

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

August 7, 2023
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 7th day of August with the following members present on roll call: Commissioners Kelly Dybdahl, Adam Shaw, Jeremiah Corbin, and Mayor Lindsay. The following members were absent: Jerae Wire.

The Pledge of Allegiance was recited.

Motion by Commissioner Corbin, seconded by Commissioner Shaw to adopt the August 7, 2023, agenda. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Corbin, to approve the following items on the consent calendar: Minutes July 24, 2023, Bills for Approval – August 9, 2023, Bills for Ratification – July 25 & August 2, 2023, Payroll Bills for Ratification – July 21 and August 4, 2023, Personnel, June Building Permit Report, Acknowledge Bid Date – Bid No. 932 – 2023 Cable Purchase – August 29, 2023, 2:00pm, Approve Law Enforcement Officer Certification Agreement – Carol Rensch, Approve Law Enforcement Officer Certification Agreement – Andrew Williams.

Bills for Approval – August 9, 2023

APPEARA, Entry Mats - WTP/WWTP, \$143.49, AT & T MOBILITY, Police Phones & Tablets, \$336.34, BAKER & TAYLOR, Books, \$54.01, BANNER ASSOCIATES INC, NW 9th St Construction Services, \$162,755.00, BARGAIN BARN TIRE CENTER, Mount & Balance Tires, \$135.85, BEST WESTERN RAMKOTA-ABERDEEN, Lodging - J.Martin, \$380.97, BORDER STATES ELECTRIC SUPPLY, 500 MCM Pin Terminal (VAUL50012), \$334.25, BORNS GROUP INC, PRINTING & POSTAGE, \$2,510.37, C&R FIRE SUPPRESSION DBA DVL FIRE AND SAFETY, Recharge Extinguishers, \$136.00, CLASSIC CONVENIENCE INC, Fuel, \$1,016.39, COLES PETROLEUM PRODUCTS INC, AV Gas, \$24,863.10, CONSTRUCTION PRODUCTS & CONSULTANTS INC, Sprayer, \$168.00, CORE & MAIN GP LLC, Flange, \$147.14, CRAIGS WELDING SERVICE, Iron, \$1,000.00, DAHL/KESTER, Part-time Animal Control - July, \$400.00, DAKOTA DIRECTIONAL LLC, 2022/23 Elec Conv - Pay #1, \$244,454.40, DITCH WITCH UNDERCON, Invoice Credited back with P13902, \$43.18, DOLLAR GENERAL CORP, Paper Plates/Roasting Pans, \$25.50, ELITE CARD PAYMENT CENTER, Credit Card Purchases through 7/18/23, \$10,349.52, F & M COOP OIL CO, Fuel, \$397.00, GALE CENGAGE LEARNING, Books, \$120.70, GREAT AMERICA FINANCIAL SVCS, HR Copier Lease Acct# 025-1686092-000, \$273.84, GUARDIAN ALLIANCE TECHNOLOGIES INC, Guardian Platform Software, \$50.00, HANCO CORPORATION, Parts, \$109.04, HUSMAN HEATING & PLUMBING LLC, Downpayment - 2 A/C Units at Library, \$5,500.00, KERRY'S LANDSCAPING & IRRIGATION, Hydrant Deposit, \$500.00, LAKE AREA IMPROVEMENT CORP, Sales Tax Rebate - Custom Touch Homes Qtr 2 - 2023, \$20,532.31, LAKE COUNTY REGISTER OF DEEDS, Plat, \$90.00, LAKE VETERINARY CLINIC, Nexgard, \$182.98, LEWIS & CLARK REGIONAL WATER SYSTEM, July Services, \$270.00, LEWIS DRUGS INC, Ziploc Bags, \$6.49, MADISON ACE HARDWARE, Hammer, \$58.05, MADISON COMMUNITY BAND, Annual Contribution, \$3,750.00, MADISON DAILY LEADER, Help Wanted Ads - June 2021, \$321.72, MADISON GROCERY STORE INC, Cinnamon Rolls/Frosting, \$122.39, MADISON LAWN CARE INC, Custom Lawn Mowing & Trimming, \$231.55, MAY CONSTRUCTION INC, Jorgenson Storage Units, \$13,894.42, MICROMARKETING LLC, Books, \$72.88, MID STATES AUDIO INC, Matrix Update, \$275.00, MPOWER TECHNOLOGIES INC, Software Training/Travel Expenses, \$7,485.61, MUSTANG SEEDS INC, Lawn Food, \$25.00, NORTHWESTERN ENERGY, Library 2541218-0, \$10.00, O REILLY AUTOMOTIVE INC, Oil Filter, \$293.65, OFFICE PEEPS INC, Printer Cartridge, Hand Soap, \$320.05, ONE STOP, Bakery, \$17.32, OPEN ACCESS TECHNOLOGY INT'L, AMI Dues and Subscriptions, \$8,500.00, PORTA PROS INC DBA A-1 PORTABLE TOILETS, Toilet Rental - Memorial Park, \$170.00, RAILROAD MGMT CO III LLC, 12 inch Water Pipeline MP 332.46, \$344.67, REINICKE CONSTRUCTION INC, Landscape Rock, Crushed Gravel, \$2,292.63, RSA, Professional Services - City Admin Bldg Phase II, \$27,700.00, RUNNINGS SUPPLY INC, Chemicals/Light Bulbs, \$139.14, RURAL ELECTRIC SUPPLY COOP, Bid #918 - 3PH Transformers, \$81,150.00, SD DEPT OF AGRICULTURE, Air Quality Fee, \$3,177.00, SHPIGLER CONSULTING INC, Consulting Support - AMI/CVR, Gen Plant, DERMS, \$6,597.80, SIOUX VALLEY ENERGY, Utilities - RUS - 122030000, \$57.00, STURDEVANTS MADISON INC, Transmission Fluid, \$327.59, SWEETMAN

