

**CITY OF MADISON  
BOARD OF COMMISSIONERS PROCEEDINGS  
MADISON, SD 57042**

May 15, 2023  
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 15th day of May with the following members present on roll call: Commissioners Jerae Wire, Kelly Dybdahl, Jeremiah Corbin, Adam Shaw, and Mayor Lindsay.

The Pledge of Allegiance was recited.

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw to adopt the amended May 15, 2023, agenda, removing Item 11 authorizing Mayor to sign the sign Verizon Wireless SD08 MADISON CENTER / 185117 consent for modification agreement. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Shaw, to approve the following items on the consent calendar: Minutes May 1, 2023, Bills for Approval – May 17, 2023, Bills for Ratification – May 4 – May 12, 2023, Payroll Bills for Ratification – May 12, 2023, Personnel, April Building Permit Report, Acknowledge Bid Date – Bid No. 925 – City of Madison - City Administration Building - June 9, 2023 at 2:00 pm, Acknowledge Bid Date – Bid No. 926 – City of Madison – Water System Improvements – Segment 3 – June 8, 2023 at 2:00 pm, 2023 - 2024 Retail (on-off sale) Malt Beverage & SD Farm Wine License Renewals, Approve engine rebuild for Motorgrader at a cost estimate of \$45,640 for parts & labor to DSR, Inc., Authorize Mayor to sign & execute Grant Agreement for Airport Improvement Program (AIP) Project No. 3-46-0029-024-2023, Authorize Mayor to sign & execute Grant Agreement for Bipartisan Infrastructure Law (BIL) - Airport Infrastructure Grant (AIG) Project No. 3-46-0029-025-2023 at Madison Municipal Airport, Authorize Mayor to sign Law Enforcement Officer Certification Agreement.

Bills for Approval – May 17, 2023

ADVANCED PROCESS SOLUTIONS INC, Flowmeter Parts, \$3,940.00, AM LEONARD INC, EX Reachers, \$249.39, ANDERSON NURSERIES INC, Trees, \$1,285.00, APPEARA, Services - Water Treatment Plant, \$246.14, AT & T MOBILITY, Police Phones & Tablets, \$280.28, BARGER ELECTRIC LLC, Wheel Blower/Motor, \$890.04, BORDER STATES ELECTRIC SUPPLY, E-TE103 - Terminations, \$13,680.99, BORNS GROUP INC, PRINTING & POSTAGE, \$2,248.65, BROSZ ENGINEERING INC, 2023 Asphalt Surface Treatment, \$2,000.00, BROWN/ROY, Lunch/Smoke School, \$14.00, BUILDERS FIRSTSOURCE, Concrete Mix, \$45.54, BUTLER MACHINERY CO, Bearing, \$140.06, CANFIELD BUSINESS INTERIORS, Building Rep & Mat, \$2,572.59, CARQUEST OF MADISON, Fuses, \$11.58, CENTURYLINK QC, Phone Bill, \$90.84, CHRISTIANSEN COMPLETE WATER, Water/Cooler Rental, \$22.00, CHRISTIANSEN/STEVE, Meal Remibursement - Bridge Railings, \$18.00, CLARKE MOSQUITO CONTROL, Solenoid Valve Assembly, \$121.63, CLASSIC CONVENIENCE INC, Fuel, \$885.98, COLES PETROLEUM PRODUCTS INC, #2 Dyed Diesel Fuel, \$21,643.65, COMMUNITY BAND, Annual Contribution, \$3,750.00, CORE & MAIN GP LLC, Socket, \$200.55, DAHL/KESTER, Part-time Animal Control - April, \$400.00, DAKOTA SUPPLY GROUP INC, Flags for Transformers/Switches, \$807.00, DAVE PUTZKE WELL DRILLING, INC, Baughman Well Pump, \$27,885.00, DESIGNARC GROUP LLC, Water Shop Design Services, \$375.00, DUTTON-LAINSON COMPANY, Itrons, \$9,756.00, EAST RIVER ELECTRIC POWER COOP, April 2023 Transmission Services, \$18,802.28, F & M COOP OIL CO, Fuel, \$2,593.00, FIRST BANK & TRUST, Heartland April 2023 Services, \$363,334.42, FOCUS WELLNESS LLC, P90x - March, \$112.00, FOX PROMO LLC, Clothing/Embroidery, \$123.68, GREAT AMERICA FINANCIAL SVCS, LEASE COPIER - Acct# 016-1587488-000, \$457.41, GREATER MADISON AREA CHAMBER, Mad Money, \$100.00, GUARDIAN ALLIANCE TECHNOLOGIES, INC, Software/Screening & Credit Reports, \$408.00, HASLETON/JARED, Classes at Community Center 2/26-3/11, \$313.75, HAWKINS INC, Chemicals, \$1,219.44, HEIMAN INC, Fire Extinguisher Inspections, \$1,376.00, HILLYARD INC, Janitorial Supplies, \$1,537.35, HUNTER PUBLISHING INC, Color Ads - 4/7, 4/10, 4/11, 4/12, \$918.36, I STATE TRUCK CENTER, Parts, \$390.18, JIM HAWK TRUCK TRAILERS - SIOUX FALLS, Heat Check Bolts, \$112.80, JOSH'S TOOLS LLC, Pliers, \$55.00, KARLS TV & APPLIANCE INC, Service Charge - Acct# 191547504, \$11.32, KIBBLE EQUIPMENT LLC OR JOHN DEERE FINANCIAL, Parts, \$19.68, KOLORWORKS, 10 Gal Paint - West Pool Wall, \$634.90, KRUG PRODUCTS INC, UPS Shipping, \$738.38, LAKE COUNTY INTERNATIONAL INC, Filters, \$282.78, LEIGHTON FAMILY FARMS, 50 lb Bags of Popcorn, \$70.00, LEWIS DRUGS INC, Potting Soil, \$166.27, LEWIS&CLARK REGIONAL WATER SYS, April Fees, \$270.00, LIMMER/JAYSON, Meal Reimbursement,

