

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

March 21, 2022
Regular

The Board of Commissioners of the City of Madison met in regular session following Board of Equalization at 6:10pm on the 21st day of March with the following members present on roll call: Mayor Marshall Dennert and Commissioners Jeremiah Corbin, Kelly Dybdahl (via Zoom), Adam Shaw and Jerae Wire.

The Pledge of Allegiance was recited.

Motion by Commissioner Corbin, seconded by Commissioner Wire to adopt the March 21st agenda. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw, to approve the following items on the consent calendar: Minutes - March 7, 2022; Payroll Bills for Ratification - March 4, 2022; Payroll Bills for Ratification - March 18, 2022; Bills for Ratification - March 9, 2022; Bills for Approval - March 23, 2022; Building Permit Report - February 2022; Adopt Resolution No. 2022-07 - Approve a Plat - Lots 10A, 10B, 10C, Block 1 Lakeview Industrial Park Addition; Adopt Resolution No. 2022-08 - Approve a Plat - Tract A, Block 3 Windsor Estates Second Addition; Acknowledge Agreements - Furnishing Electrical Materials - 2022; Notice of Public Hearing - City of Madison Comprehensive Land Use Plan - April 4, 2022 5:30pm; Appoint Election Board (Board 1 - Elaine Struwe - Precinct Superintendent, Marcie Spielmann, Doug Spielmann; Board 2 - Carol Petri - Precinct Superintendent, Carla Sudenga, Sharon Halseth).

Payroll Bills for Ratification - March 4, 2022:

PR#5 Deductions: AFLAC \$3,292.82; City of Madison - Flex One \$1,619.01; Delta Dental of South Dakota \$5,926.74; Health Pool of South Dakota \$38,723.63; IBEW Local Union No. 426 \$344.00; Office of Child Support Enforcement \$900.00; SDRS \$19,936.36; SDSRP \$2,377.50; Teamsters Local Union No. 120 \$658.00.

Payroll Bills for Ratification - March 18, 2022:

PR#6 Deductions: Health Pool of South Dakota \$39,425.61; IRS-EFTPS \$36,297.96; Office of Child Support Enforcement \$900.00; SD Retirement System \$22,462.14.

Bills for Ratification - March 9, 2022:

A A A Collections Inc February Collection Services \$119.05; Alpha Media USA LLC Spring Time Change/Snow Banner \$398; American Red Cross Basic Life Support \$23; Appera Mat Rentals \$70.7; AT & T Mobility PD Monthly Cell Service \$240.24; Avenu Insights & Analytics February Application Host \$3295.29; Belden/Lisa G Refund After Deposit Applied to Final Bill \$17.07; Blackstone Publishing Books \$91.24; Borns Group Inc Utility Billing \$1989.73; Brookings Area CPR CTC Basic Life Support eCards \$70; Builders FirstSource Lumber for Flynn Field \$211.6; Butler Machinery Co Return/Seals/Parts \$467.91; Carquest of Madison Radiator/Mopar Antifreeze/Oil/Parts \$780.91; Central States Wire Products Bundle Wire \$1827.8; Century Business Products Inc Copier Contract - Library \$27; Christiansen Complete Water Water Delivery - Cooler Rental \$33.2; City of Brookings Landfill February Gate Fees \$3442.56; Claims Associates Inc Deductible Claim #GC22.109495 \$500; Classic Convenience Inc Fuel \$668.01; Coles Petroleum Products Inc Fuel \$7712.14; Core & Main GP LLC Meters \$1254.67; D & T Ventures LLC March Website Support \$360.5; Dakota Fluid Power Inc Parts \$83.09; Dakota State University Workstudy/Shipping/Postage/Printing \$3626.93; DLT Solutions LLC AutoCad Subscription \$1579.81; East River Electric Power Coop February - Transmission/SE Sub Transmission Transmission \$29047.2; Ebsco Industries Inc JD Power Official Used Car Guide \$38.5; F & M Coop Oil Co Fuel/Tire Repair \$1084.45; Fastenal Co Coveralls \$19; First Bank & Trust Heartland - February 2022 \$442316.8; First Bank & Trust Bond Interest \$11996.82; First Premier Bank Interest Payment \$3047.71; Fox Promo LLC Sew on Patches \$18; Galls LLC Condor Cobra Tactical Belt \$193.68; Graybar Electric Co Inc 1/2" EMT Conduit \$170.78; Great America Financial Svcs Copier Lease Agreement \$463.33; Hale/Cassidi Daily Admittance Fee Refund \$6; Hansen/Bradley F Refund After Deposit Applied to Final Bill \$149.61; Hillyard Inc Janitorial Supplies \$1115.69; Hunter Publishing Inc

