

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

June 6, 2022
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 6th day of June with the following members present on roll call: Mayor Roy Lindsay and Commissioners Jeremiah Corbin, Kelly Dybdahl, Adam Shaw, and Jerae Wire.

The Pledge of Allegiance was recited.

Motion by Commissioner Corbin, seconded by Commissioner Dybdahl, to adopt the June 6th agenda with the removal of item 22 under New Business – Discuss and Award Gen Plant RFP. Motion carried.

The Application for Temporary Retail (on-off sale) Malt Beverage License and Hearing date of June 21st, 2022 for the GMACC/LAIC DownTown in MadTown was acknowledged.

Motion by Commissioner Corbin, seconded by Commissioner Dybdahl, to approve the following items on the consent calendar: Minutes – May 16, 2022; Minutes – May 23, 2022; April 2022 Building Permits; Bills for Approval – June 8, 2022; Bills for Ratification – June 1, 2022; Payroll Bills for Ratification – May 27, 2022; Personnel; 2022-2023 Retail (on-off sale) Malt Beverage & SD Farm Wine License Renewals: Dakota Butcher, Cesar Cortez, & Sodexo America; Appoint Bhaskar Rimal to Madison Public Library Board of Trustees; Appoint Matt Burpee to Madison Park Board; Set Bid Date – Bid No. 913 – Water Main Improvement Project 2022-1 – June 30, 2022 1:00 pm. Motion carried.

Payroll Bills for Ratification - May 27, 2022:

AFLAC 3,164.31; Delta Dental 5,833.84; Health Pool of South Dakota 76,176.41; IRS-EFTPS 38,975.81; Local Union #426, IBEW 344.00; Office-Child Support Enforce 1,800.00; SD Retirement System 39,888.65; SD Retirement System 5,325.500; Teamsters Local No. 120 644.00.

Bills for Ratification – June 1, 2022:

Allegra Teen Tickets 16.15; Appera Mat Rentals 128.97; AT & T Mobility FirstNet Services 280.28; Avenu Insights & Analytics May Application Hosting 3,295.29; Avera Medical Group Drug Collection/Testing 61.00; Banner Associates Inc Madison Water System Improvements 49,175.82; Bartels Cleaning Service Monthly Services 500.00; Blackstone Publishing Library CD 131.28; Border States Electric Supply Tension Splices 702.13; Butler Machinery Co Hydraulic Parts 101.37; Sionics Weapon Systems Patrol Three – LE – SBR Edition 6,919.80; Century Business Products Inc Copier Lease 27.00; City of Beresford 2022 Storm Materials 10,151.74; Classic Convenience Inc Fuel 179.91; Coles Petroleum Products Inc Fuel 11,001.66; Community Band Annual Contribution 3,500.00; Core & Main GP LLC Fernco 6” Clay to Plastic 381.39; Custom Touch Homes Hydrant Deposit Refund 500.00; Dakota State University Postage/Printing/Office Supplies 1,029.16; Devries Handyman & Repair Depot Roof Repair 432.40; DGR Engineering Projects (Global Polymer & DSU) 7,157.90; Ebsco Industries Inc Books 739.20; F & M Coop Oil Co Tire Repair/Fuel 56.00; First Bank & Trust Series 2013 Water Rev Bond 260,476.94; Fox Promo LLC T-Shirts/Tank-tops – Aquatic Center 1,207.52; Graybar Electric Co Inc Light Bulbs – Library 159.84; Great America Financial Svcs Copier Lease 550.51; Hawkins Inc Chemicals 1,580.00; Health Pool of South Dakota Remaining Half of Life Insurance-T.Namken 3.15; Hillyard Inc Glass Cleaner 51.33; Hunter Publishing Inc May 16, 2022 Publications 1,041.17; Infotech Solutions LLC Monthly Software & Maintenance 4,992.00; Ingram Co Books 245.87; Interlakes Senior Citizens Ctr Annual Contribution 2,000.00; Jencks & Jencks PC June Services/Contract 5,785.42; Kolorworks Paint & Supplies – CC Aerobics Room 291.68; Krug Products Inc Hose Assembly 56.12; Lake County Treasurer Fuel 801.63; Lewis Drugs Inc Supplies for Aquatic Center 128.66; Madison Ace Hardware Cleaning Supplies/Misc. 80.95; Madison Grocery Store Inc Cereal/Crackers/Granola Bars 113.16; Madison Volunteer Fire Dept Annual Contribution 15,000.00; Marco Technologies Lease Agreement 285.47; Micromarketing LLC Books 53.88; MPower Technologies Inc Professional Services 990.00; Northern State University Library Institute 2022 – Court Week 121.45; Office Peeps Inc Toner Cartridges 1,302.42; One Stop Fuel 22.39; Penguin Random House LLC Books 33.75; Pete Lien & Sons Inc Chemicals 5,053.95; Porta Pros Inc Toilet Rentals 284.00; Pro Garage Door Overhead Door Repairs 593.88; Runnings Supply Inc Filters, Coupler, Tools, Misc 511.55; Sad/Amy Refund CC Employee Yearly Membership 350.00; SD Public Health Laboratory Water Samples 146.00; Sodexo Library Institute 2022 – Court Week 128.41; Sturdevants Madison Inc Filters/Oil 242.82; The Lodge at Deadwood Lodging 572.00; US Bank St Paul Refunding Bond, Series 2016A 2,440.00; USA Blue Book Chemicals 214.56; Vast Broadband Phone & Internet 3,459.39; Verizon Wireless ASP Monthly Cell Phone Service 75.81; Vickmark/Christopher D Equipment Maintenance 387.75.