\$14.00, LUECK/KILEEY, Travel Reimb - 2023 SOR Conference, \$80.00, MADISON ACE HARDWARE, Vacuum, \$171.70, MADISON GROCERY STORE INC, Cookies, \$38.94, MADISON LAWN CARE INC, Spring Lawn Application - Community Center, \$171.99, MEYER/JUSTIN, Travel Reimb - LLRMI Conference, \$134.00, MIDWEST ALARM CO, Services, \$2,568.63, MINNESOTA MUNICIPAL UTIL ASSN, APPA Safety Manuals, \$174.00, NELSON/TERESA, Reimbursement Voucher, \$65.50, O REILLY AUTOMOTIVE INC, Filters, \$400.54, OFFICE PEEPS INC, Janitorial Supplies, \$248.69, OLSON/WYATT, Classes at Community Center 3/13 - 4/27, \$396.00, ONE STOP, Fuel, \$427.39, OPEN ACCESS TECHNOLOGY INT'L, Dues & Subs, \$8,500.00, PATCH/CHAD, Meal Reimbursement - Bridge Railings, \$18.00, PHEASANTLAND INDUSTRIES, Uniforms - McGillivray, \$102.18, PORTA PROS INC DBA A-1 PORTABLE TOILETS, Toilet Rental - Memorial Park, \$466.00, RASMUSSEN/AUTUMN, P90X - 4/18/23 & 4/25/23, \$29.00, RSA, Professional Services - City Admin Bldg Phase II, \$24,600.00, RUNNINGS SUPPLY INC, Sump Pump, \$551.40, SD DEPT OF AGRICULTURE, WD I - Lawrence, \$360.00, SD ONE CALL, One Call Services, \$140.70, SHPIGLER CONSULTING INC, Services, \$6,000.00, SIOUX VALLEY ENERGY, Utilities - RUS - 122030000, \$144.00, STAKING UNIVERSITY, Registration - Ottoson, \$795.00, STUART IRBY TOOL CO, Submersible Switch Elbows for 500 AL, \$7,132.52, STURDEVANTS MADISON INC, Battery, \$712.31, SWEETMAN CONSTRUCTION CO DBA KNIFE RIVER, UPM, \$1,013.51, TALICH/AARON, Travel Reimb - LLRMI Conference, \$134.00, TALK THE TEE, COED Volleyball Shirts, \$360.00, TIMMER SUPPLY CO, Hydrant Repair Kit, \$196.16, US DEPT OF ENERGY, April 2023 Services, \$125,958.75, VALIANT LIVING INC, Contracted Expenses, \$8,853.67, VALMONT COATINGS INC, Bridge Railings, \$2,846.18, VICKMARK/CHRISTOPHER D, Repairs at Community Center, \$737.50, WEIST/SHERRY, Water Aerobics - April 2023, \$875.64, WESCO DISTRIBUTION INC, Inventory / Material [Stock], \$1,755.00, WHEELCO BRAKE & SUPPLY INC, Shop Towels, \$130.44.

#### Bills for Ratification – May 4 - 12, 2023

ELITE CARD PAYMENT CENTER, Hotel Charges - San Antonio, TX, \$6,661.72, FIRST PREMIER BANK, Interest Pymt RD Loan - Acct# 2802040001, \$8,702.70, POWERPLAN OIB, Seat Suspension - Acct# 7515005, \$81.87, TYLER TECHNOLOGIES INC, Registration Tyler Connect, \$10,989.00, US BANK, Interest Payment - Acct# 64-3310029233, \$9,050.57, VERIZON WIRELESS, Mar 20 - Apr 19 Acct# 442408979-00001, \$113.38.

