

**CITY OF MADISON  
BOARD OF COMMISSIONERS PROCEEDINGS  
MADISON, SD 57042**

April 17, 2023  
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 3rd day of April with the following members present on roll call: Commissioners Jerae Wire, Kelly Dybdahl, Adam Shaw and Mayor Lindsay. The following members were absent: Commissioner Jeremiah Corbin.

The Pledge of Allegiance was recited.

Motion by Commissioner Shaw, seconded by Commissioner Wire to adopt the April 17, 2023, agenda. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw, to approve the following items on the consent calendar. Minutes April 3, 2023, Bills for Approval – April 19, 2023, Bills for Ratification – April 12, 2023, Payroll Bills for Ratification – April 14, 2023, Personnel, 2022 Library Annual Report, March 2023 Building Permits.

**Bills for Approval – April 19, 2023**

AMAZON CAPITAL SERVICES INC, Laptop/Docking Station/Cables, \$2,743.76, APPEARA, Services - WTP/ WWP, \$117.10, AVERA MCKENNAN HOSPITAL, Annual EAP Service Contract, \$2,304.00, BUILDERS FIRSTSOURCE, Door Lock, \$139.99, CENTURYLINK QC, Phone Bill, \$90.84, CITY OF BROOKINGS, March Gate Fees, \$4,093.08, CIVIC PLUS LLC, CivicEngage System Training, \$1,500.00, CLASSIC CONVENIENCE INC, Fuel - MFD Platform, \$112.19, COLES PETROLEUM PRODUCTS INC, Oil, \$373.62, CORE & MAIN GP LLC, Meter Parts, \$70.28, DAKOTA RIGGERS & TOOL SUPPLY, Bridge Railings, \$346.58, EAST RIVER ELECTRIC POWER COOP, March 2023 Transmission Services, \$19,887.72, F & M COOP OIL CO, Propane, \$20.70, FIRST BANK & TRUST, Heartland March 2023 Services, \$427,064.60, FIRST PREMIER BANK, Interest Payment RD Loan - #2802040001, \$8,992.78, FOXIT SOFTWARE INC, Foxit PDF Editor Annual Upgrade - 13 Licenses, \$390.91, GEOTEK ENGINEERING & TESTING, Geotechnical Exploration - Proposed Water Main Imp, \$5,000.00, GPAC LLC, N. Zimmerman - Recruit, \$32,376.80, HAWKINS INC, Chemicals, \$2,685.00, INFOTECH SOLUTIONS LLC, Computer & Software Subscription Fees, \$6,037.49, INTERSTATE ALL BATTERY CENTER, AED Battery, \$250.90, LAKE COUNTY AUDITOR, 911 Communications - 4th Qtr 2022, \$33,748.79, LAKE COUNTY TREASURER, 2022 Property Tax 503 N Highland Ave, \$3,391.70, MADISON ACE HARDWARE, Keys, \$51.89, MATHESON TRI GAS INC, Nozzle, Gloves, Contact Tip, Insulator, \$908.39, MEIERHENRY SARGENT LLP, Bond Counsel - Water Proj. Revenue Bond Series2023, \$50,000.00, NORTHWESTERN ENERGY, Armory 2541047-3, \$2,742.34, O REILLY AUTOMOTIVE INC, Brake Tool, \$12.99, OFFICE PEEPS INC, Janitorial Supplies, \$154.46, PASQ, Strategic Planning/Consulting, \$7,855.81, PORTA PROS INC DBA A-1 PORTABLE TOILETS, Toilet Rental - Memorial Park, \$170.00, RUNNINGS SUPPLY INC, Coveralls, \$711.51, SD ASSOC OF RURAL WATER SYSTEM, Leak Correlator, \$150.00, STURDEVANTS MADISON INC, Command Purple, \$149.44, US DEPT OF ENERGY, March 2023 Services, \$126,758.70, VALIANT LIVING INC, March Services, \$8,853.67, WESTALL/MATTHEW, Meal Reimbursement, \$28.00, WHEELCO BRAKE & SUPPLY INC, Master Battery Disconnect Switch - Digger, \$32.38

