

**CITY OF MADISON  
BOARD OF COMMISSIONERS PROCEEDINGS  
MADISON, SD 57042**

April 4, 2022  
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 4<sup>th</sup> day of April with the following members present on roll call: Mayor Marshall Dennert and Commissioners Jeremiah Corbin, Kelly Dybdahl, Adam Shaw and Jerae Wire. Planning Commission members present: Donna Fawbush, John Groce, Jim Iverson, Michael Johnson, Bob Maxwell, Jennifer Wolff. Planning Commission members absent: Roger Olson.

The Pledge of Allegiance was recited.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl to adopt the April 4<sup>th</sup> agenda. Motion carried unanimously.

A public hearing on the City of Madison Comprehensive Land Use Plan was held. Luke Muller with First District provided an overview of the process to develop this updated plan and highlights of the new plan. With no additional comments, motion by Planning Commissioner Iverson to recommend approval for board of Commissioners to adopt Resolution No. 2022-13. Motion seconded by Planning Commissioner Fawbush. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Shaw to adopt Resolution No. 2022-13 - Comprehensive Update to the Comprehensive Land Use Plan for City of Madison. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Wire, to approve the following items on the consent calendar: Minutes - March 21, 2022; Minutes - Board of Equalization - March 21, 2022; Minutes - Board of Equalization - March 23, 2022; Payroll Bills for Ratification - April 1, 2022; Bills for Ratification - March 30, 2022; Bills for Approval - April 6, 2022; Personnel; Acknowledge February 2022 Board Meeting Minutes; Certificate of Substantial Completion - Water Tower Loop Line; Declare Surplus Property and Authorize for Proper Disposal - Electronics; Acknowledge Retail Malt Beverage License Application and Set Date of Hearing for April 18, 2022 at 5:30pm - Unlock Madison. Motion carried unanimously.

Payroll Bills for Ratification - April 1, 2022:

PR#7 Deductions: Aflac 3,292.82; Delta Dental 6,112.54; Health Pool Of South Dakota 39,074.62; IRS-EFTPS 34,675.86; Local Union #426, Ibew 344.00; Office-Child Support Enforce 900.00; SD Retirement System 22,415.29; Teamsters Local No 120 709.00.

Bills for Ratification - March 30, 2022:

Appeara Mat Rentals - Airport 153.82; AT&T Mobility Phone & Tablet Service/Microsoft Surface Pros/Apple iPad Air 10,683.61; Avera Medical Group Drug Collection & Testing 444.00; Border States Electric Supply Chance Silicone Spray 343.56; Bryan Rock Products Inc Aglime 3,122.52; Butler Machinery Co Annual Generators Inspection/Dryer/Accumulator 5,987.49; Carquest of Madison Oil Seal/Grease/Air Filter/MIS Race Fuel 174.03; Classic Convenience Inc Fuel 467.18; DGR Engineering Professional Services - Feb 2022 Elec Conv 3,688.80; Dittman/Leona K Refund After Deposit Applied to Final Bill 152.93; F&M Coop Oil Co Fuel 583.05; Fastenal Co Locating Paint 940.50; Fox Promo LLC Sew on Provided Patches 30.00; Franken/Brad Tax Overpayment - FEMA Buyout 657.02; Galls LLC Police Safety Gear 638.84; Great America Financial Svcs Copier Lease 450.42; Greater Madison Area Chamber Land O' Lakes Pass Thru 750.00; Heiman Inc Technical Rescue Rigging Plate/Blade 263.85; Hunter Publishing Inc February 22 Minutes 87.69; Infotech Solutions LLC February Services/Purchases 8,264.23; J H Larson Electrical Co Cree Street Lights 2,430.80; Kibble Equipment LLC Coolgard Extender #28 29.79; Kimball Midwest Shop Hardware 308.69; Krug Products Inc Bumped Tube Oring Swivel #38 11.05; Lake Area Improvement Corp Land O' Lakes Pass Thru 2,500.00; Lake States Evergreen Company LLC School Arbor Day Trees 309.50; Lewis Drugs Inc Animal Shelter Supplies 93.07;

