

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

May 2, 2022
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 2nd day of May with the following members present on roll call: Mayor Marshall Dennert and Commissioners Jeremiah Corbin, Kelly Dybdahl, Adam Shaw and Jerae Wire.

The Pledge of Allegiance was recited.

Motion by Commissioner Shaw, seconded by Commissioner Wire to adopt the May 2nd agenda. Motion carried unanimously.

City Administrator Berreth thanked Marshall Dennert and presented him with a plaque recognizing his years of service as Mayor of City of Madison.

Newly elected Mayor Roy Lindsay took his Oath of Office and was seated behind the Board of Commissioners table.

Motion by Commissioner Corbin, seconded by Commissioner Dybdahl, to approve the following items on the consent calendar: Minutes - April 18, 2022; Payroll Bills for Ratification - April 15, 2022; Payroll Bills for Ratification - April 29, 2022, Bills for Ratification - April 28, 2022, Bills for Approval - May 4, 2022; Personnel; Acknowledge Permit to Occupy Right-of-Way - The Office - Bump-out Seating; Declare Surplus Property and Appoint Appraisers - 2 X26P Tasers; Adopt Resolution No. 2022-22 - Appointment of Applicant Agent; Approve Board Appointments - Library Board: John Nelson and Laura Reed. Motion carried unanimously.

Payroll Bills for Ratification - April 15, 2022:

PR#8 Deductions: Health Pool of South Dakota \$39,074.62; IRS-EFTPS \$37,064.27; Office of Child Support Enforcement \$900.00; SD Retirement System \$19,971.20; SD Retirement System \$1,972.81.

Payroll Bills for Ratification - April 29, 2022:

PR#9 Deductions: IRS-EFTPS \$39,475.90; Office of Child Support Enforcement \$900.00; SD Retirement System \$20,155.14; SD Retirement System \$54,888.65.

Bills for Ratification - April 28, 2022:

Altec Industries Inc Sky Genie - Freight Only 42.60; American Red Cross Lifeguarding - CPR/AED 516.00; Appera Mat Rentals 51.94; Argus Leader Media 1-Yr Subscription – Community Center 618.16; Automatic Building Controls Annual Monitor Contract 240.00; Axon Enterprises Inc Axon Fleet Dongle 49.30; Big Sioux Community Water Sys March Usage 8,081.61; Boyer Ford Trucks Inc Brake Cleaner>Returns 33.48; CenturyLink QC April Phone Bill 90.84; Classic Convenience Inc Fuel 653.57; Dakota State University Winter Guidebooks/Postage & Shipping 198.02; DGR Engineering Electric Project Services 1,272.00; Engels/Miranda Refund After Deposit 128.67; Etterman Enterprises Inc Shop Supplies 430.29; F & M Coop Oil Co Fuel 232.00; Fox Promo LLC Embroidered Tees 131.76; Halseth/Sharon Mayor/School Board Election 250.00; Hawkins Inc Swimming Pool Chemicals 986.37; Hillyard Inc Janitorial Supplies 1,329.90; Home Service Water Condition Replaced Transformer/Salt 84.50; Hwy 34 Customs Inc Towing for RD Project 840.00; Karls TV & Appliance Inc Washer Repair at Community Center 424.64; Krug Products Inc Hose Assembly 46.96; Lueck/Kiley Sex Offender Training Travel Reimbursement 100.00; Madison Ace Hardware Shovels/Fan Cover/Velcro Tape 325.10; Madison Grocery Store Inc ASP Snacks 13.07; Mamas Maid Service Cleaning Service - City Hall 743.75; Meyer/Justin SD Police Chiefs' Conf Travel Reimbursement 68.00; Northwestern Energy Utilities 3,394.08; O Reilly Automotive Inc AFR Sensor 70.18; Office Peeps Inc Janitorial/Office Supplies 312.42; Petri/Carol Mayor/School Board Election 275.00; Porta Pros Inc Portable Toilet Rental 142.00; Riggins/Morris A Fuel Stipend - 1st Qtr 2022 1,427.60; Roets/Nathan Refund After Deposit 130.49; Runnings Supply Inc Ear Plugs/Gloves/Grease/Brake Cleaner 268.97; SD Dept of Health Tattoo Establishment Inspections 300.00;

SD Dept of Revenue New Malt Bev License - Eckco Technologies LLC 150.00; SD Narcotics Officers Assoc 2022 SD NOA Conf Reg – J. Ehlers/S. Flanagan 100.00; SD Retirement System Special Pay Plan Participants Fee 90.00; Sonnenschein/Sarah Refund After Deposit 80.10; Spielmann/Doug Mayor/School Board Election 250.00; Spielmann/Marcella Mayor/School Board Election 250.00; Streichers Inc ALS Holsters/Uniform Pants 901.97; Struwe/Elaine Mayor/School Board Election 275.00; Sturdevants Madison Inc Filters/Fuse Holders/Gloves 320.66; Sudenga/Carla Mayor/School Board Election 250.00; Swanson/Jeremiah Birthday Party Refund 25.00; Talich/Aaron SD Police Chiefs' Conf Travel Reimbursement 88.00; Timmer Supply Co Internal Coupling 19.17; Tyler Technologies Inc Software Conversion 1,187.50; Van Diest Supply Co Herbicide/Playground Mulch 842.00; Vast Broadband Fire Dept Internet 44.95.

