

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

June 5, 2023
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 5th day of June with the following members present on roll call: Commissioners Jerae Wire, Kelly Dybdahl, Jeremiah Corbin, Adam Shaw, and Mayor Lindsay.

The Pledge of Allegiance was recited.

Motion by Commissioner Shaw, seconded by Commissioner Corbin to adopt the June 5, 2023, agenda. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Dybdahl, to approve the following items on the consent calendar: Minutes May 15, 2023, Bills for Approval – June 7, 2023, Bills for Ratification – May 18 – June 2, 2023, Payroll Bills for Ratification – May 26, 2023, Personnel, 2023 - 2024 Retail (on-off sale) Malt Beverage & SD Farm Wine License Renewals, Acknowledge Bid Date – Bid No. 926 – City of Madison Water System Improvement Segment 3 – June 8, 2023, 2:00pm, Acknowledge Bid Date – Bid No. 928 – Madison Phase 1B & 2A Sanitary Sewer CIPP Lining Project – June 29, 2023, 11:00am, Acknowledge Bid Date – Bid No. 929 – Madison Phase 1A Sanitary Sewer CIPP Lining (Segment 6) – June 29, 2023, 1:00pm, Authorize Mayor to sign Verizon Wireless SD08 MADISON CENTER / 185117 Consent for Modification Agreement, Authorize Mayor to Sign Audit Engagement Letter with Schoenfish & Co., Inc., Authorize Mayor to Sign Lake County 2022-2023 Fuel System Agreement, Declare Surplus Property and Appoint Appraisers – Scrap Wire/Scrap Miscellaneous, Board Appointments: Jim Iverson (3-year term) and Bob Maxwell (3-year term) to Planning Commission, and Steve Stunes (remaining 5-year term) to Madison Housing & Redevelopment Commission.

Bills for Approval – June 7, 2023

AMAZON CAPITAL SERVICES INC, External Hard Drive, \$151.96, APPEARA, Mat Rentals - Library, \$84.72, AT & T MOBILITY, Service for Phone & Tablets, \$1,862.45, BAKER & TAYLOR, Books, \$180.15, BANNER ASSOCIATES INC, ARPA Project Segment 3, \$85,756.10, BOUND TO STAY BOUND INC, Books, \$63.99, BUILDERS FIRSTSOURCE, Archform, \$147.02, CANFIELD BUSINESS INTERIORS, Building Rep & Mat, \$2,572.59, CARQUEST OF MADISON, Chainsaw Fuel, \$104.35, CENTURY BUSINESS PRODUCTS INC, Copier Contract #MD0052, \$192.30, CORE & MAIN GP LLC, Parts, \$434.52, DEMCO INC, Labels & Protectors/Stickers, \$605.45, DIAMOND VOGEL, Traffic Paint, \$2,118.00, ELITE CARD PAYMENT CENTER, Credit Card Purchases through 5/18/23, \$11,927.92, F & M COOP OIL CO, Tire, \$112.02, FASTENAL CO, Hardware, \$15.80, GALE CENGAGE LEARNING, Books, \$573.08, GREAT AMERICA FINANCIAL SVCS, HR Copier Lease - #025-1686092-000, \$305.62, GREATER MADISON AREA CHAMBER, 2023 Golf Classic Team & Games, \$420.00, HAUFF MID AMERICA SPORTS INC, Basketball Hoop Anchors, \$215.00, HAWKINS INC, Pool Chemicals, \$1,624.33, HILLYARD INC, Janitorial Supplies, \$1,614.92, INGRAM CO, Books, \$752.13, J & M CONSTRUCTION, Sidewalk Imp Proj 2022-2 Pay App No. 5 - Final, \$8,918.30, JENCKS & JENCKS PC, June Services/Contract, \$5,500.00, KIMBALL MIDWEST, Hardware, \$29.52, LUDENS INC, Oil Bath Caps, \$27.00, MADISON ACE HARDWARE, Weed Eater, \$1,547.29, MADISON DISCOUNT LIQUOR, Fuel, \$3.90, MADISON GROCERY STORE INC, Party Supplies, \$59.58, MAY CONSTRUCTION INC, DSU Athletic Phase 1 Service, \$25,176.52, MICROMARKETING LLC, DVDS, \$254.67, O REILLY AUTOMOTIVE INC, Filters, \$118.18, OFFICE PEEPS INC, Hanging File Folders, \$37.70, ONE STOP, Fuel - Rural Engine, \$21.00, OVERDRIVE, Audiobooks, \$464.74, POPPEN/DENNIS, Mailbox Repairs, \$149.33, PORTA PROS INC DBA A-1 PORTABLE TOILETS, Toilet Rental - Garden Plots, \$296.00, PROSTROLLO AUTO PLAZA CO, Tension Pulley, \$28.64, RUNNINGS SUPPLY INC, Parts, \$467.81, SEBCO BOOKS INC, Books, \$2,923.19, SIRCHIE ACQUISITION COMPANY LLC, Swab Boxes/Reagent, \$67.53, STREICHERS INC, Uniform Shirts, \$157.97, STURDEVANTS MADISON INC, Ball Joints, \$495.73, SYN-TECH SYSTEMS, FuelMaster Maint Agreement / FMU2560 S/N 15106, \$550.00, USA BLUE BOOK, Tester, \$85.62, VANTEK COMMUNICATIONS INC, Speaker Mic, \$294.00, WHEELCO BRAKE & SUPPLY INC, Filters - P634517, \$245.34.

