

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

August 21, 2023
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 21st day of August with the following members present on roll call: Commissioners Adam Shaw, Jeremiah Corbin, Jerae Wire, and Mayor Lindsay. The following Commissioner was not present: Kelly Dybdahl.

The Pledge of Allegiance was recited.

Motion by Commissioner Wire, seconded by Commissioner Corbin to adopt the August 21, 2023, agenda. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Shaw, to approve the following items on the consent calendar: Minutes August 7, 2023, Bills for Approval – August 23, 2023, Bills for Ratification – August 16, 2023, Payroll Bills for Ratification – August 18, 2023, Personnel, Adopt Resolution No. 2023-22 – Approve a Preliminary Plat – Trojan Village Addition, Approve City Board Appointments: Airport Board – Ken Johnson (5-year term), Mathew Wollmann (filling vacancy); Library Board – Laura Reed (3-year term), Carrie Studer (3-year term), Kanthi Narukonda (filling vacancy); Park & Recreation Board – Mike Miller (3-year term).

Bills for Approval – August 23, 2023

BARTELS CLEANING SERVICE, MMU Cleaning Services, \$500.00, BIG SIOUX COMMUNITY WATER SYS, July Services, \$11,743.30, BLUEPEAK, Fire Dept Internet - Acct# 000873901, \$49.95, BUFFALO RIDGE CONCRETE INC, Concrete, \$589.75, CARQUEST OF MADISON, Race Fuel, \$75.00, CENTURYLINK QC, Phone Bill, \$90.58, CITY OF SIOUX FALLS, Bacteria Tests - June 2023, \$183.50, COLES PETROLEUM PRODUCTS INC, #2 Dyed Diesel Fuel, \$53,222.26, CONTROLS & METERS INC, Circuit Boards, \$361.79, DAKOTA RIGGERS & TOOL SUPPLY, Sling/Rope/Straps, \$1,114.90, DAKOTA STATE UNIVERSITY, June 2023 Utilities, \$13,225.68, DENNE/OAKLEY, Meal Reimbursement, \$25.97, ETTERMAN ENTERPRISES INC, Scrub Dispenser, Hand Scrub, \$139.02, FASTENAL CO, Parts, \$99.73, GRAPEVINES, Flowers & Delivery - M. Downs Service, \$55.00, HAWKINS INC, Chemicals - Community Center, \$1,794.93, INGALLS HOMESTEAD, Summer Program Admission, \$340.00, J H LARSON ELECTRICAL CO, Carflex/Connectors, \$155.57, JODE INC DBA DAIRY QUEEN OF MADISON, Blizzard Coupons - MTD 2023, \$1,026.98, KIMBALL MIDWEST, Hose, \$274.95, LAKE COUNTY AUDITOR, 911 Communications - 1st & 2nd Qtr 2023, \$89,720.04, LEWIS DRUGS INC, Sunscreen - Acct# 50303, \$39.96, MADISON ACE HARDWARE, Bags/Silicone, \$108.51, MADISON DAILY LEADER, Yearly Subscription - Acct# 5823, \$134.40, MADISON GROCERY STORE INC, Summer Program Groceries, \$471.35, MADISON ROTARY CLUB, Football Books Page Sponsor - Community Center, \$25.00, MIDWEST TURF & IRRIGATION, Valve Solenoid, \$491.98, MPOWER TECHNOLOGIES INC, Customer Support Services, \$825.00, NORTHWESTERN ENERGY, Utilities - Rec Ctr - 2544652-7, \$72.31, O REILLY AUTOMOTIVE INC, Oil Filter, \$315.65, ONE STOP, Fuel, \$239.90, PORTA PROS INC DBA A-1 PORTABLE TOILETS, Toilet Rental - Totland Park, \$152.00, PROCHEM DYNAMICS LLC, Paper Towels, \$39.55, RASMUSSEN/AUTUMN, P90X - July, \$42.00, RED ROCK VALLEY CONCRETE, Gutter Repair - NE 5th, \$918.00, RUNNINGS SUPPLY INC, Dispenser, \$266.51, RURAL ELECTRIC SUPPLY COOP, Bid #918 - 3PH Transformers, \$23,813.94, SD DEPT OF AGRICULTURE, Well Permit, \$700.00, SITEONE LANDSCAPE SUPPLY LLC, Pipes, \$388.80, SODEXO INC & AFFILIATES, Pool Concessions Week 11, \$801.13, STURDEVANTS MADISON INC, Battery, \$247.53, SWEETMAN CONSTRUCTION CO DBA KNIFE RIVER, G - 2 Asphalt, \$3,214.40, TIMMER SUPPLY CO, Parts, \$267.31, TITAN MACHINERY, Scraper, \$180.00, USA BLUE BOOK, Chemicals, \$568.42, UTILISMART CORPORATION, Utility Data/Device Manager and SmartMAP, \$3,893.00, VERIZON WIRELESS, Jun 20 - Jul 19 - Acct# 442408979-00001, \$108.36, WEIST/SHERRY, Water Aerobics - July, \$937.36, WESCO DISTRIBUTION INC, (E-W3000) 1/0 URD Primary Wire, \$36,300.00, WHEALY/MARK, Spin Classes - July 12 - July 28, \$70.00.