CONSTRUCTION CO DBA KNIFE RIVER, G-2 Asphalt, \$17,203.20, THE PENWORTHY CO LLC, Books, \$155.72, TIMMER SUPPLY CO, Ratcheting Crimper, \$381.66

Bills for Ratification – July 25, 2023

LAKE COUNTY PLANNING & ZONING, Conditional Use Fee - Restricted Use Site, \$75.00.

Bills for Ratification – August 2, 2023

AMAZON CAPITAL SERVICES INC, Screen Protectors, \$30.83, APPEARA, Mat Rentals - City Hall, \$137.65, AT & T MOBILITY, Service for Phone & Tablets, \$1,912.98, BAKER & TAYLOR, Books, \$101.53, BLUEPEAK, Phone & Internet, \$3,583.08, BORDER STATES ELECTRIC SUPPLY, 4/0 Primary Wire, \$13,640.68, BORNS GROUP INC, PRINTING & POSTAGE, \$690.00, BOTACH INC, Road Spikes, \$1,865.00, BUILDERS FIRSTSOURCE, Lumber, \$36.77, BUTLER MACHINERY CO, Engine #3 - 2023 RFP Improvements, \$20,346.11, CARQUEST OF MADISON, Chain Saw Fuel, \$30.00, CENTER POINT LARGE PRINT, Books, \$58.42, CENTURY BUSINESS PRODUCTS INC, Copier Contract - Acct# MD0052, \$210.37, CHRISTIANSEN COMPLETE WATER, Cooler Rental, \$6.00, COLES PETROLEUM PRODUCTS INC, #2 Dyed Diesel Fuel, \$29,974.85, COLUMN SOFTWARE PBC, Minutes - June 20, 2023, \$165.07, DAKOTA CINEMA LLC, July Summer Movie, \$350.00, DENNE/OAKLEY, Meal Reimbursement, \$20.04, DGR ENGINEERING, 69KV to 115KV Conversion/Jorgenson Storage Units, \$11,152.50, DOOLEY ENTERPRISES INC, Ammo, \$2,945.74, F & M COOP OIL CO, Tires, \$309.85, FASTENAL CO, Hardware, \$331.37, FEISTNER/MATTHEW, Meals Reimbursement, \$180.00, FOCUS WELLNESS LLC, P90X - June 2023, \$182.00, FOX PROMO LLC, Sew on Patches, \$24.00, GALE CENGAGE LEARNING, Books, \$127.16, GOTH ELECTRIC, Metal Straps, \$169.20, GRAHAM TIRE COMPANY, Tires, \$2,778.00, GREAT AMERICA FINANCIAL SVCS, Copier Lease - Acct# 016-1587488-000, \$412.33, HAUFF MID AMERICA SPORTS INC, Pickleball Post Systems, \$2,319.10, HAWKINS INC, Chemicals, \$5,541.18, HILLYARD INC, Paper Towels/Glass Cleaner, \$346.56, INTERSTATE POWER SYSTEMS INC, Injector, Valve