Bills for Ratification – May 18 - June 2, 2023

A A A COLLECTIONS INC, Collection Services - April 2023, \$239.24, ALLEGRA, Teen Summer Reading Raffle Tickets, \$35.18, ALPHA MEDIA USA LLC, Community Center Annual, \$388.00, AMAZON CAPITAL SERVICES INC, Ethernet Cables/PoE Injectors, \$479.22, APPEARA, Services, \$99.58, ARGUS LEADER MEDIA #1085, Subscription - Acct# AL2225768 - Community Center, \$316.08, AVERA MEDICAL GROUP, Drug Collection & Tessting/Cancellation Fees, \$157.80, BAKER & TAYLOR, Books - Acct# 214939 L023607 2, \$74.38, BARTELS CLEANING SERVICE, MMU Cleaning Services, \$500.00, BEANER/HEATHER, Travel Reimbursement - Tyler Conf, \$104.00, BERGERSEN/CARSTEN, Classes at Community Center 4/23 - 5/7, \$552.00, BIG SIOUX COMMUNITY WATER SYS, Bulk Water, \$8,751.89, BLUEPEAK, Phone & Internet - Acct# 000485901, \$3,527.60, BROSZ ENGINEERING INC, 2023 Asphalt Surface Treatment, \$1,500.00, BUILDERS FIRSTSOURCE, Parts, \$222.04, CARQUEST OF MADISON, Chainsaw Gas, \$30.00, CITY OF BROOKINGS, Gate Fees, \$4,048.92, CITY OF MADISON, Starting Cash for Outdoor Pool, \$650.00, CIVIL AIR PATROL MAGAZINE, Column Inch, \$105.00, CLASSIC CONVENIENCE INC, Fuel, \$624.14, COLES PETROLEUM PRODUCTS INC, AV Gas, \$41,419.39, COLUMN SOFTWARE PBC, Minutes - April 17, 2023, \$753.41, COMBINED SYSTEMS INC, ATF Transfer - Cust ID: PDTNGMADI, \$3,088.51, CORE & MAIN GP LLC, Adapter, \$264.98, CUSTOM TRUCK EQUIPMENT INC, Dump Truck Box, \$33,454.84, DAHL/KESTER, Part-Time Animal Control - May, \$400.00, DAKOTA RIGGERS & TOOL SUPPLY, Rope, \$223.30, DAKOTA STATE UNIVERSITY, January Utilities, \$28,927.82, DAN & JERRYS GREENHOUSES INC, Flowers, \$5,056.22, DENNE/OAKLEY, Meal Reimbursement, \$5.95, DGR ENGINEERING, Green Sub Improvements, \$11,723.50, ETTERMAN ENTERPRISES INC, Bolts, \$245.14, F & M COOP OIL CO, Fuel, \$333.24, FASTENAL CO, Blade, \$121.44, FEDEX, Customer Packaging - Acct# 2171-5036-1, \$16.93, FEISTNER/MATTHEW, Travel Reimb - SDNOA Conference, \$100.00, FIRST BANK & TRUST, Series 2013 Water Rev Bond - Acct# 20200908, \$263,179.60, FOX PROMO LLC, Sew on Patches, \$24.00, GARYS BAKERY, 3 Doz Asst Rolls - Community Center, \$73.45, GRAHAM TIRE COMPANY, Tires, \$600.00, GREAT AMERICA FINANCIAL SVCS, LEASE COPIER - Acct# 016-1587488-000, \$570.24, GUMDROP BOOKS INC, Books - Order# ORD136871, \$1,146.27, HDR ENGINEERING INC, 2023 Apron Reconstruction & Expansion Design, \$4,000.00, HEIMAN INC, Gas Detector, \$2,450.67, HOME SERVICE WATER CONDITION, Salt, \$45.00, INFOTECH SOLUTIONS LLC, Computer & Software Subscription Fees, \$10,708.75, INGRAM CO, Books, \$450.08, JOHNSON BROTHERS EXCAVATION, Black