Bills For Approval – June 8, 2022

American Red Cross Lifeguarding/WSI Courses 485.00; Appera Mat Rentals 78.12; Asphalt Pros Inc Contracted Hauler 5/12/22 Storm 6,100.00; Berreth/Jameson Travel Reimbursement – GOSMA Conf. 285.97; Butler Machinery Co Windows 612.56; Carquest of Madison Grease, Misc 123.80; Christensen Distributing Brake Cleaner 60.72; Christiansen Complete Water Salt/Water/Cooler Rental 193.00; Core & Main GP LLC Spud Bend 547.20; Dakota Curb & Stone LLC Pool Curbing 510.21; Dakota Custom Turf LLC Aerator 9,490.00; Dakota State University March Work Order Billing 2,195.24; F & M Coop Oil Co Tire Repair/Fuel 141.95; First Bank & Trust Bond Interest 11,745.88; Hawkins Inc Pool Chemicals 4,136.88; Hillyard Inc Cleaner 143.28; Hunter Publishing Inc May 20, 2022 Publications 30.85; Karls TV & Appliance Inc PA System 3,006.00; Locator & Supplies Inc FR Vest 92.62; Madison Ace Hardware Potting Soil 241.34; Madison Cleaning Company LLC Cleaning Services – City Hall 562.50; Madison Grocery Store Inc Summer Program Groceries 69.81; MC&R Pools Inc Test Kit – Strips 237.27; Midco Diving & Marine Services Water Tower Cleaning/Inspection 3,336.00; Nelson/Teresa Crew Meal Reimbursement 47.09; O Reilly Automotive Inc Prussian Blu & Filters 65.76; One Source Background Checks 510.00; Ramkota Hotel & Conf Center – Pierre Lodging 77.00; Runnings Supply Inc Parts 374.74; Shpigler Consulting Inc Consulting Fees and Travel Expenses 8,703.80; Stallion Trucking Contracted Hauler 5/12/22 Storm; Stuart Irby Tool Co Milwaukee Cable Stripper M18 598.00; Sturdevants Madison Inc Siren Batteries 1,863.07; Talich/Aaron Travel Reimbursement – Responder Resiliency Training 52.00; Timmer Supply Co 3-Speed Circular Pump 702.72.

