

Madison Community Center
Governing Board Minutes
Wednesday, June 15, 2022 @ 7:00 AM
The Madison Community Center or ZOOM
500 NE 11th St, Madison, SD 57042

Call to Order: Danny Frisby-Griffin called the meeting to order at 7:02am in the Community Center Meeting Room and via ZOOM/conference call.

Members Present: Danny Frisby-Griffin, Josh Anderson, Michelle Corey, Sara Hare, Brian Keller, Jena Martin, Mike McGillivray, Tyler Steele, Jennie Thompson.

Members Absent:

Ex-Officio Present: Roy Lindsey

City of Madison Present:

Staff Present: Gene Wockenfuss, Amy Sad

1. **Approval of the June 15, 2022 board meeting agenda:** Agenda was presented. Motion was made to approve by Jennie Thompson and seconded by Sara Hare. Motion carried.
2. **Approval of the May 18, 2022 board meeting minutes:** The meeting minutes were presented. Motion to approve was made by Jennie Thompson and seconded by Tyler Steele. Motion carried.
3. **Committee Reports:**
 - a. **Executive:** None
 - b. **Budget:** None
 - c. **Membership / Marketing:** None
 - d. **Facilities:** None
4. **Department Reports:** The department reports were acknowledged as presented
 - a. **Fitness Coordinator:** Included in board packet
 - b. **Group Trainer Coordinator:** Included in board packet
 - c. **Recreation/Intramural Coordinator:** Included in board packet with group fitness
 - d. **Aquatic/MAC Coordinator:** Included in board packet
 - e. **Youth Activities Coordinator:** Included in board packet
 - f. **Director:** Included in board packet. Mayor Lindsey gave an update on the interim wage increase for full time city employees for the remainder of 2022.

Old Business

5. **Update: MCC open positions, specific job descriptions, organizational structure and financial impact:** Both the Rec/Intramural Coordinator and Aquatics Coordinator positions are posted. Need to increase swim lesson instructors or will have to adapt the sessions accordingly to ensure the appropriate amount of students to instructor.
6. **Update: special board meeting for MCC policy:** On hold while MCC working through hiring and training of open positions.

Our mission is to serve the health, wellness, recreational and social needs of Dakota State University, City of Madison and the surrounding area.

7. **Update: Taste and See proposal:** The agreement has been completed and location established. Once supplies are in place Taste and See will work with Amy Sad and the front desk staff on processes and proper training.
8. **Update: Family locker room usage policy:** The incidents reported are more of an isolated situation and not continual. Gene will continue to further monitor the family locker room usage and respond accordingly.

New Business

9. **Discussion and Acknowledge: May 2022 revenue and expense reports:** The May 2022 report was unavailable, will review May along with June report at the July board meeting.
10. **Discussion: MCC curb appeal concern:** Concerns of using the splash pad as a storage area and rock piles left on the side walk from the summer program where discussed. Gene will work on correcting both issues.
11. **Update: Membership:** Office Manager Amy Sad has been auditing accounts looking for discrepancies and any other 'red flags' to be cleaned up or addressed. Working on outstanding accounts, updating information, etc.
12. **Update: Front Desk:** Front desk is currently fully staffed. Amy is working with re-organizing and archiving of other files as well as training staff on best practices and customer service.
13. **Executive Session SDCL 1-25-2(1) (as required):** None
14. **Executive Session action (as required):** None
15. **Public comments per resolution No. 2018-11:** None

Adjourn: Meeting adjourned at 7:58am.

Next scheduled board meeting is Wednesday, July 20, 2022 @ 7:00AM