

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

June 20, 2023
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 20th day of June with the following members present on roll call: Commissioners Jerae Wire, Kelly Dybdahl, Adam Shaw, and Mayor Lindsay. The following members were absent: Commissioner Jeremiah Corbin.

The Pledge of Allegiance was recited.

Motion by Commissioner Shaw, seconded by Commissioner Wire to adopt the amended June 20, 2023 agenda, removing Item #5 Personnel from the Consent Calendar and moving New Business Item Number 3 to New Business Item 1. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl, to approve the following items on the consent calendar: Minutes June 5, 2023, Bills for Approval – June 21, 2023, Bills for Ratification – June 8-June 15, 2023, Payroll Bills for Ratification – June 9, 2023, Adopt Resolution No. 2023-17 – Approve a Plat – Lots 8-9, Block 8, Lakeview Industrial Park Addition. Motion carried unanimously.

Bills for Approval – June 21, 2023

A & B PEST CONTROL, Insect Control, \$47.93, A A A COLLECTIONS INC, Collection Services - May 2023, \$454.93, ALPHA MEDIA USA LLC, Community Center Annual, \$388.00, AMERT CONSTRUCTION CO, Crane Usage- Manitou Transformer, \$698.70, APPEARA, Mat Rentals - City Hall, \$79.53, BARGER ELECTRIC LLC, Pool Heater Repairs, \$79.00, BIG SIOUX COMMUNITY WATER SYS, Bulk Water, \$9,878.47, BORDER STATES ELECTRIC SUPPLY, Spiking Tool, \$283.55, BUFFALO RIDGE CONCRETE INC, Concrete, \$1,257.00, BUILDERS FIRSTSOURCE, Lumber, \$42.24, BUTLER MACHINERY CO, Engine #5 - 2023 RFP Improvements, \$2,739.30, C&R FIRE SUPPRESSION DBA DVL FIRE AND SAFETY, Recharge Fire Extinguishers, \$65.00, CALDWELL TANKS, Water Tower Construction - Pymt #8, \$118,612.40, CENTURYLINK QC, Phone Bill, \$90.84, CITY OF BROOKINGS, May Gate Fees, \$4,833.68, CLASSIC CONVENIENCE INC, Fuel - Rural Fire Truck, \$60.43, COLUMN SOFTWARE PBC, C-111 Advertisement Segment 3, \$382.19, EAST RIVER ELECTRIC POWER COOP, Monthly Transmission Services, \$20,161.20, F & M COOP OIL CO, Tire, \$378.45, FIRST BANK & TRUST - HEARTLAND ENERGY, Heartland Energy - May 2023 Services, \$376,470.50, FOX PROMO LLC, Sew on Patches, \$36.00, HAWKINS INC, Chemicals, \$1,438.14, HEIMAN INC, Pressure Washer, \$7,097.45, INFOTECH SOLUTIONS LLC, Computer & Software Subscription Fees, \$5,191.00, JOSH'S TOOLS LLC, Tools, \$41.26, LAKE COUNTY INTERNATIONAL INC, Sleeve, \$29.37, LAKE COUNTY TREASURER, 2022 Property Tax - Parcel# 21045-00300-16010, \$734.91, LEWIS DRUGS INC, Kleenex/Napkins, \$18.07, MADISON ACE HARDWARE, Tools, \$68.95, MADISON CHIROPRACTIC CENTER, DOT Physical, \$100.00, MADISON GROCERY STORE INC, Water, \$628.96, MADISON LAWN CARE INC, Custom Lawn Mowing - May, \$231.55, MALLOY ELECTRIC, Freight, \$352.25, MARTIN/JEREMY, CDL Testing, \$110.00, MICHAELS FENCE & SUPPLY, Fence, \$2,576.38, MIDWEST TURF & IRRIGATION, Ignition Switch, Blades, \$351.87, NORTHWESTERN ENERGY, Fire Station 2544283-1, \$15.67, O REILLY AUTOMOTIVE INC, Scratch-Fix, \$38.86, OFFICE PEEPS INC, Janitorial Supplies, \$547.86, OLSON/KRISTIN, Mileage - HR School - Pierre, \$252.70, PROSTROLLO AUTO PLAZA CO, Mount/Balance Tires, \$105.00, RUNNINGS SUPPLY INC, Horse Mats, \$1,532.94, SANITATION PRODUCTS INC, Wire, \$1,335.00, SODEXO INC & AFFILIATES, Pool Concessions Week 1, \$6,752.00, STREICHERS INC, Uniforms, \$803.88, STUART IRBY TOOL CO, [E-TE100] Protective Caps, \$1,032.00, STURDEVANTS MADISON INC, Battery, \$242.43, SWEETMAN CONSTRUCTION CO DBA KNIFE RIVER, Asphalt, \$949.90, TIMMER SUPPLY CO, Gen Plant Materials, \$128.92, TYLER TECHNOLOGIES INC, Barcode Readers, \$134.75, US DEPT OF ENERGY, Monthly WAPA Bill, \$131,998.00, WESCO DISTRIBUTION INC, E-G1440 - Parking Stand Arrestor, \$5,378.60, WHEELCO BRAKE & SUPPLY INC, Bellows Air Spring, \$674.40, WILT/SONYA, Mileage - FO School - Pierre, \$231.87.