Minutes/Resolutions/Bids/Appeals \$490.71; Hyland Machining Inc Parts - Bolts \$30; International Code Council Inc 2021 Bldg/Mech/Prop/Maint/Res Manuals \$448.55; Interstate All Battery Center Rebuild or Repair Customer Pak \$35; John Henry Foster Filters/Drains \$336.18; Jordahl/Megan Audio Cable \$4.25; Josh's Tools LLC Head Lamp/Tool Battery \$161.5; Lake County Register of Deeds February Resolutions \$60; Lake County Treasurer Fuel \$675; Lewis Drugs Inc ASP Food/Snacks \$87.7; Lewis&Clark Regional Water Sys March 2022 Fees \$270; Library Ideas LLC Books \$527.4; Madison Ace Hardware Leaf Blower/Trimmer/Oil/Parts \$837.87; Madison Area Arts Council 2022 Annual Contribution \$12500; Madison Grocery Store Inc ASP Foods/Snacks \$165.99; Mamas Maid Service Cleaning Service \$556.25; Markos Repair Zama Carburetor Kit \$14.58; Martian/Robin A Refund After Deposit Applied to Final Bill \$0.93; Micromarketing LLC Books \$227.97; MPower Technologies Inc GIS Mapping \$561; Muth Electric Inc Use Tax Payment on MAC Repairs \$13.86; North Central International SF Bracket Kit \$152.62; Northwestern Energy Utilities \$2897.98; O Reilly Automotive Inc Pulleys/Water Pump/Micro-V Belt/Filters \$287.94; Office Peeps Inc Janitorial Supplies/Paper/Binders/Batteries \$823.01; One Source Background Checks \$237; One Stop Fuel \$51.25; Pizza Ranch Pizzas Delivered to Community Center \$76; Porta Pros Inc Portable Toilet Rental – Totland Park \$142; Prostrollo Auto Plaza Co Screw \$2.29; Racom Corp FCC License Application to Renew Call Signs \$75; Ramkota Hotel Room Rentals – S. Boecker/R. Robertson \$192; RC First Aid First Aid Supplies \$132; Runnings Supply Inc Shelter Supplies/Saw Blades/Hardware/Rake/Parts \$632.02; Rural Electric Supply Coop Ground Sleeve (Basement) \$5304; SD Airport Conference 2022 Airport Conference - M. Downs \$70; SD One Call Message Fees \$5.25; SEAFOG 2022 SEAFOG Dues – Sonya Wilt \$40; Sioux Valley Energy Utilities \$476; Smart Apple Media Books \$152.68; Smith Zimmermann Museum 2022 Annual Contribution \$11500; Streichers Inc Ballistic Panel Set/Opening Carrier \$1204.99; Sturdevants Madison Inc Custom Seat Covers/Transmission Line/Coolant \$844.35; Timmer Supply Co Flynn Field Bullpen Hardware \$1.18; US Dept of Energy February 2022 Services \$119737.3; USA Blue Book Chemicals \$130.3; Valiant Living Inc Contracted Expenses \$5096; Verizon Wireless ASP Monthly Cell Service \$80.86; Visual Gov Solutions LLC February Processing Fee \$6424.65; Wheelco Brake & Supply Inc Air Filter \$44.54; Winrow/Kaylee ASP Day at the Capital \$167.68.