Spring, \$341.71, JENCKS & JENCKS PC, August Services/Contract, \$5,500.00, KIBBLE EQUIPMENT LLC OR JOHN DEERE FINANCIAL, O-Ring, Hand Prime, Check Valve, \$113.59, KLJ ENGINEERING LLC, MDS Taxilane/Road/Parking - Construction, \$8,138.03, LAKE AREA IMPROVEMENT CORP, 3rd Qtr Allotment, \$65,000.00, LAKE COUNTY INTERNATIONAL INC, O-Rings, \$7.74, LAKE COUNTY TREASURER, 6/27/23 to 7/24/23 Fuel Report, \$270.99, LEADER PRINTING, Window Envelopes, \$701.40, LEIGHTON FAMILY FARMS, Popcorn, \$70.00, LEWIS DRUGS INC, Sunscreen, \$118.88, MADISON ACE HARDWARE, Spade, \$144.04, MADISON GROCERY STORE INC, Summer Program Groceries, \$388.71, MARCO TECHNOLOGIES, Copier Lease - Acct# 016-1571453-000, \$285.47, MICROMARKETING LLC, Books, \$165.09, MIDWEST TURF & IRRIGATION, 2023 Sandpro 3040 Groomer, \$24,312.00, OFFICE PEEPS INC, Copier Contract, \$296.61, PHEASANTLAND INDUSTRIES, Statement Forms, \$133.62, PORTA PROS INC DBA A-1 PORTABLE TOILETS, Toilet Rental - RUS, \$296.00, RAMKOTA HOTEL WATERTOWN SD, Lodging - C. Ottoson, \$419.60, RECREATION SUPPLY CO INC, Hydrostatic Relief Valve, \$224.21, ROWMAN & LITTLEFIELD, Congressional Directory, \$71.02, RUNNINGS SUPPLY INC, Poly Sheeting/Balloons/Tent Stakes, \$166.52, SD PUBLIC HEALTH LABORATORY, Water Samples, \$1,201.00, SD SOLID WASTE MANAGEMENT ASSO, SDSWMA Registration - G.Gonyo, \$250.00, SIRCHIE ACQUISITION COMPANY LLC, Test Strips, \$33.82, SODEXO INC & AFFILIATES, Pool Concessions Week 8, \$2,180.53, STURDEVANTS MADISON INC, Gauge, \$13.98, TIMMER SUPPLY CO, Cement, Primer, Plugs, \$205.11, USA BLUE BOOK, Meter, \$547.14, WESTERN BOOKS, Books, \$484.70, WHEALY/MARK, Spin Class 6/28 - 7/6, \$44.00.

Payroll Bills For Ratification – July 21, 2023

ACCOUNTS MANAGEMENT INC, \$310.41, HEALTH POOL OF SOUTH DAKOTA, \$42,700.55, IRS-EFTPS, \$50,139.42, OFFICE-CHILD SUPPORT ENFORCE, \$1,198.58, SD RETIREMENT SYSTEM, \$24,832.43, SD RETIREMENT SYSTEM, \$3,369.00.