Bills for Approval - May 4, 2022:

Appeara Mat Rentals 124.16; Artistic Custom Badges and Coins LLC Patrolman Badge 101.50; AT & T Mobility Service for Phone & Tablets 5,421.36; Automatic Building Controls Fire Alarm Service 248.98; Avenu Insights & Analytics April Application Hosting 3,295.29; Avera Medical Group Outreach Services 196.40; Baker & Taylor Books 60.36; Banner Associates Inc Water System Improvements 20,161.34; Bartels Cleaning Service MMU Cleaning Services 500.00; Berreth/Jameson Labor Relations Hearing Travel Reimb 220.97; Blackstone Publishing Books 131.28; Century Business Products Inc Kyocera Contract 27.00; Christiansen Complete Water Salt/Water Delivery 193.00; Coles Petroleum Products Inc Aviation Gas 8,928.40; Core & Main GP LLC Frame & Grate 1,650.00; Cypress Information Cypress Resume 200.00; DGR Engineering 2022 Electric Distribution Conversion/LTC-CVR Upgrades 5,979.74; Ebsco Industries Inc Books 33.00; F & M Coop Oil Co Propane 36.90; Gale Cengage Learning Books 151.95; Great America Financial Svcs Copier Lease Agrmt 429.83; Hawkins Inc Swimming Pool Chemicals 95.36; Ingram Co Books; 130.68 Jencks & Jencks PC May Services/ Contract 5,500.00; The Jewelry Clinic Engraving 10.00; Lake County Auditor 911 Communications - 1st Qtr Billing 58,036.36; Lake County Treasurer 2nd Half Taxes 4,724.89; Leader Printing #10 Regular Envelopes 250.00; Lewis Drugs Inc Yellow Posterboard 28.86; Library Ideas LLC Music Streaming Subscription 1,680.00; Madison Ace Hardware Galvanized Nipple 5.98; Madison Grocery Store Inc ASP Snacks/Party Supplies 170.72; Marco Technologies Copier Lease Agrmt 285.47; Meyer/Justin SD Police Chiefs' Conf Reimbursement 68.00; Micromarketing LLC Books 310.70; News Bank Inc Annual Subscription - Access World News Research 2,653.00; O Reilly Automotive Inc Oil Pressure Switch/Filters 66.83; Office Peeps Inc Copier Contract/Office Supplies 347.85; Omni Pro Software Inc Annual SCADA License 3,203.20; One Source Background Checks 195.00; One Stop Diesel 45.00; Oriental Trading Co Inc Office Supplies 74.54; PE Group Inc Electrical Construction Phase - MAC Repairs 2,707.50; Penguin Random House LLC Books 45.75; Porta Pros Inc Portable Toilet Rental 142.00; Remote Systems Integration Scheduled AWOS Maintenance 800.00; Rowman & Littlefield Books 109.21; Runnings Supply Inc Animal Shelter Supplies/Circuit Testers 108.56; Sanitation Products Inc Broom Raise Issues/95 Gallon Carts 3,372.28; Scholastic Inc Education Book 14.99; School Life, Div of Imagestuff.com Inc. Library Program Supplies 107.81; SD Public Health Laboratory Water Sampling 159.00; SDN Communications Internet Service 516.79; Sioux Equipment Co Upgrade TLS-450 Software 1,366.51; Sterling Computer Products Computer Supplies 130.67; Sturdevants Madison Inc Oil/Filters/ Interior Detailer 372.61; Tyler Technologies Inc Software Conversion 1,343.75; USA Blue Book pH Probe Cartridge 45.23; Verizon Wireless ASP Cellular Service 80.81; Winrow/Kaylee OST Conference Reimbursement 823.28.

Personnel:

Michael Swanson \$15.25/hour; Karlie Ten Eyck \$13.00/hour, \$13.50/hour; Julia Dosset \$12.00/hour; Isabelle Henry \$12.00/hour; Lucy Gors \$9.95/hour; Dustin Jung \$21.70/hour; Amy Sad \$19.00/hour; Chloe Sargent \$9.95/hour; Chloe Schneider \$9.95/hour; Sherry Weist \$13.50/hour; Tessia Keller \$9.95/hour; Samantha Verver \$12.00/hour.

