

**CITY OF MADISON  
BOARD OF COMMISSIONERS PROCEEDINGS  
MADISON, SD 57042**

September 18, 2023  
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 18th day of September with the following members present on roll call: Commissioners Adam Shaw, Jeremiah Corbin, Kelly Dybdahl, and Mayor Lindsay. The following Commissioner was absent: Jerac Wire.

The Pledge of Allegiance was recited.

Motion by Commissioner Corbin, seconded by Commissioner Dybdahl to adopt the September 18, 2023, agenda.

Motion by Commissioner Corbin, seconded by Commissioner Dybdahl, to approve the following items on the consent calendar: Minutes – September 5, 2023 as Amended, Bills for Approval – September 20, 2023, Bills for Ratification – September 12-14, 2023, Payroll Bills For Ratification – September 10-16, 2023, Adopt Resolution No. 2023-26 – Approve a Preliminary Plat – L8 B8 Lakeview Industrial Park Addition, Adopt Resolution No. 2023-27 – Approve a Preliminary Plat – L9 B8 Lakeview Industrial Park Addition.

**Bills for Approval – September 20, 2023**

A A A COLLECTIONS INC, Collection Services - August, \$251.64, A&B CONCRETE INC, Concrete - Pickleball Courts, \$50,969.48, AMAZON CAPITAL SERVICES INC, Enterprise Meraki License, \$69.99, APPEARA, Entry Mats - MMU, \$75.61, ASPHALT SURFACING COMPANY, MDS Taxilane/Road/Parking, \$147,085.08, BARTELS CLEANING SERVICE, Professional Services, \$500.00, BIG SIOUX COMMUNITY WATER SYS, Purchased Water - August, \$11,920.75, BORDER STATES ELECTRIC SUPPLY, [E-G1702] Fault Indicators, \$3,124.44, BUILDERS FIRSTSOURCE, Blasting Abrasive, \$59.97, CASSUTT MASONRY & CONCRETE CONSTRUCTION, Curb & Gutter - 416 NW 3rd, \$657.90, CHRISTIANSEN COMPLETE WATER, Carbon Filter, \$107.95, CITY OF BROOKINGS, August Gate Fees, \$5,291.38, CIVIC PLUS LLC, DNS and Domain Hosting Annual Fees, \$8,737.73, CIVIL DESIGN INC, Landfill Cell Design, \$3,355.00, COLUMN SOFTWARE PBC, Appeal 695 Public Notice, \$31.24, DELL MARKETING LP, Chromebooks, \$13,560.00, DOLLAR GENERAL CORP, Cleaning Supplies, \$172.46, DSR, INC, Blade Repairs, \$616.00, EAST RIVER ELECTRIC POWER COOP, Monthly Transmission Services, \$27,735.96, F & M COOP OIL CO, Propane, \$23.45, FIRST BANK & TRUST - HEARTLAND ENERGY, Heartland Energy, \$535,399.00, HACH CO, Ammonia Probe, \$1,264.00, HEGG CONSTRUCTION LLC, Water Building Renovation - Pymt #3, \$334,193.94, HIVELY/WIATT, Meal Reimbursement, \$18.00, HOME SERVICE WATER CONDITION, Salt - Fire Dept, \$45.00, INFOTECH SOLUTIONS LLC, Computer & Software Subscription Fees, \$5,285.00, JOURNEY GROUP COMPANIES, City Admin Bldg - Pymt #1, \$139,762.06, KRUG PRODUCTS INC, UPS Shipping, \$20.53, LAKE COUNTY INTERNATIONAL INC, Filters, \$153.64, MADISON ACE HARDWARE, Vinegar, \$7.99, MADISON DAILY LEADER, National Night Out Advertising, \$226.80, NELSON/DEB, Armory Deposit Refund, \$500.00, NORTHWESTERN ENERGY, City Pool 2543114-9, \$496.89, O REILLY AUTOMOTIVE INC, Filters, \$95.72, OFFICE PEEPS INC, Paper/Calculator Tape, \$154.20, PITNEY BOWES INC RESERVE ACCOUNT, Postage - Acct# 27980325, \$2,000.00, PORTA PROS INC DBA A-1 PORTABLE TOILETS, Toilet Rental - Generation Plant, \$330.00, PULIS/HEATHER, Refund - Variance Appeal No. 695, \$100.00, RAILROAD MGMT CO III LLC, 21 Inch Sewer Pipeline MP 332.46, \$344.67, REINICKE CONSTRUCTION INC, Gravel, \$4,238.27, RUNNINGS SUPPLY INC, Tools, \$459.71, RURAL ELECTRIC SUPPLY COOP, Bid #918 - 3PH Transformers, \$61,826.00, SD PUBLIC ASSURANCE ALLIANCE, Annual Coverage, \$236,369.11, SIOUX VALLEY ENERGY, Utilities - RUS - 122030000, \$57.00, SITEONE LANDSCAPE SUPPLY LLC, Pipe, \$2,450.40, SODEXO INC & AFFILIATES, Pool Concessions Week 12, \$1,037.23, STREICHERS INC, Holsters/Adapter, \$718.87, STUART IRBY TOOL CO, Crimper/Cutter/Impact, \$3,892.00, STURDEVANTS MADISON INC, Hourmeter Gauge, \$187.74, TIMMER SUPPLY CO, Supplies, \$60.74, TITAN MACHINERY-SIOUX FALLS, Scraper, \$180.00, TYLER BUSINESS FORMS, Business Checks, \$613.61, US DEPT OF ENERGY, Monthly WAPA Bill, \$134,945.14, VALIANT LIVING INC, Contracted Expenses, \$8,853.67, VANTEK COMMUNICATIONS INC, Speaker/Mic, \$413.00, WESCO DISTRIBUTION INC, [E-W3001] 4/0 URD Primary Wire, \$45,919.20, WHEELCO BRAKE & SUPPLY INC, Filters, Hardware, \$236.44, WHITE CAP SUPPLY, Burner Ignition Coil, \$183.67.