Bills for Approval - March 23, 2022:

Alpha Media USA LLC Community Center Advertising \$420; Appera Mat Rental Services \$289.01; AT & T Mobility DataConnect - Library \$173.39; Avera Medical Group Drug Collection and Testing \$61; Baker & Taylor Books \$173.28; Banner Associates Inc Madison Water System Improvements through Feb 19 \$28420.16; Barger Electric LLC Air Filters for City Hall \$147.42; Big Sioux Community Water Sys Feb Water Usage \$7747.11; Carquest of Madison Coolant Hoses/Alternator/Strobe Light \$384.26; CenturyLink QC March Phone Bill \$90.84; Christiansen/Steve Driver License Renewal \$35; Civic Plus LLC Web Design/DNS & Domain Hosting \$20722.8; Classic Convenience Inc Fuel \$97.83; Coles Petroleum Products Inc Oil \$602.95; Colliers Securities LLC Bond Anticipation Notes \$49860; Core & Main GP LLC Hydrants for SRF Project \$90145.3; Dakota State University January 2022 Utilities \$10245.38; Daxko LLC March Spectrum Software \$1751.76; East Dakota Transit Inc 2022 Annual Contribution \$14250; F & M Coop Oil Co Tire Repair \$25; Fastenal Co Disposable Coveralls \$47.5; FedEx FedEx Priority Overnight \$37.45; Flexible Pipe Tool Co Bulldog Nozzel \$3450; Gale Cengage Learning Books \$183.14; Geotek Engineering & Testing Geotechnical Exploration - Proposed City Hall \$4382; Goodwill of the Great Plains Shred Services \$52.75; Graybar Electric Co Inc LED Post-Top Lighting for Library \$7111.48; H W Wilson Company Reference Shelf - 2022 Subscription \$785.5; Heartland Consumers Power District Crabtree/Dybdahl Membership Overpayments \$459; Hillyard Inc Service Floor Scrubber/Garbage Liners \$1073.75; Hunter Publishing Inc Minutes/Resolutions/Job Ads/Announcements \$996.05; Hydro Tech Service Well House #1 Project \$75093.75; Ingram Co Books \$1224.76; Johnson Feed Inc Road Salt \$3028.48; Junior Library Guild Books \$4471.4; Kolorworks Paint \$22.99; Lewis Drugs Inc Athletic/Sport/First-Aid Supplies \$64.84; Lewis Software Assoc LLC Bus. Taxpayer License/941 Filing Service \$54; Life Fitness Inc Field Service Labor Charge \$367.5; Madison Ace Hardware Air Filters/Bolt Eyes with Nuts \$59.65; Madison Grocery Store Inc Crackers/Cereal/Bananas/Batteries \$224.42; Manitou Equipment America LLC 1% Sales Tax Rebate \$3698.22; Micromarketing LLC Books \$1110.78; Midstates Glass LLC Library Window \$296.81; North Central International SF #36C Repairs \$588.25; Northwestern Energy Utilities \$1180.48; O Reilly Automotive Inc Spark Plugs/Cabin Filters \$218.12; OCLC Inc Cataloging and Metadata Subscription \$368; Office Peeps Inc Black Toner/Biners/Garbage Bags/Copier Paper \$492.49; Open Access Technology Int'l CVR/AMI/DRMS Milestones \$36750; Pitney Bowes Global Financial Services LLC Postage Machine Lease \$474.18; Porta Pros Inc Handicap Unit Rental Memorial Park

\$170; Prostrollo Auto Plaza Co Shifter Springs \$41.8; R&R Repair LLC Rec-1 Wire Guide/Clean Out Tool \$2346.45; Recreation Supply Co Inc Pool/Hot Tub Parts \$102.06; Redlinger Bros Plumbing & Heating Heater Replacement at WTP \$2330; Resykle LLC Used Pipe \$20; Rowman & Littlefield Occupational Outlook Handbook \$61.15; Runnings Supply Inc Grease Gun/Battery/Vice 8"/Hardware \$585.65; Scholastic Inc Education Books \$60.56; SD Dept of Motor Vehicles License Plate/Title for 2021 Tahoe - PD \$21.2; SDN Communications Internet – Library \$516.79; Shpigler Consulting Inc AMI Operational Support \$3964.29; SoDak SACA 2022 Leadership Retreat Registration - K. Winrow \$110; State of SD OEM FEMA - Higgins \$6034.28; Stuart Irby Tool Co Bolt Cutter \$128; Sturdevants Madison Inc Brake Drum/Filters/Strobe Lights/Bearings \$860.19; T & R Service LTC Oil Filling - 3 Substations \$1500; Talk The Tee Vehicle Decals and Installation – PD \$420; Timmer Supply Co Straight Die Grinder/Thermostat \$229.74; Tyler Technologies Inc Software Conversion Services \$19089.67; USA Blue Book Chemicals \$537.02; Vast Broadband Fire Dept. Internet \$44.95; Vickmark/Christopher D Fitness Equipment Repairs \$368.5; Vinyl-Pro Repair Seat - Police F150 \$100; W W Grainger Inc Heater at Recycling Center \$148.64.