Liesinger/Chanelle Refund After Deposit Applied to Final Bill 74.18; Limmer/Jayson Fuel Reimbursement 58.50; Locator & Supplies Inc Locating Flags 693.60; LOMC Clearinghouse MT2 App - Park Creek Walls - Site 1 6,500.00; Maas/Mark Tax Overpayment - FEMA Buyout 239.60; Madison Ace Hardware Table Legs/Batteries 41.52; Mamas Maid Service City Hall Cleaning Service 3/10 - 3/23 537.50; MC&R Pools Inc CPO Courses - April 2022 1,300.00; MPower Technologies Inc Integrator / Editor Annual Maintenance Agreement 7,500.00; Northwest Lineman College Lineworker Cert-Yr4 (Oakley Denne) 616.00; Northwestern Energy Utilities 5,094.46; O Reilly Automotive Inc Filters - #28 30.28; Office Peeps Inc Copier Contract/Paper Products 429.87; Recreation Supply Co Inc 24" Grating Strips 2,323.84; Resykle LLC Iron 48B Trailer 177.92; Runnings Supply Inc Grinder/Hackzall/Gloves/Sprinkler 531.39; SD Public Health Laboratory Water Samples 193.00; Shpigler Consulting Inc February AMI Operational Support - Reissue Check 6,000.00; Stillson/Brian Tax Overpayment - FEMA Buyout 1,518.69; Sturdevants Madison Inc AC & Alternator #38/Flush Equipment/Hyd Filters #18D/Oil 1,314.32; Talk The Tee T-Shirts/Medals/Stickers 1,031.50; Timmer Supply Co Parts 12.83; Tyler Technologies Inc Software Conversion Services 11,937.49; Ullom/Kristy M Refund After Deposit Applied to Final Bill 71.17; Vantek Communications Inc Mobile Radio/Programming 3,008.40; Vast Broadband Phone & Internet (3/24 - 4/23) 3,132.79.

Bills for Approval - April 6, 2022:

Appera Mat Rentals 70.70; Artistic Custom Badges and Coins LLC Madison - Lake County SRT Patches 426.30; AT&T Mobility Wireless Services Feb 16 - Mar 15 252.06; Avenu Insights & Analytics March 2022 Application Hosting 3,295.29; Bartels Cleaning Service MMU Cleaning Services 500.00; Bobs Electric of Madison MFD Round Motor Start Capacitor 36.67; Builders FirstSource Foamular 96.12; Butler Machinery Co Air Conditioning Parts #38 161.57; Colonial Research Chem Corp Germicidal Cleaner 160.52; Concrete Materials UPM 1,127.86; Craigs Welding Service S/S Handrail for Waterslide 1,000.00; Dakota Cinema LLC Two Cases Popcorn Butter 115.06; Dakota State University Feb Work Orders/Printing/Postage 2,122.67; FedEx FedEx Express Saver 15.89; Fox Promo LLC Uniform Embroidery 644.00; Galls LLC Stealth Operator Pants 249.62; Gilbertson/Christin M Refund After Deposit Applied to Final Bill 82.88; Gillespie/Vivienne D Refund After Deposit Applied to Final Bill 16.74; Great America Financial Svcs HR Copier Lease Agreement 232.27; Greater Madison Area Chamber QTR 2 Appropriations 23,850.00; Gulbranson/Sidney G Heater Repair at Recycling Center 204.82; HACH Co Chemicals 314.33; Halme Inc Water System Improvement Phase 2B-4 Final 28,911.43; Hawkins Inc Swimming Pool Chemicals 3,794.17; Heiman Inc Vantage II Flashlights 340.00; Hunter Publishing Inc Publications 113.75; Jencks & Jencks PC April Services/Contract 5,500.00; Josh's Tools LLC Sand Blaster 190.06; Karl Chevrolet, Inc 2021 Chevy Tahoe 55,691.32; Karls TV & Appliance Inc Samsung Microwave 189.99; Kolorworks Paint 38.89; Lake County Register of Deeds State of SD Easement/March Copies 44.00; Lewis Drugs Inc Mounting Putty 3.98; Madison Ace Hardware Outlets/Misc Hardware 46.41; Madison Grocery Store Inc Crackers/Applesauce/Cookies/String Cheese 193.06; Madison Lawn Care Inc Rock Bed Weed Control 133.35; Marco Technologies Copier Lease 295.47; MPower Technologies Circuit Model Sync Annual Maintenance 1,000.00; Office Peeps Inc Trash Bags 60.63; Patch/Chad Reimburse Parts #38 26.63; Pete Lien & Sons Inc Chemicals - Lime 4,326.78; Prostrollo Auto Plaza Co Switch #27 19.58; Pulltarps Asphalt Tarp #23 646.37; Resykle LLC Tire Drag & Repairs for #13F 34.92; Runnings Supply Inc Parts/Storage Tote/Safety Glasses/Misc 109.24; Sanitation Products Inc Transducer #32 534.86; SD Airport Conference Reissue CK/Fee - 2022 Airport Conf. - M.Downs 75.00; Streichers Inc PMAG 30 Round/Uniforms/Returns 42.62; Sturdevants Madison Inc Flap Wheel 17.47; Timmer Supply Co Pipe 179.10; Wesco Distribution Inc Street Lights 22,058.00; Wilt/Sonya Reimbursement - Tyler Training Working Lunch 20.74; Winrow/Kaylee SDSU Autism Awareness Conf. - Brookings, SD 52.65.

