cafeteria Plan \$-256.39.

Gross Salaries - January 2022:

Mayor & Commission 4,383.00; Finance 8,020.20; City Administration 5,222.40; Human Resources 3,432.96; Engineer 12,027.86; Police 70,745.01; Fire 5,788.40; Highways & Streets 36,405.91; Airport 1,107.70; Library 17,087.06; Parks & Forestry 14,147.55; Planning & Zoning 150.00; Water 28,996.71; Electric 58,585.49; Sewer 27,648.78; Solid Waste Collection 10,652.97; Community Center 19,842.01; After School Program 4,314.53.

Bills for Ratification - January 2022:

Heartland Payment System Fees - Airport 96.54; CSI Fees - Community Center 155.95; IRS Electronic Tax Payment #1 42,173.51; Wells Fargo Bank BankCard Discnt/Interch Fees 1,049.39; Money Movers Inc Program Processing Fees 11.00; Healthy Contributions Program Processing Fees 6.05; Wealth Mgmt TFM Clean Water SRF 461024-02 85,042.06; IRS Electronic Tax Payment #2 35,971.47; SD Department of Revenue Excise Tax 38.63; SD Department of Revenue Sales Tax 56,903.14.

Cash Balances - February 2022:

General \$7,180,515.90; Park & Recreation \$723,878.52; Lodging & Entertainment Tax \$-,9864.45; Community Development \$27,063.43; 2nd Cent Sales Tax \$1,345,830.41; Business Improvement District \$29,842.50; Special Maintenance Fee \$1,065,840.85; 2019 September Flood \$39,033.89; Swimming Pool Debt Service \$348,619.13; Gerry Maloney Nature Area \$-45,928.98; Water \$1,995,521.88; Electric \$4,927,846.63; Sewer \$1,633,541.89; Community Center - Old \$-17,984.83; Solid Waste \$656,793.07; Recycling Center \$187,724.40; Community Center - New \$-44,092.12; Community Center - ASP \$26,846.33; Cafeteria Plan \$1,605.34.

Gross Salaries - February 2022:

Mayor & Commission 4,383.00; Finance 8,375.16; City Administration 5,222.40; Human Resources 3,432.96; Engineer 14,169.14; Police 67,997.45; Fire 5,638.40; Highways & Streets 38,070.92; Airport 1,107.70; Library

72,892.89; Parks & Forestry 14,450.40; Planning & Zoning 175.00; Water 29,945.85; Electric 60,895.29; Sewer 27,556.31; Solid Waste 11,127.91; Community Center 25,259.16; After School Program 6,112.33.

Bills for Ratification - February 2022:

Heartland Payment System Fees - Airport 217.84; CSI Fees - Community Center 82.28; IRS Electronic Tax Payment #3 39,596.52; Wells Fargo Bank BankCard Discnt/Interch Fees 898.89; Money Movers Inc Program Processing Fees 10.75; Healthy Contributions Program Processing Fees 6.05; IRS Electronic Tax Payment #4 34,738.53; SD Department of Revenue Excise Tax 32.00; SD Department of Revenue Sales Tax 47,511.97.

Motion by Commissioner Shaw, seconded by Commissioner Wire, to authorize the mayor to sign Change Order No. 3 with Halme, Inc for Watery System Improvements Phase 2B - Bid Schedule 2 - Water Tower Loop Line. This change order is for final quantity adjustments for a decrease of \$7,866.30. Motion carried unanimously.

Director of Engineering and Community Development Ryan Hegg provided information on the Residential Floodproofing Basement Exception. The City of Madison currently allows an exception which permits the construction of a basement in the floodplain. In reviewing, no other community in the state has this exception, and it has never been used in Madison. Motion by Commissioner Corbin, seconded by Commissioner Wire, to authorize the mayor to sign a letter to FEMA requesting withdraw from the Residential Floodproofing Basement Exception. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Shaw, to give Ordinance No. 1643 - Repeal and Replace Chapter 6 Building Codes a first reading. This ordinance replaces 2018 building codes with 2021 building codes. It also adds two new types of building codes: the International Existing Building Code (IEBC) and International Property Maintenance Code (IPMC). The IEBC relates to existing and older structures (rather than new construction) while the IPMC is more related to dilapidated structures and code enforcement issues. Both of these will complement the work of our new Code Enforcement Officer. Motion carried unanimously

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl, to give Ordinance No. 1644 - Authorize the Establishment of Fees. This ordinance will allow the Commission to establish fees by Resolution rather than by Ordinance as has been done in the past. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Wire, to set the bid date for Bid No. 912 - Chip Sealing 2022 for March 30<sup>th</sup> at 4:00pm.

Utilities Director Brad Lawrence reviewed bid No. 909 - Padmount switchgear, Transformers, primary cable and Pull Boxes. Bid No. 1 - Padmount Switchgear – Option #1 - Livefront Low Bidder: WESCO Manufacturer: Federal Pacific Total Bid: \$58,740.00. Bid No. 2 - Three Phase Padmount Transformers Recommended Bidder: WESCO Manufacturer: ABB/Hitachi Total Base Bid: \$301,810.00 Evaluation Price: \$519,263.60. Clarification: The low bid provided by Dakota Supply Group did not meet the specified delivery timeframe, and therefore the bid from WESCO is recommended. Bid No. 3 – Primary Power Cable Low Bidder: WESCO Manufacturer: Okonite Total Bid: \$247,005.00 Clarification: The bid is subject to metals escalation/de-escalation between now and the time of shipment. Bid No. 4 – Pull Boxes Low Bidder: Border States Electric Manufacturer: Quazite Total Bid: \$26,209.75. It was determined to remove one transformer from the WESCO bid, reducing cost by \$53,860.00 and bring total bid to \$579,904.75 plus metals escalation/deescalation for the primary cable. Lawrence indicated he intends to ask the suppliers to honor prices and extend the bid to include supplies needed for 2023 as well. Motion by Commissioner Wire, seconded by Commissioner Dybdahl, to approve Bid No. 909 as recommended. Motion carried unanimously.

Public Comment was heard from Pat Mullen with concerns on the recent 2022 property assessment values and the new City Hall.

Voter Registration deadline is March 28, 2022

The next Commission Meeting will be April 4, 2022.

Motion by Commissioner Shaw, seconded by Commissioner Wire, to enter into executive session at 6:23pm.  
Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Wire, to leave executive session at 6:50pm. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Wire, to adjourn. Motion carried unanimously.

The Board of Commissioners adjourned at 6:51pm.

/s/Sonya Wilt  
Finance Officer

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