Bills for Ratification – June 8 - June 15, 2023

APPEARA, Entry Mats - Plants, \$378.33, AT & T MOBILITY, Police Phones & Tablets, \$280.28, BERRY FAST BICYCLES LLC, Bikes for Madison Community Center, \$1,269.96, BORNS GROUP INC, PRINTING & POSTAGE, \$1,265.19, BOWES CONSTRUCTION, Tack Oil, \$700.00, BUFFALO RIDGE CONCRETE INC, Concrete WMB, \$368.00,

BUILDERS FIRSTSOURCE, Lumber, \$73.32, CARDIO PARTNERS INC, AED'S, \$5,569.41, CARQUEST OF MADISON, Grease, \$92.90, CHRISTIANSEN COMPLETE WATER, Water/Cooler Rental, \$22.00, CLASSIC CONVENIENCE INC, Fuel, \$544.61, COLES PETROLEUM PRODUCTS INC, 4/28/23 to 5/24/23 Fuel Report, \$5,538.74, CORE & MAIN GP LLC, Brass Companion Flange, \$682.44, DAKOTA STATE UNIVERSITY, April Utilities, \$8,025.64, F & M COOP OIL CO, Tires, \$1,492.50, FASTENAL CO, Anchors, \$23.82, FAWBUSH/GARY, Materials for Library Loft Project, \$1,900.00, FIRST PREMIER BANK, Interest Pymt on RD Loan - Acct# 2802040001, \$8,992.78, GRAHAM TIRE COMPANY, Tires, \$238.00, GULLICKSON/MARTY, Meter Reimbursement, \$798.76, HANCO CORPORATION, Hardware, \$119.80, HASLETON/JARED, Classes at Community Center 3/27 - 4/8, \$343.00, HAWKINS INC, Chemicals, \$4,360.70, HEIMAN INC, Carabiner for Harnesses, \$69.90, HUNTER PUBLISHING INC, Display Ad - Library, \$153.09, INTERLAKES COMM ACTION INC, 60's Plus Dining - 2024, \$2,750.00, J H LARSON ELECTRICAL CO, Madison Aquatic Center - Pool Lights, \$9,425.00, JIM HAWK TRUCK TRAILERS - SIOUX FALLS, Drive Seal, \$210.68, LAKE COUNTY REGISTER OF DEEDS, DSU Foundation Easement, \$30.00, LAKE COUNTY TREASURER, 4/28/23 to 5/24/23 Fuel Report, \$138.11, LEWIS DRUGS INC, Flowers, \$122.38, LEWIS&CLARK REGIONAL WATER SYS, May Fees, \$270.00, MADISON ACE HARDWARE, Rubber Mats, \$162.24, MADISON GROCERY STORE INC, Water, \$17.96, MADISON TIRES INC, Tire Repair #64, \$476.78, MARTIN/JEREMY, Driver's License Renewal, \$35.00, MICHAEL JOHNSON CONSTRUCTION, Sand, \$364.38, MUSTANG SEEDS INC, Grass Seed, \$170.00, NORTHWESTERN ENERGY, Pool 2543114-9 - Opening Bill, \$831.63, O REILLY AUTOMOTIVE INC, Air Filter - WA10805, \$421.78, OFFICE PEEPS INC, Garbage Liners/Paper Towels, \$205.44, OPEN ACCESS TECHNOLOGY INT'L, AMI Dues and Subscriptions, \$8,500.00, PHEASANTLAND INDUSTRIES, Uniforms, \$372.05, PORTA PROS INC DBA A-1 PORTABLE TOILETS, Toilet Rental - Memorial Park, \$170.00, RASMUSSEN/AUTUMN, P90X Classes, \$43.00, RIGGIN FLIGHT SERVICE, Reimburse Purchase - Halogen Sockets, \$95.58, RUNNINGS SUPPLY INC, Cleaner, \$443.73, SANITATION PRODUCTS INC, 65 Gallon Carts, \$864.01, SD ONE CALL, One Call Services, \$183.75, SHPIGLER CONSULTING INC, AMI - Professional Services, \$6,000.00, SIOUX VALLEY ENERGY, Utilities - RUS - 122030000, \$62.00, TIMMER SUPPLY CO, Parts, \$347.85, USA BLUE BOOK, Chemicals, \$398.21, VALIANT LIVING INC, Contracted Expenses, \$8,853.67, VERIZON WIRELESS, Apr 20 - May 19 Acct# 442408979-00001, \$108.38, WEIST/SHERRY, Water Aerobics - May, \$905.36, WHEALY/MARK, Spin Classes 5/31 - 6/2, \$112.00, WHEELCO BRAKE & SUPPLY INC, Parts, \$102.10.