Personnel:

Scott Mathison \$15.75/hour; Bob Mathison \$15.50/hour; Christopher Mohr \$13.75/hour; Chad Patch \$25.57/hour.

Motion by Commissioner Shaw, seconded by Commissioner Corbin, to give Ordinance No. 1645 - Electric Processing Fee and After-Hours Fee a second reading. Said ordinance updates language to accurately reflect the additional work involved when processing delinquent accounts. Additionally, it updates language to reflect an after-hours fee, for any work done in the process outside of normal business hours. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Wire, to give Ordinance No.1646 - Water Processing Fee and After-Hours Fee a first reading. Said ordinance updates language to accurately reflect the additional work involved when processing delinquent accounts. Additionally, it updates language to reflect an after-hours fee, for any work done in the process outside of normal business hours. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Shaw, to give Ordinance No. 1647 - Authorize the Establishment of Fees, Fines, & Penalties by Resolution a second reading, with amending section 6-16.4 to 6-16.6. Said ordinance allows fees, fines and penalties within the sections listed to be set by Resolution rather than by Ordinance. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Wire, to adopt Resolution No. 2022-14 - Business & Community Development Fees. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Dybdahl, to adopt Resolution No. 2022-15 - Public Works & Utilities Fees, Fines, & Penalties. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw, to adopt Resolution No. 2022-16 - Public Safety Fees, Fines, Penalties. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Wire, to authorize the Mayor to sign a Memorandum of Understanding with PP6 Madison, LLC for a proposed assisted living facility. This memorandum is to clarify elements of the project and the intent of PP6 Madison, LLC to move forward with a proposed TIF in the development of the property. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Dybdahl, to give Ordinance 1648 - Marijuana Zoning a 1st reading. The ordinance would add cultivation, manufacturing, and testing facilities to the previously approved dispensary uses. It also allows cannabis establishments in ML Light Manufacturing and MH Heavy Manufacturing in addition to the previously approved HB Highway Business zoning. Only dispensaries are allowed in the HB zone, but all uses (dispensaries, manufacturing, testing, cultivation) are allowed in ML/MH. Two of each type of establishment are allowed. Distances from residences and schools/parks remain 500 and 1000 feet. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw, to approve offering referral bonuses to City Employees for lifeguard referrals for the Madison Aquatic Center. Existing lifeguards and any other city employees who are listed as a referral for a lifeguard who is hired and works through the first month of the pool's operation will be given a \$200 referral bonus. Motion carried unanimously.

Bid No. 912 - Chip Sealing was reviewed: Topkote Inc - \$126,111.40; The Road Guy Construction Co. - \$112,850.00; Bituminous Paving Inc - \$137,250.00. Motion by Commissioner Corbin, seconded by Commissioner Shaw, to award Bid No. 912 to The Road Guy Construction Co. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Wire, to approve expanding the Electric purchase bid to purchase additional switches for planned new and expanding businesses. The purchase would include two additional padmount switchgear units for a total of \$58,740. Motion carried unanimously.

Gary Gonyo, Director of Streets, Parks, Solid Waste and Recycling, provided information regarding the purchase of 2022 Streets equipment. Due to supply chain issues equipment costs have increased since the budget was approved and delivery dates have extended into 2023 for some equipment. Motion by Commissioner Shaw, seconded by Commissioner Dybdahl, to order equipment as needed, and if equipment is not here by end of 2022, funds will be placed into a reserve for 2023. Motion carried unanimously.

Public Comment was heard from Jim Casanova and Mike Johnson regarding the planned NW 9<sup>th</sup> Street and N Union Ave project.

The combined municipal/school board election will be held April 12, 2022 at the Madison City Armory. Poll hours are 7:00am-7:00pm.

The next Board of Commissioners meeting is April 18, 2022 at 5:30pm.

Motion by Commissioner Wire, seconded by Commissioner Shaw, to adjourn. Motion carried unanimously.

The Board of Commissioners adjourned at 6:48pm.

/s/Sonya Wilt  
Finance Officer

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