Dirt, \$827.20, KELLER/TRISH, Dance Vibes 5/1 - 5/22, \$84.00, KLINKENBORG/KYLE, Cart Replacement, \$45.00, KLJ ENGINEERING LLC, FAA Project Closeout Report, \$1,000.00, KRUG PRODUCTS INC, Hydraulic Hose, \$213.77, LAKE COUNTY INTERNATIONAL INC, Switch, \$34.09, LAKE COUNTY REGISTER OF DEEDS, Sidewalk Resolutions Releases, \$870.00, LAKE COUNTY TREASURER, Fuel Report 3/31/23 to 4/29/23, \$154.12, LASER CUT INC, Plate, \$171.49, LEADER PRINTING, Disconnect Notices, \$225.00, LEWIS DRUGS INC, Summer Program Supplies, \$734.36, LOCATOR & SUPPLIES INC, Dirt Lifting Tarp, \$277.71, MADISON ACE HARDWARE, Sprinklers, \$278.54, MADISON GROCERY STORE INC, ASP Groceries, \$678.21, MADISON VOLUNTEER FIRE DEPT, Annual Contribution, \$15,000.00, MARCO TECHNOLOGIES, Copier Lease Acct# 016-1571453-000, \$285.47, MARKOS REPAIR, Carb Kit, \$15.08, MARTIN/JEREMY, CDL Drive Testing, \$150.00, MATHISON/KAREN, Travel Reimbursement - Tyler Conf, \$126.10, MCLEOD PRINTING & OFF SUPP, Warning Tickets, \$162.27, MERLES CARPET CLEANING, Services, \$234.24, MICHAEL JOHNSON CONSTRUCTION, Crushed Gravel, \$1,053.95, MICROMARKETING LLC, Books, \$182.82, MINNICK/BARBARA, Travel Reimbursement - Tyler Conf, \$140.68, NORTHWESTERN ENERGY, Armory 2541047-3, \$3,310.98, O REILLY AUTOMOTIVE INC, Light Module, \$178.58, OCLC INC, Cataloging & Metadata Subscription, \$385.48, OFFICE OF FIRE MARSHAL - BOILER INSPECTION, Boiler Inspection - Community Center, \$230.00, OFFICE PEEPS INC, Copier Contract, \$676.66, ONE STOP, Fuel, \$107.89, OTTOSON/CURT, CDL Driving Test, \$110.00, PASQ, Strategic Planning/Consulting, \$2,207.95, PENGUIN RANDOM HOUSE LLC, Books, \$32.21, PEREZ LOPEZ/ANAHI, Interpreter Service - Library Forms, \$210.00, PETE LIEN & SONS INC, Chemicals, \$5,138.38, PORTA PROS INC DBA A-1 PORTABLE TOILETS, Toilet Rental - Totland Park, \$152.00, PRO GARAGE DOOR, Recycling Center Overhead Door, \$6,647.97, PROSTROLLO AUTO PLAZA CO, Wiring Harness, \$203.18, REINICKE CONSTRUCTION INC, Black Dirt, \$1,216.64, ROWMAN & LITTLEFIELD, Social Security Handbook 2023, \$114.43, RUNNINGS SUPPLY INC, Gardening Supplies - Library, \$838.39, SANITATION PRODUCTS INC, 95 Gallon Carts, \$1,020.00, SD DEPT OF HEALTH, Water Samples, \$159.00, SD DEPT OF REVENUE, Malt Beverage Renewals 2023-2024 (15 Renewals), \$2,250.00, SD FEDERAL PROPERTY AGENCY, Pants/Tools/Sink, \$150.00, SD GOV'T FINANCE OFFICERS ASSOC, FO School Registration - H Beaner, \$275.00, SD GOV'T HUMAN RESOURCE ASSOC, HR School Registration - M Hegg, \$150.00, SD PUBLIC ASSURANCE ALLIANCE, Gen Liability - Bull Ride & Beer Garden Event, \$345.00, SD RETIREMENT SYSTEM, SPP -