Personnel:

Brooks, Jacob \$9.95/hour; Ainsley, Allen \$9.95/hour; Brandenburger, Ava \$12.00/hour; Peterreins, Sophia \$9.95/hour; Wills, Ellie \$12.00; Hawkes, Aaron \$12.50; Hively, Wiatt \$21.53/hour; Newbrough, Cody \$11.05; Knipfer, Ryan \$10.05; Shipley, Savannah \$12.00; Ryan, Tessa \$9.95; Matson, Emily \$12.00; Oftedal, Hayden \$12.00; Uhrig, Cheyenne \$12.00.

Motion by Commissioner Shaw, seconded by Commissioner Wire, to approve a corrected agreement with Flock Services Group for the PD Camera system. The advanced search feature was inadvertently left out of the first agreement, adding an additional \$2,800 to the total annual cost. Motion carried.

City Administrator Berreth provided one last update on the staffing and opening of the Madison Aquatic Center. After training, there will be around 22 lifeguards staffed. In order to remain open for the full schedule of hours, 25-30 lifeguards are recommended to be on staff. An estimated 200 guests visited during the first week, even with the cool weather and closures.

An update was also given on the May 12th Storm Recovery efforts. It was noted there are only a couple more days of the first cleanup left before a second loop is made around town. Once the tree cleanup is completed, the City will take one pass around town to collect other storm debris. The Restricted Use Site returned to normal hours on June 4; fees are still being waived at this time for storm debris. The trees collected from the cleanup are being put to beneficial use; they are ground up into small particles then sent down to POET in Chancellor for processing, which in turn creates Ethanol.

Sporty's Bar & Grill submitted an Application for Sale of Alcoholic Beverages for the Bethel Fundraiser, which has since been cancelled. The hearing was still held since the notice had been published, but no action was needed as no license would be issued.

Berreth stated that several actions are needed to move forward with the ARPA infrastructure improvements. These actions designate officials to sign documents, approve grant agreements, and adopt bond resolutions.

Motion was made by Commissioner Dybdahl, seconded by Commissioner Shaw, to Adopt Resolution No. 2022-26 – Designate ARPA Grant Signatories & Certifying Officials. Motioned carried.

Motion was made by Commissioner Corbin, seconded by Commissioner Wire, to Authorize Mayor to Sign 2022G-ARP-163 Grant Agreement. Motion carried.

Motion was made by Commissioner Shaw, seconded by Commissioner Dybdahl, to Adopt Resolution No. 2022-27 – Issuance & Sale of Wastewater Bond. Motion carried.

Motion was made by Commissioner Corbin, seconded by Commissioner Shaw, to Authorize Mayor to Sign 2022G-ARP-164 Grant Agreement. Motion carried.

Motion was made by Commissioner Shaw, seconded by Commissioner Dybdahl, to Adopt Resolution No. 2022-28 – Issuance & Sale of Drinking Water Bond. Motion carried.

Motion was made by Commissioner Wire, seconded by Commissioner Shaw, to Adopt Resolution No. 2022-29 – Wastewater & Water Fees, Rates & Charges. Motion carried.

Motion was made by Commissioner Dybdahl, seconded by Commissioner Shaw, to Authorize Mayor to sign Letter of Understanding with 1st District Association of Local Governments. Motion carried.

Berreth stated three actions are needed related to the final approval of a Tax Increment Financing District for a proposed assisted living facility. Bobbie Bohlen of HME Management was present to provide an overview of the plans for the facility. Toby Morris of Colliers Securities was also present to discuss details of the TIF documents which he drafted for the City.

Motion was made by Commissioner Shaw, seconded by Commissioner Wire, to Adopt Resolution No. 2022-30 – Provide for the Creation of Tax Increment District Number Three. Motion carried.

Motion was made by Commissioner Dybdahl, seconded by Commissioner Corbin, to Approve and Authorize Mayor to Sign Project Plan Tax Increment District Number Three. Motion carried.

Motion was made by Commissioner Corbin, seconded by Commissioner Shaw, to Approve and Authorize Mayor to Sign Developer's Agreement Tax Increment District Number Three. Motion carried.