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw, to adopt Resolution No. 2022-21 - Powers and Duties of the Mayor and Commissioners. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Wire, to adopt Resolution No. 2022-23 - Amend Employee Compensation 2022 - Finance Restructure. Motion carried unanimously.

Community Center Director Gene Wockenfuss and Assistant Director Laurie Bunker reviewed Summer Hours and Staffing at the Madison Aquatic Center. To fully operate the indoor and outdoor pools, staff would like 25 lifeguards. If we cannot reach that point, Laurie has created a plan to staff the facility with 16 employees, but this requires cutting back on operational hours. It eliminates evening hours from 6-8pm on Sunday through Thursday. The pool would be open from 6-8 on Friday and Saturday. Should 25 lifeguards be hired, the hours would be standard.

Berreth, Wockenfuss and Gayle Cole representing Sodexo, provided an overview of services Sodexo will provide for concessions at the Madison Aquatic Center. Motion by Commissioner Dybdahl, seconded by Commissioner Corbin, to authorize the mayor to sign the contract with Sodexo for Concession Services for 2022. Motion carried unanimously.

Past and proposed rates at the Madison Aquatic Center were reviewed. Proposed rates for 2022 would be individual season pass for \$75, family season pass for \$125, day pass for over age 1 for \$5, day pay for under age 1 for free. Community Center members would receive a discount for the aquatic center, \$60 for an individual pass and \$100 for a family pass. Motion by Commissioner Corbin, seconded by Commissioner Shaw, to set the admission rates as proposed. Motion carried unanimously.

Director of Engineering and Community Development Ryan Hegg reviewed a quote regarding mitigation services on the Historic Memorial Creek Walls. The SD Historical Preservation Office had determined that the project was going to have adverse effect on the historic sites. To mitigate these adverse effects, we need to hire a qualified historic consultant to capture photos, conduct searches for existing photos and documents, make copies, etc. and ultimately file a report for State Archives. Motion by Commissioner Shaw, seconded by Commissioner Corbin, to authorize the mayor to sign the acceptance of a quote from Beaver Creek Archeology for \$8,750 for these services. Motion carried unanimously.

Hegg reviewed a cost proposal from Geotechnical Services. This work amounts to soil borings (8 test borings and 9 creek bed borings) that will provide information on geotechnical conditions that Banner needs and will utilize during the final design of the three project sites where Rock Wall repairs will take place (North of 7th Street, Memorial Park, and between Egan Avenue and Harth Avenue). This work was planned as part of the project and was included in the overall costs at each site. Motion by Commissioner Wire, seconded by Commissioner Dybdahl, to authorize the mayor to sign the acceptance of the cost proposal from Geotek Engineering & Testing Services, Inc for an amount not to exceed \$15,600. Motion carried unanimously.

Berreth reviewed Change Order No. 1 - Caldwell Tanks, Inc for the Water System Improvement Project - Water. This change order is related to the logos on the tank. The original contract of \$2,667,700 included two Madison logos. The CO upsizes each of those two Madison logos and adds two additional logos: Bulldog logo for Madison Central school and DSU's "D" logo. The cost for this work is an additional \$26,260 to the original contract, so the contract price after incorporation will be \$2,693,960. Motion by Commissioner Shaw, seconded by Commissioner Wire, to table action on this item until the May 16th meeting. Motion carried unanimously.

Amendment No. 2 with Houston Engineering for the NW9th St and N Union Ave project was reviewed. This amendment is for Houston Engineering to revise contract documents to meet DANR and SRF requirements, submit to DANR for review, and provide services to rebid the project. The total cost of \$7,000 (lump sum) is discounted from the estimated cost of \$15,000. The hope is for DANR to complete review by the end of May and advertise for bids in early June. Motion by Commissioner Corbin, seconded by Commissioner Shaw to authorize the mayor to approve said amendment. Motion carried unanimously.

The next Board of Commissioners meeting is May 16, 2022 at 5:30pm.

There are open positions on the Madison Housing and Redevelopment Commission and Planning Commission. If anyone is interested in serving on a board, they can contact City Hall for an application to fill out.

The Parks Department planned to plant trees on a lot recently acquired following the 2019 flood. Due to requirements from FEMA these additional trees were planted at Wooland Park rather than the newly acquired lot.

Motion by Commissioner Shaw, seconded by Commissioner Wire, to enter into executive session pursuant to SDCL 1-25-2(1) at 6:33pm. Motion carried unanimously

The board came out of executive session at 7:39pm.

The Board of Commissioners adjourned at 7:40pm.

/s/Sonya Wilt
Finance Officer

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