Steven Christiansen, \$45.00, SDN COMMUNICATIONS, Internet - Acct# 031789, \$516.79, SHOENROCK PLBG & HTG LLC, City Hall Roof-Top Unit, \$324.49, SMART APPLE MEDIA, Books, \$153.70, STREICHERS INC, Uniform Shirts/Pants, \$791.86, STUART IRBY TOOL CO, Gloves, \$164.23, STURDEVANTS MADISON INC, Battery, \$711.19, SWANK MOVIE LICENSING USA, Copyright Compliance Site License, \$340.00, TALICH/AARON, Reimbursement - Menards, \$272.78, THE LODGE AT DEADWOOD, Lodging - J Meyer, \$644.00, THE TESSMAN CO, Ball Diamond Materials, \$3,188.20, THIELBAR/COLE, Travel Reimbursement - Tyler Conf, \$212.27, TIMMER SUPPLY CO, Sink Parts, \$366.20, TOLLEY/JULIE, Travel Reimbursement - Tyler Conf, \$158.19, TRUIST GOVERNMENTAL FINANCE, Sales Tax Revenue Bond Series 2022, \$299,153.70, USA BLUE BOOK, Tubing, \$918.48, UTILISMART CORPORATION, Utility Data/Device Manager and SmartMAP, \$3,893.00, VINYL-PRO, Repair Driver's Seat, \$150.00, W W GRAINGER INC, Valve Kit, \$241.33, WHEALY/MARK, Spin Classes 4/26 - 5/5, \$56.00, WILT/SONYA, Travel Reimbursement - Tyler Conf, \$64.19.

Payroll Bills for Ratification – May 26, 2023

ACCOUNTS MANAGEMENT INC, \$310.41, HEALTH POOL OF SOUTH DAKOTA, \$40,410.99, IRS-EFTPS, \$46,484.12, OFFICE-CHILD SUPPORT ENFORCE, \$1,463.50, SD RETIREMENT SYSTEM, \$24,126.53, SD RETIREMENT SYSTEM, \$3,345.00.