Berreth provided an overview of an engineering agreement with Randall Stanley Architects (RSA) needed before final design work can begin on the proposed City Hall and Police Station. Motion was made by Commissioner Wire, seconded by Commissioner Corbin, to Authorize Mayor to Sign City Hall/Police Station Engineering Agreement with RSA. Motion carried.

Jon Schemmel, DSU Foundation CEO, was present to give an overview of the new athletic facility already underway, and to make a request for contribution from the City of Madison. The facility will be completed in stages. The first stage will consist of the Event Center, which will include the Football Stadium and Outdoor Track & Soccer Complex. DSU is requesting \$1,000,000 cash from the City over a 10 year period. No action was taken. This presentation was to inform the public and allow them one month to voice support, opposition, or other feedback before action would be taken.

Motion was made by Commissioner Corbin, seconded by Commissioner Shaw, to Approve Community Center Roof Repairs at an additional estimated cost of \$60,000 to the City to come from the Community Center's Major Repair Reserve. The three options were to accept the low bid (at an additional cost of \$60,000), to reject all bids and re-bid later, and/or patch some of the problem areas without a full roof replacement. Motion carried.

Motion was made by Commissioner Corbin, seconded by Commissioner Dybdahl, to approve Resolution No. 2022-31 Special Maintenance Fee. This Resolution will increase the fee from \$1.00/frontage foot to \$1.10/frontage foot, up to a maximum of 125 feet. These fees are used towards street maintenance and improvements and have not been increased in quite some time. Motion carried.

Motion was made by Commissioner Corbin, seconded by Commissioner Shaw, to Authorize Advertising the Request for Qualifications for City Engineering Services. This agreement would provide a formal relationship between the City and a professional engineering firm to assist with day-to-day engineering needs; however, it will not commit the City to working with any one firm on any future projects. The deadline to submit an RFQ is July 8. Motion carried.

Motion was made by Commissioner Dybdahl, seconded by Commissioner Wire, to Authorize Mayor to Sign Change Order No. 1 – J & J Earthworks, Inc. – Madison Water System Improvements Phase 1B. The change order provides several blocks of new or upsized sewer mains and was originally a separate project. Staff worked with J & J Earthworks to honor the RD bid prices and incorporate this change into the existing project. Motion carried.

Berreth stated the Sidewalk Committee heard appeals on three sidewalk variances. The committee unanimously recommends approval of each appeal.

Motion was made by Commissioner Corbin, seconded by Commissioner Shaw, to Approve Sidewalk Variance Appeal – 2021 Sidewalk Improvement Project – 114 N Olive Ave. The variance allows sidewalk to be constructed three feet from curb rather than five. Motion carried.

Motion was made by Commissioner Shaw, seconded by Commissioner Corbin, to Approve Sidewalk Variance Appeal – 2021 Sidewalk Improvement Project – 122 N Olive Ave. The variance allows sidewalk to be constructed curbside rather than five feet from curb. Motion carried.

Motion was made by Commissioner Dybdahl, seconded by Commissioner Shaw, to Approve Sidewalk Variance Appeal – 2022 Sidewalk Improvement Project – 611 SE 1st St. The variance allows a side-to-side sidewalk transition rate of 1:1 instead of 1:5. Motion carried.

Motion was made by Commissioner Shaw, seconded by Commissioner Wire, to Advertise for Bid No. 913 – Water Main Improvements Project (9th St/Union Ave). The State has approved the use of SRF funds for the project. Bid opening is scheduled for June 30th. Motion carried.

Public Comment was heard by George Lee.

The next Board of Commissioners meeting is Tuesday, June 21st, 2022 at 5:30pm, due to the Juneteenth holiday on Monday.

Motion by Commissioner Shaw, seconded by Commissioner Wire, to enter into executive session pursuant to SDCL 1-25-2(1) at 7:01pm. Motion carried.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl, to leave executive session at 7:41pm. Motion carried.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl, to adjourn. Motion carried.

The Board of Commissioners adjourned at 7:42pm.

/s/Sonya Wilt
Finance Officer

Published once at the approximate cost of \$__.