**Bills for Ratification – April 12, 2023**

A A A COLLECTIONS INC, Collection Services, \$30.92, APPEARA, Mat Rentals - City Hall, \$217.45, AT & T MOBILITY, DataConnect Government, \$10.44, AVERA MEDICAL GROUP, Drug Collection/Testing, \$634.00, BAKER & TAYLOR, Books, \$256.96, BERGERSEN/CARSTEN, Classes at Community Center 3/12 - 3/25, \$177.00, BLACKSTONE PUBLISHING, CD Books, \$229.63, BORNES GROUP INC, PRINTING & POSTAGE, \$2,860.52, CARQUEST OF MADISON, 6 PT Socket, \$30.80, CENTURY BUSINESS PRODUCTS INC, Copier Contract #MD0052, \$393.94, CHRISTIANSEN COMPLETE WATER, Water/Cooler Rental, \$22.00, CLASSIC CONVENIENCE INC, Fuel, \$581.00, COLE-PARMER, Heating Element, \$1,303.69, COLES PETROLEUM PRODUCTS INC, Aviation Gas, \$21,781.80, COLONIAL RESEARCH CHEM CORP, Neutral Kleen, \$200.35, CORE & MAIN GP LLC, 3" Omni, \$2,429.40, CYPRESS INFORMATION, Cypress Resume, \$200.00, DAKOTA RIGGERS & TOOL SUPPLY, Iron, \$346.58, DAKOTA STATE UNIVERSITY, February Work Orders/Supplies, \$1,244.47, DAKOTA SUPPLY GROUP INC, Duraline 10003164 3" Interduct, \$45,000.00, DEMCO INC, Book Cover, \$83.49, DESIGNARC GROUP LLC, Water Shop Design Services,

\$250.00, DOWNS/MYRON, SD Airports Conference - Deadwood, \$753.00, ELITE CARD PAYMENT CENTER, Credit Card Purchases through 3/17/23, \$6,288.50, F & M COOP OIL CO, Fuel, \$1,274.42, FOX PROMO LLC, Embroider, \$11.00, GALE CENGAGE LEARNING, Books, \$354.27, GRAYBAR ELECTRIC CO INC, Exit Sign/Light, \$35.29, GREAT AMERICA FINANCIAL SVCS, LEASE COPIER, \$422.63, HILLYARD INC, Trash Bags, Cleaning Supplies, \$557.57, HUNTER PUBLISHING INC, March 23 Publications & Minutes, \$451.79, INGRAM CO, Books, \$201.88, J H LARSON ELECTRICAL CO, Street Lights, \$16,926.00, JAKOBER/KJERSTI, Red Cross Instructor Fee, \$705.00, JOSH'S TOOLS LLC, Socket, \$71.00, JUNIOR LIBRARY GUILD, Books, \$198.00, KELLER/TRISH, Classes at Community Center, \$64.00, KIBBLE EQUIPMENT LLC OR JOHN DEERE FINANCIAL, Damages to Combine, \$1,962.39, LACAL EQUIPMENT INC, Elevator Chain, Rubber Isolation, \$1,822.90, LAKE COUNTY INTERNATIONAL INC, Broom Parts, \$272.19, LAKE COUNTY REGISTER OF DEEDS, Annexation Recording/Copies, \$37.00, LAKE COUNTY TREASURER, Fuel Report 3/10/23 to 3/30/23, \$152.32, LEBAHN/DAVID, NW Park Bathroom Roof, \$10,200.00, LEWIS DRUGS INC, Garbage Can, SD Card, \$97.95, LEWIS&CLARK REGIONAL WATER SYS, March Fees, \$270.00, LIBRARY IDEAS LLC, Freegal Music Streaming Sub., \$1,680.00, MADISON ACE HARDWARE, Paint Suits, \$279.02, MADISON GROCERY STORE INC, Soda/Snacks, \$219.20, METERING & TECHNOLOGY SOLUTION, Wire, Connector, \$135.84, MICROMARKETING LLC, DVDs, \$269.30, MINNESOTA MUNICIPAL UTIL ASSN, Job Training & Safety Programs - 2nd Qtr, \$1,125.00, MITCHELL1, Prodemand Only Library Subscription, \$1,059.00, MOHR/JERRY, Meal Reimbursement, \$34.00, NEWS BANK INC, Annual Subscription, \$2,732.00, O REILLY AUTOMOTIVE INC, Control Arms/Oil Filter, \$198.95, OCLC INC, Cataloging & Metadata Subscription, \$385.48, OFFICE PEEPS INC, Toilet Tissue, \$349.71, ONE SOURCE, Background Checks, \$252.00, OPEN ACCESS TECHNOLOGY INT'L, AMI Project, \$8,500.00, OVERDRIVE, Books, \$608.13, PATCH/CHAD, Meal Reimbursement - Parts Run, \$14.00, PAWN SHOP, Paint Brushes, \$14.20, PENGUIN RANDOM HOUSE LLC, Books, \$97.50, PHEASANTLAND INDUSTRIES, Uniforms, \$1,728.18, PITNEY BOWES INC RESERVE ACCOUNT, Postage - Acct# 27980325, \$2,000.00, PROSTROLLO AUTO PLAZA CO, Accident Repair - Ford Explorer, \$5,520.92, RASMUSSEN/AUTUMN, Classes at Community Center, \$56.00, REMOTE SYSTEMS INTEGRATION, RSINet Data Service Qtr 1, \$180.00, ROWMAN & LITTLEFIELD, Handbook, \$68.23, RUNNINGS SUPPLY INC, Die Grinder/Battery, \$717.04, SANITATION PRODUCTS INC, SB Segment Set Wire, \$1,026.50, SDN COMMUNICATIONS, Internet - Acct# 68413-04-2023, \$516.79, SHPIGLER CONSULTING INC, Consulting support - AMI/CVR, gen plant, DERMS, \$6,000.00, SIOUX VALLEY ENERGY, Utilities - RUS 122030000, \$328.00, STREICHERS INC, Uniform Pants/Shirts, \$305.95, STUART IRBY TOOL CO, Inventory / Materials [Stock], \$7,860.00, STURDEVANTS MADISON INC, Marine Battery/Windshield Washer, \$267.28, SWEETMAN CONSTRUCTION CO DBA KNIFE RIVER, UPM, \$4,847.54, TALK THE TEE, Uniforms, \$448.00, TIEMAN/JAN, Meal Reimbursement, \$34.00, TYLER TECHNOLOGIES INC, UB Notification Calls/Texts, \$28.60, VERIZON WIRELESS, ASP Cell Phone Feb 20 - Mar 19, \$113.48, WEIST/SHERRY, Water Aerobics, \$929.08, WESCO DISTRIBUTION INC, Inventory / Materials [Stock], \$382.60, WHEALY/MARK, Spin Classes, \$70.00, WHEELCO BRAKE & SUPPLY INC, Hub Cap Plug, \$13.70, WILLS/NICHOLAS, Aquatics Interior Painting, \$4,121.00.