#### Payroll Bills for Ratification – May 12, 2023

ACCOUNTS MANAGEMENT INC, \$310.41, AFLAC, \$4,336.71, DELTA DENTAL, \$6,374.62, HEALTH POOL OF SOUTH DAKOTA, \$40,410.99, IRS-EFTPS, \$42,071.47, LOCAL UNION #426, IBEW, \$463.00, OFFICE-CHILD SUPPORT ENFORCE, \$1,463.50, SD RETIREMENT SYSTEM, \$23,145.20, SD RETIREMENT SYSTEM, \$3,345.00, TEAMSTERS LOCAL NO 120, \$668.00.

#### Personnel

DeBoer, Jacob, \$25/meeting, Planning & Zoning Board, Solus, Christine, \$10.81, Service Desk Assistant, Lentsch, Melody, \$14.13, Park Mainenance I, Christianson, Christian, \$15.21, Park Mainenance I, Mathison, Scott, \$17.11, Park Mainenance II, Swanson, Maxine, \$16.85, Park Mainenance I, Kahler, Greg, \$14.13, Park Mainenance I, Yost, Jennifer, \$10.81, Service Desk Assistant, Simpson, Reece, \$14.13, Park Maintenance I, Boecker, Samuel, \$25.14, Lead Heavy Equipment Operator, Coenen, Jason, \$28.19, Senior Police Officer, Kaylee Melhum, \$25.66, Police Officer, Wochnick, Lorri, \$21.80, Service Desk Representative, Engebretson, Margaret, \$13.19, MAC Lifeguard, Engebretson, Molly, \$12.66, MAC Lifeguard, Mallett, Brookelynn, \$10.81, MAC Cashier, Schamber, Avery, \$10.81, MAC Cashier, TenEyck, Karlie, \$19.56, MAC Manager, Krusemark, Kaden, \$19.56, MAC Manager, Krusemark, Kaden, \$14.51, MAC Lead Lifeguard, TenEyck, Karlie, \$14.51, MAC Lead Lifeguard, Allen, Ainsley, \$10.81, MAC Cashier, Oftedal, Hayden, \$13.72, MAC Lifeguard/WSI, Meyer, Adelia, \$13.19, MAC Lifeguard, Rhode, Abigail, \$13.19, MAC Lifeguard, Matson, Emily, \$13.19, MAC Lifeguard, Wills, Ellie, \$13.19, MAC Lifeguard, Anderson, Rylee, \$12.66, MAC Lifeguard, Donelan, Fiona, \$13.72, MAC Lifeguard/WSI, Lee, Daniela, \$14.51, MAC Lead Lifeguard, Shipley, Savannah, \$13.19, MAC Lifeguard, Hasleton, Nathan, \$13.72, MAC Lifeguard/WSI, Bryant, Kennedy, \$12.66, MAC Lifeguard, Olverson, Channing, \$12.66, MAC Lifeguard, Dossett, Julia, \$13.19, MAC Lifeguard, Hawkes, Aaron, \$13.72, MAC Lifeguard/WSI, Du Rant, Eden, \$10.81, MAC Cashier, Oines, Kylee, \$10.81, MAC Cashier, Gonyo, Miranda, \$10.81, MAC Cashier, Olson, Elijah, \$13.19, MAC Lifeguard, King, Lindsey, \$10.81, MAC Cashier, Sad, Amy, \$75,046.40, Community Center Director, Hazlett, Rebecca, \$10.81, Service Desk, Barger, Autumn, \$11.63, After School Program, Rhode, Elaina, \$10.81, MAC Cashier, Brooks, Benjamin, \$13.19, MAC Lifeguard, Henry, Isabelle, \$13.19, MAC Lifeguard.

Motion by Commissioner Shaw, seconded by Commissioner Wire to Approve Second Reading Ordinance No. 1657 – Amend Appendix B – Zoning Section 17.02. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Shaw to Adopt Resolution 2023-16 – Provide for the Creation of Tax Increment District Number Six. Motion carried unanimously. Information supporting the TIF and its value to the community was shared with the Commission, including discussion pertaining to the criticality of childcare and housing for the community.

Motion by Commissioner Corbin, seconded by Commissioner Wire to Approve Agreement with PE Group for services related to Street Department Shop Renovation in the amount of \$10,953, including the addition of updated wiring.

City Administrator Berreth shared a draft of the comprehensive 2023-2026 City Strategic Plan, which was created by rural development company PASQ. PASQ representative Erik Muckey provided goals and details for the initial three-year plan, which was based on the results of their initial study (surveys, steering and leadership committee feedback). Additional information will be shared at an upcoming Commission Meeting.

Director of Engineering and Community Development, Ryan Hegg, provided updates on key 2023 infrastructure improvement projects and anticipated completion dates.

Mayor Lindsay announced the following:

- Next Regular Commission Meeting – Monday, June 5<sup>th</sup> at 5:30 pm
- Board Openings:
  - Madison Housing & Redevelopment Commission vacancy – completing a five-year term expiring in February 2028
  - Planning Commission openings – two positions with three-year terms

Motion by Commissioner Wire, seconded by Commissioner Dybdahl, to Adjourn at 6:45 pm. Motion carried unanimously.

/s/Sonya Wilt  
Finance Officer

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