Bills for Ratification – August 16, 2023

ALPHA MEDIA USA LLC, Summer Programs Advertising, \$688.00, AMERICAN ENGINEERING, Biosolids Analysis, \$340.00, BOWES CONSTRUCTION, Tack Oil, \$675.00, BUTLER MACHINERY CO, Engine #5 Repairs, \$3,863.27, CITY OF BROOKINGS, July Gate Fees, \$3,856.64, COLES PETROLEUM PRODUCTS INC, #2 Dyed Diesel Fuel,

\$68,657.67, CORE & MAIN GP LLC, Irrigation Parts, \$552.15, DENNE/OAKLEY, Meal Reimbursement, \$13.25, EAST RIVER ELECTRIC POWER COOP, Monthly Transmission Services, \$24,687.40, F & M COOP OIL CO, Fuel, \$366.74, FASTENAL CO, Hardware, \$103.30, FIRST BANK & TRUST - HEARTLAND ENERGY, Heartland Energy, \$495,858.11, FIRST PREMIER BANK, Interest Pymt on RD Loan - #2802040001, \$8,992.78, GRAYBAR ELECTRIC CO INC, (E-C1205) 1/2" D/C Comp EMT Connector, \$150.02, HAWKINS INC, Chemicals, \$2,862.62, HIVELY/WIATT, Meal Voucher, \$10.00, INFOTECH SOLUTIONS LLC, Computer & Software Subscription Fees, \$5,265.00, JIM HAWK TRUCK TRAILERS - SIOUX FALLS, Shock, \$211.26, JOSH'S TOOLS LLC, Tools, \$77.90, KARLS TV & APPLIANCE INC, Refrigerator & Microwave Gen Plant, \$849.98, KRUG PRODUCTS INC, Hose, \$2.24, LAKE COUNTY INTERNATIONAL INC, Hyd Oil, \$288.40, LEWIS DRUGS INC, Cleaning Supplies - Acct# 50269, \$102.92, MADISON ACE HARDWARE, Spade, \$303.11, MADISON DAILY LEADER, National Night Out Advertising, \$226.80, MIDWEST TURF & IRRIGATION, Parts, \$1,414.82, MUSTANG SEEDS INC, Lawn Food, \$25.00, NORTHWESTERN ENERGY, City Pool 2543114-9, \$563.93, O REILLY AUTOMOTIVE INC, Filters, \$181.38, OFFICE PEEPS INC, Desk Chairs, \$1,688.24, RSA, Professional Services - City Admin Bldg - Phase II, \$6,500.00, RUNNINGS SUPPLY INC, Filters, Spray & Muriatic Acid, \$317.90, SD ONE CALL, One Call Services, \$204.82, SD SOLID WASTE MANAGEMENT ASSO, Membership - G. Gonyo, \$400.00, SITEONE LANDSCAPE SUPPLY LLC, Irrigation Wire, \$306.50, SODEXO INC & AFFILIATES, Pool Concessions Week 9, \$2,083.25, STREICHERS INC, Uniforms, \$77.98, STUART IRBY TOOL CO, Gloves, \$1,346.06, STURDEVANTS MADISON INC, Alternator, \$593.62, SWEETMAN CONSTRUCTION CO DBA KNIFE RIVER, G-2 Asphalt, \$6,487.20, UNIVERSITY OF LOUISVILLE, Registration - M. Feistner, \$323.68, US DEPT OF ENERGY, Monthly WAPA Bill, \$131,631.55, VALIANT LIVING INC, Contracted Expenses, \$8,853.67, WHEELCO BRAKE & SUPPLY INC, Shop Towels, \$146.26.

Payroll Bills For Ratification – August 18, 2023

HEALTH POOL OF SOUTH DAKOTA, \$42,071.54, IRS-EFTPS, \$48,881.70, OFFICE-CHILD SUPPORT ENFORCE, \$1,056.00, SD RETIREMENT SYSTEM, \$23,642.16, SD RETIREMENT SYSTEM, \$3,489.00.

Personnel

Olson, Elijah, \$14.24, Water Safety Instructor, Leeds, Larry, \$15.22, Crossing Guard.