Bills for Ratification – September 12-14, 2023

ALPHA MEDIA USA LLC, Community Center Annual, \$388.00, AMAZON CAPITAL SERVICES INC, Battery Backup - iPads, \$3,546.54, AXON ENTERPRISES INC, Fleet 2 Unlimited Bundle, \$4,853.71, BANNER ASSOCIATES INC, Digester Repairs, \$1,337.00, BORDER STATES ELECTRIC SUPPLY, #12 Copper Sleeves (E-SV101), \$246.62, BORNS GROUP INC, PRINTING & POSTAGE, \$2,518.96, BUILDERS FIRSTSOURCE, Lumber, Concrete, Bags, \$229.89, BUTLER MACHINERY CO, Engine #4 Repairs, \$4,317.87, CITY OF SIOUX FALLS, Bacteria Tests - July 2023, \$198.00, CIVIC PLUS LLC, Municode Electronic Update, \$342.00, CLASSIC CONVENIENCE INC, Fuel, \$658.61, COLES PETROLEUM PRODUCTS INC, #2 Dyed Diesel Fuel, \$39,426.73, COLUMN SOFTWARE PBC, Minutes - August 7, 2023, \$234.65, DAKOTA DIRECTIONAL LLC, 2022/23 Elec Conv - Pay #2, \$148,357.80, DAKOTA STATE UNIVERSITY, Postage/Printing, \$38.69, DAVES WINDOW CLEANING INC, Window Cleaning at Public Library, \$260.00, DGR ENGINEERING, Professional Services, \$8,937.75, DOLLAR GENERAL CORP, Decorations, \$21.50, ELITE CARD PAYMENT CENTER, Credit Card Purchases through 8/18/23, \$12,058.54, F & M COOP OIL CO, Barrel Pump, \$1,556.97, FIRST PREMIER BANK, Interest Pymt on RD Loan - #2802040001, \$8,992.78, FOX PRINT PRINTING & GRAPHICS, Sponsor Print, \$39.47, FOX PROMO LLC, T-Shirts w/screen print, \$1,252.72, GRAHAM TIRE COMPANY, Tires, \$452.88, GRAYBAR ELECTRIC CO INC, (E-G2088) Rubber Splicing Tape, \$1,155.40, GREATER MADISON AREA CHAMBER, Mad Money Gift Cards, \$2,050.00, HACH CO, Portable Multi Meter, \$2,241.00, HASLETON/JARED, Classes at Community Center 6/5 - 6/17, \$613.00, HAZLETT/REBECCA, Circuit 30 Sessions, \$196.00, KRUG PRODUCTS INC, Forklift Hoses, \$644.29, LAKE COUNTY TREASURER, 7/25/23 to 8/23/23 Fuel Report, \$310.86, LAKE VETERINARY CLINIC, NexGard Plus, \$203.49, LEWIS & CLARK REGIONAL WATER SYSTEM, August Services, \$270.00, LEWIS DRUGS INC, Chalk/Tape - Acct# 50303, \$36.45, MADISON DAILY LEADER, Corn Carnival Advertising - Library, \$386.55, MADISON GROCERY STORE INC, ASP Groceries, \$602.57, MADISON LAWN CARE INC, Custom Lawn Mowing & Trimming, \$138.93, MANITOU EQUIPMENT AMERICA LLC, 1% Sales Tax Rebate, \$10,481.62, MAY CONSTRUCTION INC, NW 9th & Union, \$7,816.65, MICHAELS FENCE & SUPPLY, Pickle Ball Fence Materials, \$7,542.00, NORTHWESTERN ENERGY, Library 2541218-0, \$10.00, O REILLY AUTOMOTIVE INC, Filters, \$235.23, OFFICE PEEPS INC, TP, Paper Towels, \$200.20, ONE SOURCE, Background Check, \$39.00, OPEN ACCESS TECHNOLOGY INT'L, AMI Dues and Subscriptions, \$8,500.00, PEREZ LOPEZ/ANAHI, Interpreter Services, \$70.00, PERSONA, 1% Sales Tax Rebate, \$6,975.23, PETE LIEN & SONS INC, Chemicals, \$5,075.44, PITNEY BOWES INC RESERVE ACCOUNT, Red Ink, \$182.58, PORTA PROS INC DBA A-1 PORTABLE TOILETS, Toilet Rental - Memorial Park, \$170.00, PROSTROLLO AUTO PLAZA CO, Mount/Balance Tires - Trailblazer, \$105.00, RAMSEY VOLUNTEER FIREFIGHTERS, Firetruck, \$110,000.00, RSA, Professional Services - City Admin Bldg - Phase II, \$7,000.00, RUNNINGS SUPPLY INC, Parts, \$148.09, SBS INSPECTIONS, Pole Testing, \$4,949.04, SD FEDERAL PROPERTY AGENCY, Gloves, Tools, \$435.00, SHPIGLER CONSULTING INC, AMI - Professional Services, \$7,654.11, SODAK SACA, SoDakSACA Conf Registration - K. Winrow, \$200.00, STEMPER AUTO BODY LLC, Refund 2022 Hangar Lease Duplicate Payment, \$342.62, STREICHERS INC, Uniforms, \$2,751.00, STURDEVANTS MADISON INC, Battery, \$227.82, SWEETMAN CONSTRUCTION CO DBA KNIFE RIVER, G-2 Asphalt, \$2,327.20, THE ELECTRIC CO OF SD, Hydrant Deposit, \$500.00, VERIZON WIRELESS, Jul 20 - Aug 19 Acct# 442408979-00001, \$113.36, WEIST/SHERRY, Water Aerobics - August, \$912.36, WHEALY/MARK, Spin Classes 8/16 - 8/25, \$112.00.