Payroll Bills For Ratification – August 4, 2023

AFLAC, \$4,416.05, DELTA DENTAL, \$6,527.02, HEALTH POOL OF SOUTH DAKOTA, \$42,071.54, IRS-EFTPS, \$48,963.81, LOCAL UNION #426, IBEW, \$468.00, OFFICE-CHILD SUPPORT ENFORCE, \$1,056.00, SD RETIREMENT SYSTEM, \$24,630.19, SD RETIREMENT SYSTEM, \$3,489.00, TEAMSTERS LOCAL NO 120, \$785.00.

Personnel

Ottoson, Curt, \$23.59, Distribution & Collection Operator I.

Motion by Commissioner Corbin, seconded by Commissioner Dybdahl to Approve Second Reading of Ordinance No. 1659 – Amend Solid Waste Ordinances. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Corbin to Approve Assignment Agreement for Tax Increment Financing District Number 5 between Trojan Village, LLC; Bankwest, Inc.; and City of Madison. Motion carried unanimously. The agreement allows the TIF to commence directly to the lender without going through the developer.

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw to Terminate June 6, 2022 TIF #3 Developer Agreement. Motion carried unanimously. Previously, the Commission had approved a name change in the developer agreement to HME. This item is based on the lender’s request to terminate the original agreement that referenced the prior name.

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw to Award Bid No. 927 – Replacement of Standby Generator – Utilities Office to Electric Construction Company in the amount of \$122,053. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Dybdahl to adopt Resolution 2023-19 – Designation of Directors for Dakota Mainstem Board of Directors. Motion carried unanimously. Nate Zimmerman will serve as the primary representative for the City of Madison and Rick Nighbert will serve as the Alternate Director.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl to Adopt Resolution No. 2023-20 Direct and Set Date of Public Hearing on Assessment Roll for Sidewalk Improvement 2022 - September 5th, 5:30pm. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl to Adopt Resolution No. 2023-21 Direct and Set Date of Public Hearing on Assessment Roll for Sidewalk Repair 2022 - September 5th, 5:30pm. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Corbin to Authorize Mayor to join Aqueous Film-Forming Foam (AFFF) Multidistrict Litigation (MDL). Motion carried unanimously. This action authorizes the mayor to join a class-action lawsuit relating to PFAS (per- and polyfluoroalkyl substances) in water, which provides the City of Madison an opportunity for funding to assist with required testing and pay for potential expensive treatment upgrades to the City’s facility. No cause for concern with our water.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl to Proceed with Unbudgeted Electric Projects Related to the Water Tower and City Administration Building. Projects include \$13,000 for electric service for the water tower, electric rerouting service to the new city hall building for \$70,000, and \$38,000 for routing electric service to the western side of Madison for East River. Motion carried unanimously. The Commission directed staff to tie the expenses to the appropriate project/fund.

City Administrator Berreth requested guidance for the development of a policy for handling unbudgeted expenses. Per discussion, the Commission suggested that unbudgeted expenses under \$50,000 would be acceptable with anything higher provided to the Commission. It was also suggested that the City email the Commission for any necessary project expenses that exceed \$50,000 but are still under the bid amount. Finance Director Sonya Wilt shared concerns pertaining to the potential impact of unbudgeted items within the General Fund.

Mayor Lindsay announced the following:

- Reminder to residents about checking waterlines for lead pipes per the Lead-Free SD Initiative.
- Board openings
 - Airport Board – vacancy ending April 2025
 - Airport Board – one 5-year term
 - Library Board – vacancy ending April 2025
 - Library Board – two 3-year terms
 - Park Board – one 3-year term
- Dog Days at Madison Aquatic Center August 20, 2023
- Next Regular Commission Meeting – Monday, August 21 at 5:30pm

Motion by Commissioner Shaw, seconded by Commissioner Corbin to Adjourn at 6:06pm. Motion carried unanimously.

/s/Sonya Wilt
Finance Officer

Published once at the approximate cost of \$__.