Mayor Lindsay opened the Public Hearing for the Temporary Retail Alcohol License – Sporty’s Bar & Grill – Nelson Wedding – September 9, 2023. There were no public comments. Hearing was closed.

Motion by Commissioner Corbin, Seconded by Commissioner Shaw to Approve Temporary Retail Alcohol License – Sporty’s Bar & Grill – Nelson Wedding – September 9, 2023. Motion carried unanimously.

Mayor Lindsay opened the Public Hearing for the Temporary Retail Alcohol License – Sporty’s Bar & Grill – Connors Wedding – September 30, 2023. There were no public comments. Hearing was closed.

Motion by Commissioner Corbin, Seconded by Commissioner Wire to Approve Temporary Retail Alcohol License – Sporty’s Bar & Grill – Connors Wedding – September 30, 2023. Motion carried unanimously.

Director of Engineering and Community Development, Ryan Hegg provided an overview of actions taken to address nuisance-related issues for the City Of Madison which have included the addition of a Code Enforcement Officer and the adoption of the International Property Maintenance and International Existing Buildings Codes. In addition, the City has worked with City Deputy Attorney Kari Sanderson to develop procedures for conducting Nuisance Hearings. Sanderson has provided the City with a Nuisance Actions Booklet documenting the process. The booklet is amendable and applies to general nuisance hearings as well as nuisance appeal hearings.

Commissioners reviewed and discussed Nuisance Violation – 1039 W Center Street. The owner of this property had been provided a Notice of Hearing Before the City Commission to Declare a Public Nuisance. Since then, the property owner has made substantial progress toward cleaning up the property and the City has elected to take no action at this time. However, the City will continue to monitor the property and if no further progress occurs, the issue may be brought to the Commission as a Nuisance Violation.

Motion by Commissioner Corbin, Seconded by Commissioner Shaw to Approve Engineering Services Agreement with KLJ Engineering for Egan Ave N Reconstruction (2nd St N to 9th St N) in the amount of \$157,400 on an hourly/not to exceed basis for Phases 1 and 2 (Data-Gathering and Preliminary Design). Motion carried unanimously. Per City Administrator Berreth, the condition of the street necessitates reconstruction, which allows for more extensive repairs to the road, curb/gutters, waterlines, median, boulevards, parking, traffic flow, and more. The updates will ensure that the street provides a positive entrance to the City and to Dakota State University.

Motion by Commissioner Corbin, Seconded by Commissioner Wire to Approve Task Order No. 13 with DGR Engineering for Electric Rate Study. Motion carried unanimously. Utility Director Nate Zimmerman commented that the study will contribute to stable rates and financial health and will have a positive impact on customers by providing reliability and affordability.

Motion by Commissioner Shaw, Seconded by Commissioner Corbin to Approve Change Order #5 – Public Waterworks Renovation in the amount of \$1,711.55. Motion carried unanimously. City Administrator Berreth stated that this is a necessary addition and will add a Sewer Lift Pit and Pump to the project.

Motion by Commissioner Shaw, Seconded by Commissioner Corbin to Approve Change Order #8 – NW 9th St/Union Ave Reconstruction in the amount of \$58,740. Motion carried unanimously. Director of Engineering and Community Development, Ryan Hegg and Weston Blasius from Banner Associates commented that this change will add a “concrete fillet section, 6’ thick” and a “concrete valley gutter, 6-inch thick” to the project, resulting in improvements to the system.

Motion by Commissioner Shaw, Seconded by Commissioner Corbin to Approve Demolition of Structures at 505 S. Highland Avenue and Timeline for Site Preparation. Motion carried unanimously. City Administrator Berreth stated that no bids were received for the property, so the City is going to demolish the structures. The timeline is included in the Commission Board Packet.

Director of Engineering and Community Development, Ryan Hegg and Weston Blasius from Banner Associates provided an update on 2023 Infrastructure Improvement Projects throughout the City of Madison. Contractors are working on completion of concrete, boulevard restoration, surfacing repairs, storm sewer, curb/gutter, asphalt milling, asphalt paving, sanitary sewer, and utility work. Director Hegg indicated that the Water Tower project is nearly complete – remaining work includes painting, interior construction, piping, electric, slab work, tank disinfection and testing. Several project contractors have not met scheduled milestones/deadlines, resulting in delays. Commissioners and Director Hegg discussed ways to ensure accountability from contractors.

Mayor Lindsay announced the following:

- Next Regular Commission Meeting – Tuesday, September 5th at 5:30pm
- Downtown Madtown scheduled for Tuesday, August 22nd is canceled due to excessive heat. It will not be re-scheduled.

Motion by Commissioner Shaw, seconded by Commissioner Wire to Adjourn at 6:45pm. Motion carried unanimously.

/s/Sonya Wilt
Finance Officer

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