Payroll Bills for Ratification – June 9, 2023

ACCOUNTS MANAGEMENT INC, \$310.41, AFLAC, \$4,409.31, DELTA DENTAL, \$6,572.00, HEALTH POOL OF SOUTH DAKOTA, \$41,506.97, IRS-EFTPS, \$45,671.31, LOCAL UNION #426, IBEW, \$463.00, OFFICE-CHILD SUPPORT ENFORCE, \$1,463.50, SD RETIREMENT SYSTEM, \$24,121.54, SD RETIREMENT SYSTEM, \$3,384.00, TEAMSTERS LOCAL NO 120, \$727.00.

Motion by Commissioner Shaw, Seconded by Commissioner Dybdahl to Approve 2026 City of Madison Strategic Plan. Motion carried unanimously. Eric Muckey and Jessica Myers from PASQ provided a recap of the plan, which includes key principles, strategies, goals, vision statement, and other details.

Motion by Commissioner Dybdahl, Seconded by Commissioner Shaw to Approve Second Reading of Ordinance No. 1658 – Amend Snow Removal Ordinances. Motion carried unanimously.

Motion by Commissioner Shaw, Seconded by Commissioner Wire to Authorize Mayor to sign Memorandum of Understanding with Lake County. Motion carried unanimously. City Administrator Berreth and a representative of the county shared that the MOU pertains to the bypass (approximately 2-mile stretch of road from Pizza Ranch to Prostrollo Motors) and NE 3rd Steet (along airport). The City would work in cooperation with the County to improve the roads and then transfer ownership to the County. Anticipated funding would be via a grant, if awarded.

Motion by Commissioner Shaw, Seconded by Commissioner Wire to Award Bid No. 925 – City Administration Building to Journey Group. Motion carried unanimously. City Administrator Berreth, RSA Architect Justin Olson, and John Reisel from Journey Group discussed information surrounding the bid including the bid alternate, which provided an option to remove the brick finish from the wall panels if the bid was higher than anticipated or the brick finish would extend project completion date. The bid was accepted without utilizing the Bid Alternate.

Motion by Commissioner Wire, Seconded by Commissioner Dybdahl to Award Bid No. 926 – Water System Improvements – Segment 3 to Prunty Construction Company. Motion carried unanimously.

Motion by Commissioner Dybdahl, Seconded by Commissioner Shaw to Authorize staff to advertise Bid No. 930 – NE 3rd Street Mill and Overlay Project 2023-2. Motion carried unanimously. This relates to the earlier Memorandum of Understanding with Lake County.

Motion by Commissioner Shaw, Seconded by Commissioner Wire Authorize Mayor to sign EDA Public Works and Economic Adjustment Assistance Program South Industry Ave Grant Application for Industrial Park. Motion carried unanimously. City Administrator Berreth shared that the LAIC has identified a grant to help construct a new street in the industrial park. Brooke Rollag from LAIC also provided details surrounding the project and the proposed grant.

Motion by Commissioner Dybdahl, Seconded by Commissioner Shaw to Approve Change Order No. 1 – Public Waterworks Renovation. Motion carried unanimously.

Motion by Commissioner Dybdahl, Seconded by Commissioner Wire to Approve Cyber Estates Park Development Plan. Motion carried unanimously. City Administrator Berreth shared that the City and LAIC are continuing the conversion of use process to move the grant encumbrance from the t-ball field to the proposed Cyber Estates Park and that a development plan is a requirement of this process.

Motion by Commissioner Shaw, Seconded by Commissioner Dybdahl to move the July Commission Meetings to the 2nd and 4th Mondays, which are July 10th and July 24th. Motion carried unanimously.

Mayor Lindsay announced the following:

- Next Regular Commission Meeting: Due to the holiday and per the earlier motion, the next meeting will be held **Monday, July 10th at 5:30 pm** (not July 3rd).

Motion by Commissioner Shaw, seconded by Commissioner Wire to Adjourn at 6:32 pm. Motion carried unanimously.

/s/Sonya Wilt
Finance Officer

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