#### Payroll Bills for Ratification – April 14, 2023

ACCOUNTS MANAGEMENT INC, \$310.41, AFLAC, \$4,263.78, DELTA DENTAL, \$6,519.78, HEALTH POOL OF SOUTH DAKOTA, \$41,753.92, IRS-EFTPS, \$42,470.87, LOCAL UNION #426, IBEW, \$463.00, OFFICE-CHILD SUPPORT ENFORCE, \$1,624.65, SD RETIREMENT SYSTEM, \$23,750.11, SD RETIREMENT SYSTEM, \$10,124.39, TEAMSTERS LOCAL NO 120, \$665.00.

#### Personnel

Donelan, Fiona \$14.24/hour, Water Safety Instructor; Hawks, Aaron \$14.24/hour, Water Safety Instructor; Oftedal, Hayden \$14.24/hour, Water Safety Instructor; Wollmann, Mathew \$27.62/hour, Police Officer; Hasleton, Nathan \$14.24/hour, Water Safety Instructor; Daveny, Shawn \$11.14/hour, After School Program; McGillivray, Mary \$21.69/hour, Administrative Assistant – Utilities.

Motion by Commissioner Shaw, seconded by Commissioner Wire to approve DSU Athletic Facility Usage Agreement. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl to adopt Resolution No. 2023-13 – Provide for the Creation of Tax Increment District Number Five. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Wire to award Bid No. 922 – Hay Ground. Motion carried unanimously.

Motion by Commissioner Wire, seconded by Commissioner Dybdahl to award 2023 Asphalt Surface Treatment Project to ASTECH Corp. for \$229,337.60. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl to deny request to demolish historic residential structures at 715 N Egan Avenue. Motion carried unanimously.

Discussion was held on Employee Compensation Resolution Section A Department Head benefits, including input and follow-up from David Reise from the Municipal League.

Mayor Lindsay announced the following:

- Next Regular Commission Meeting – Monday, May 1 at 5:30 pm
- Construction Projects Community Open House – Wednesday, April 26 from 4:30 to 6:30 pm at City Armory
- Strategic Planning Update Community Forums – Wednesday, April 19
  - 1:00 pm at Dakota Prairie Playhouse
  - 6:00 pm at Madison High School Theater
- Library dedication of the Nancy Sabbe Community Room – Monday, April 24 from 4:00 to 6:00 pm
- City Finance & Utility Billing Offices Closed May 8<sup>th</sup>- May 10<sup>th</sup> – Employee Training

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw, to Adjourn at 6:19 pm.

/s/Sonya Wilt  
Finance Officer

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