

**Madison Community Center**  
**Governing Board Minutes**  
**Wednesday, August 17, 2022 @ 7:00 AM**  
**The Madison Community Center or ZOOM**  
**500 NE 11th St, Madison, SD 57042**

**Call to Order:** Danny Frisby-Griffin called the meeting to order at 7:01am in the Community Center Meeting Room.

**Members Present:** Danny Frisby-Griffin, Michelle Corey, Sara Hare, Brian Keller, Jena Martin, Mike McGillivary, Jennie Thompson.

**Members Absent:** Josh Anderson, Tyler Steele

**Ex-Officio Present:** Roy Lindsey

**City of Madison Present:** None

**Staff Present:** Gene Wockenfuss, Amy Sad

1. **Approval of the August 17, 2022 board meeting agenda:** Agenda was presented. Motion was made to approve by Jennie Thompson and seconded by Mike McGillivary. Motion carried.
2. **Approval of the July 20, 2022 board meeting minutes:** The meeting minutes were presented. Motion to approve was made by Jennie Thompson and seconded by Michelle Corey. Motion carried.
3. **Committee Reports:**
  - a. **Executive:** None
  - b. **Budget:** None
  - c. **Membership/Marketing:** Working on finalizing the fall brochure with a goal of the final version done by Friday.
  - d. **Facilities:** Indoor slide repairs are almost complete and should be back in operation soon. Roof over Fieldhouse has taken a priority in repairs.
4. **Department Reports:** The department reports were acknowledged as presented.
  - a. **Fitness Coordinator:** Included in board packet
  - b. **Group Trainer Coordinator:** Included in board packet
  - c. **Recreation/Intramural Coordinator:** Included in board packet with group fitness.
  - d. **Aquatic/MAC Coordinator:** Included in board packet
  - e. **Youth Activities Coordinator:** Included in board packet. As the CrossEdge classes gain in participation and times offered, will need to evaluate the overlap in time with the 7:00am class and the summer program.
  - f. **Office Manager:** Included in board packet
  - g. **Director:** Included in board packet. Will release an interest survey on adding a soccer program to recreations. Considering ages 12 through adult. Mayor Lindsey offered a potential location that could accommodate a full-size soccer field.

**Old Business**

5. **Update: MCC open positions, specific job descriptions, organizational structure and financial impact:**

The Aquatics Coordinator position has been filled, with a start date mid-September. An offer has been made

*Our mission is to serve the health, wellness, recreational and social needs of Dakota State University, City of Madison and the surrounding area.*

for the Recreation/Intramural Coordinator, hoping to hear back soon from the candidate.

6. **Update: special board meeting for MCC policy?:** None
7. **Update: membership audit:** Starting to see the improvements made by completing membership audits as shown with the last billing cycle.
8. **Update: curb appeal clean up:** Gene is working with Madison Lawn Care for options that include more detailed care and the potential cost. Keeping the splash pad area cleaned up will continue to be an ongoing project due to the busy activities related to the ASP/summer program.
9. **Update and decision: membership offerings – annual walking pass, family membership:** Gene would like the board to consider a change in the employee membership benefit, walking memberships, and other related items and will set up a time to meet with the executive committee for further discussion.
10. **Update: Club Automation:** Has been approved and team is preparing for training and implementation. Text and email options are included and will aid in communication with members.

#### **New Business**

11. **Discussion and Acknowledge: July 2022 revenue and expense reports:** The MCC budget and expense summary through July was made available for board review. Acknowledged as presented.
12. **Executive Session: SDCL 1-25-2(1):** Motion was made to enter executive session by Michelle Corey and seconded by Jena Martin. Board moved into executive session at 8:07am and out at 8:25am.
13. **Executive Session action (as required):** No action required
14. **Public comments per resolution No. 2018-11:** None

**Adjourn:** Meeting adjourned at 8:26am

Next scheduled board meeting is Wednesday September 21, 2022 @ 7:00AM