Payroll Bills For Ratification – September 10-16, 2023

HEALTH POOL OF SOUTH DAKOTA, \$42,071.54, IRS-EFTPS, \$64,412.87, OFFICE-CHILD SUPPORT ENFORCE, \$1,056.00, SD RETIREMENT SYSTEM, \$24,281.81, SD RETIREMENT SYSTEM, \$3,316.50

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw to Approve Statement of Work with CivicPlus for Purchase of Agenda Management Software. Motion carried unanimously. City Administrator Berreth shared that staff will save time and gain increased efficiency with the addition of the software. The software allows for unlimited users, so can also be used for other commissions/committees within the City of Madison. The initial cost for the software is \$6,727.50 with annual licensing of \$4,042.50 per year.

Motion by Commissioner Corbin, seconded by Commissioner Shaw to Authorize Staff to Make Certain SRF Payments to Contractors Prior to DANR Approval. Motion carried unanimously. City Administrator Berreth discussed the current multi-step approval process required for project reimbursement, including the final step of approval by the South Dakota Department of Agriculture and Natural Resources. Due to the number of state-wide projects underway, DANR approval is

taking longer than anticipated. The City would like to make payments to contractors sooner and feel confident that there is minimal risk in making those payments prior to DANR approval.

Director of Engineering and Community Development, Ryan Hegg, provided updates on 2023 infrastructure improvement projects. Contractors are working on the completion of sidewalk replacements, gutters/curbs, asphalt, chip seal, boulevard restoration, and utility work including gas, water, and storm sewers.

Public comments were received regarding the City's Noise Ordinance pertaining to noise level and time of day. Mayor Lindsay suggested that it may be helpful to review the Ordinance and if there is an issue with noise, report it to dispatch at 605-256-7531.

The public also asked about the new fishing pond. The City Administrator and Mayor shared that the pond will be open to the public like other parks and will eventually be stocked with catchable fish as determined by the South Dakota Game Fish and Parks (SDGFP). The pond will be restocked each year. The SDGFP will also be adding an ADA-compliant fishing dock and concrete bulkhead.

Members of the public also asked that the City consider making it legal to keep ducks within the city limits. The Commission and staff will gather information and then determine a course of action.

Mayor Lindsay announced the following:

- Next Regular Commission Meeting – Monday, October 2<sup>nd</sup> at 5:30pm
- Park board vacancy – term ending April 2025

Motion by Commissioner Corbin, seconded by Commissioner Shaw to go into Executive Session at 6:10pm.

Mayor Lindsay declared commission out of executive session at 7:10pm.

Motion by Commissioner Dybdahl, seconded by Commissioner Wire to Adjourn at 7:11pm. Motion carried unanimously.

/s/Sonya Wilt  
Finance Officer

Published once at the approximate cost of \$\_\_.