



Madison Public Library Board of Trustees Meeting – Minutes March 29, 2022

Board President John Nelson called the meeting to order.

Board Members in Attendance: John Nelson, Court Weck, Carrie Studer, Loretta Chandler, Kelli Wollmann, and Kelly Dybdahl. A quorum was present.

Lisa Martin was present as secretary.

Lisa Martin proposed to amend the agenda to allow Court Weck to recuse herself for the discussion of the Children’s Librarian position. Court Weck moved to accept the agenda with the amendment. Carrie Studer seconded the motion. The motion passed.

The meeting began with introductions from the board members to Lisa Martin.

Kelli Wollmann corrected spelling on the 2.11.22 minutes. Carrie Studer moved to accept the minutes the amendments. Loretta Chandler seconded the motion. The motion passed.

There was a discussion of how bills are paid at the library. The library collects receipts, invoices, and similar documents from purchases made throughout the month. Lisa Martin determines the account each purchase should be deducted from, writes the account number, and signs the document. She delivers the signed documents to the city finance office which completes the transaction.

Kelly Dybdahl moved to accept the bills. Kelli Wollmann seconded the motion. The motion passed.

Lisa Martin reported on the activities in the library including children’s events and book clubs. It was noted that Nancy Sabbe eagerly accepted a volunteer position of book discussion leader.

Lisa Martin presented the Annual Library Report for the year 2021. The trustees’ section was completed with the help of the board:

- John Nelson’s term expires 2022
- Court Weck’s term expires 2023
- Carrie Studer’s term expires 2023
- Jody Johnson’s term expires 2022
- Loretta Chandler’s term expires 2023
- Kelly Dybdahl serves as the City Commission Representative
- Kelli Wollmann serves as the County Commission Representative

There was a question of how board members are chosen. The Madison City Commission appoints members. Citizens can volunteer and be approved by the commission. In the past the commission has asked the director to suggest names and then approved them as they saw fit.

A mistake was noticed concerning expansion of WiFi from the library. Lisa Martin had indicated WiFi had not been expanded, however, it had been expanded in 2021.

Loretta Chandler moved to accept the Annual Report with the amendments. Kelli Wollmann seconded the motion. The motion passed.

Lisa Martin noted that she will be reviewing policies and bringing it up to the board in the future.

A discussion of expanding Inter Library Loan (ILL) services was begun. Systems Librarian, Melanie Argo, is looking into the cost of the service by OCLC. John Nelson asked what the library paid for the service currently. Lisa Martin found that the answer is that the service is provided by the State Library with federal funds and made available free of charge to all South Dakota libraries.

Lisa Martin noted that the library could gain needed space by moving some collections (the newspapers and magazines) and discarding one (the art prints). Discussion of art print check out showed that there are about 5 art prints checked out a month.

Lisa Martin reported that Kristin Johnson, the HR director, is scheduling interviews for Children's Librarian for April 4. A list of questions was reviewed and board members were invited to sit in on interviews, but it is not a requirement of the position to have a board member present.

The next board meeting will be April 19 at 5:15 in the Madison Public Library Meeting Room.

There were no public comments and no one waiting to enter into the room for comment.

Kelli Wollmann motioned to adjourn the meeting.

Respectfully submitted, Lisa Martin