Personnel

Engebretson, Margaret, \$13.19, CC Lifeguard, Mehlum, Kaylee, \$25.66, Police Officer, Ludemann, Jacob, \$19.56, MAC Pool Manager, Sewell, Kaitlyn, \$13.72, MAC/CC Lifeguard/WSI, Allen, Abbey, \$13.19, MAC Lifeguard, Engebretson, Margaret, \$13.19, CC Lifeguard, Brooks, Benjamin, \$13.19, CC Lifeguard, Henry, Isabelle, \$13.19, CC Lifeguard, Olson, Elijah, \$13.19, CC Lifeguard, Olverson, Channing, \$12.66, CC Lifeguard, Anderson, Rylee, \$12.66, CC Lifeguard, Bryant, Kennedy, \$12.66, CC Lifeguard, Olverson, Channing, \$12.66, CC Lifeguard, Oftedal, Hayden, \$13.72, CC Lifeguard/WSI, Meyer, Adelia, \$13.19, CC Lifeguard, Engebretson, Molly, \$12.66, CC Lifeguard, Minnaert, John, \$16.57, General Laborer, Schultz, Mallorie, \$13.72, MAC/CC Lifeguard, Schultz, Mallorie, \$14.24, Water Safety Instructor, Maxwell, Delilah, \$12.66, MAC/CC Lifeguard, Wills, Ellie, \$13.19, CC Lifeguard, Shipley, Savannah, \$13.19, CC Lifeguard, Rhode, Abigail, \$13.19, CC Lifeguard, Matson, Emily, \$13.19, CC Lifeguard, Lee, Daniela, \$14.24, Water Safety Instructor, Hawkes, Aaron, \$13.72, CC Lifeguard/WSI, Hasleton, Nathan, \$13.72, CC Lifeguard/WSI, Hasleton, Grant, \$13.72, CC Lifeguard/WSI, Dossett, Julia, \$13.19, CC Lifeguard, Donelan, Fiona, \$13.72, CC Lifeguard/WSI, Bame, James, \$13.19, MAC/CC Lifeguard, Wagner, Scott, \$11.14, After School Program, Murray, Emma, \$11.14, After School Program, Schneider, Chloe, \$11.63, After School Program, Corbin, Penelope, \$11.14, After School Program, Olson, Carsyn, \$11.14, After School Program, Olson, Carsyn, \$10.81, Daycare Assistant, Keller, Ellie, \$10.81, Daycare Assistant, Keller, Ellie, \$11.63, After School Program, Molisee, Ashley, \$11.14, After School Program, Bartscher, Josie, \$11.63, After School Program, Barger, Autumn, \$11.63, After School Program, Shaw, Daveney, \$11.63, After School Program, Peirce, Jordan, \$20.95, Fitness & Sports Enhancement Specialist, Studer, Elizabeth, \$13.50, Library Assistant, Cassidy Terwilliger, \$13.50, Library Assistant.

Mayor Lindsay opened the Public Hearing for Temporary Retail (on-off sale) Malt Beverage License – Greater Madison Area Chamber of Commerce – DownTown in MadTown. There were no comments. Hearing was closed.

Motion by Commissioner Dybdahl, seconded by Commissioner Corbin to Approve Temporary Retail (on-off sale) Malt Beverage License – Greater Madison Area Chamber of Commerce – DownTown in MadTown. Motion carried unanimously.

Mayor Lindsay opened the Public Hearing for Transfer of Retail (on-sale) Liquor License – LC43 LLC to GLSC Holdings LLC. There were no comments. Hearing was closed.

Motion by Commissioner Corbin, seconded by Commissioner Shaw to Approve Transfer of Retail (on-sale) Liquor License – LC43 LLC to GLSC Holdings LLC. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Wire to Approve First Reading of Ordinance No. 1658 – Amend Snow Removal Ordinances. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl to Authorize Mayor to Sign Change Order No. 5 – Winter Contracting, Inc. – NW 9th St/Union Ave Reconstruction. Motion carried unanimously. The change order reflects a \$38,476.50 increase in the cost of the project due to the addition of a cement-treated sub-base, which is a recommended enhancement for long-term stability.

Director of Engineering and Community Development, Ryan Hegg, and Weston Blasius from Banner Associates provided updates on 2023 Infrastructure Improvement Projects with focus on street projects and corresponding activities. Mr. Blasius also discussed access points for homeowners in affected construction areas. Director Hegg shared that logos are now on the new water tower – projected date for lifting the tower is mid-July.

Utility Director Nate Zimmerman shared an update on Electrical System Projects and Rates, including necessary upgrades to the Green Substation. East River had notified the City about system enhancements, which require improvements within the City’s system to facilitate those changes. Director Zimmerman also recommended that the Commission move forward with the Electrical Rate Study and began initial steps by gathering feedback from the Commission.

Mayor Lindsay announced the following:

- Next Regular Commission Meeting – Tuesday, June 20th at 5:30 pm

Motion by Commissioner Corbin, seconded by Commissioner Shaw, to Adjourn at 6:33 pm. Motion carried unanimously.

/s/Sonya Wilt
Finance Officer

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