Appoint Election Board: Board 1 - Elaine Struwe - Precinct Superintendent, Marcie Spielmann - Precinct Deputy, Doug Spielmann - Precinct Deputy. Board 2 - Carol Petri - Precinct Superintendent, Carla Sudenga - Precinct Deputy, Sharon Halseth - Precinct Deputy.

Motion by Commissioner Dybdahl, seconded by Commissioner Wire, to approve second reading of Ordinance No. 1643 - Repeal and Replace Chapter 6 Building Codes. This ordinance replaces 2018 building codes with 2021 building codes. It also adds two new types of building codes: the International Existing Building Code (IEBC) and International Property Maintenance Code (IPMC). The IEBC relates to existing and older structures (rather than new construction) while the IPMC is more related to dilapidated structures and code enforcement issues. Both of these will complement the work of our new Code Enforcement Officer. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Wire, to approve second reading of Ordinance No. 1644 - Authorize the Establishment of Fees. This ordinance will allow the Commission to establish fees by Resolution rather than by Ordinance as has been done in the past. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw to adopt Resolution No. 2022-09 - Electric Rates and Charges. Said resolution establishes electric rates and charges. Motion carried unanimously.

Motion by Commissioner Wire, seconded by Commissioner Shaw, to adopt Resolution No. 2022-10 - Water, Sewers, Sewage Disposal Fees, Rates and Charges. Said resolution establishes water, sewer, sewage disposal fees, rates and charges. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl to adopt Resolution No. 2022-11 - Refuse User Rates. Said resolution establishes refuse user rates. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Shaw to adopt Resolution No. 2022-12 - Assign Fund Transfers. The resolution completes reserve transfers that were approved as part of the 2022 budget. This includes putting necessary funds into existing reserves, moving funds out of reserves to be used, and closing out some funds permanently. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Wire, to give Ordinance No. 1645 - Electric Processing Fee and After-Hours Fee a first reading. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl to give Ordinance No. 1646 - Water Processing Fee and After-Hours Fee a first reading. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Wire, to give Ordinance No. 1647 - Authorize the Establishment of Fees, Fines, & Penalties by Resolution a first reading. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Corbin to authorize the Mayor to Sign Professional Services Agreement - Banner Associates, Inc for Design and Construction Administration Services - Madison Park Creek Walls - Site 3 (Egan Ave and Harth Ave). This agreement is for Banner to provide final design and construction administration services in the amount of \$185,600 at Park Creek Site 3. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw to authorize the Mayor to Sign Professional Services Agreement - Houston Engineering Construction Management Services - Water Main Improvement Project 2022-1. This is an agreement to provide a portion of construction management services in the amount of \$106,000 on the NW 9th Street/Union Avenue Project.

Bid No. 910 - Water Main Improvement Project 2022-1 was reviewed: Winter Contracting LLC \$2,975,000, Prunty Construction - \$3,554,021. Motion by Commissioner Wire, seconded by Commissioner Shaw, to award bid No. 910 to Winter Contracting LLC. Motion carried unanimously.

Bid No. 911 - Sidewalk Improvement Project 2022-2 was reviewed: J&M Construction - \$260,106.41, Big Al's Contracting -\$266,752.40. Motion by Commissioner Dybdahl, seconded by Commissioner Corbin, to award Bid No. 911 to J&M Construction. Motion carried unanimously.

Public Comment was heard from Jim Thompson, requesting to have a Board of Equalization hearing. Motion by Commission Shaw, seconded by Commissioner Wire, to set a meeting for Wednesday March 23, 2022 at 1:00pm. Motion carried unanimously.

Voter Registration deadline is March 28, 2022

The next Commission Meeting will be April 4, 2022.

Motion by Commissioner Shaw, seconded by Commissioner Wire, to enter into executive session pursuant to SDCL 1-25-2(1) at 6:49pm. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl, to leave executive session at 7:25pm. Motion carried unanimously.

Motion by Commissioner Wire, seconded by Commissioner Dybdahl, to adjourn. Motion carried unanimously.

The Board of Commissioners adjourned at 7:25pm.

/s/Sonya Wilt
Finance Officer

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