



Minutes from the Madison Public Library Board of Trustees Meeting August 16, 2022

Board President John Nelson called the meeting to order.

Board Members in Attendance: John Nelson, Laura Reed, Kelly Dybdahl, Bhaskar Rimal, and Mike Trimble. Carrie Studer and Kelli Wollmann were absent. A quorum was present.

Lisa Martin was present as secretary.

Reed motioned to accept agenda as amended to welcome Mike Trimble first. Dybdahl seconded. The motion passed.

Dybdahl motioned to accept the minutes of 7.19.22. Reed seconded. The motion passed.

Rimal motioned to accept the July bills. Trimble seconded. The motion passed.

Martin reported on the activities in the library including book clubs, the children's report, and future plans for programming.

Dybdahl motioned to utilize South Dakota Community Foundation to manage the Marjorie Haskins Trust gift. Reed seconded. The motion passed.

Martin reported on the moving collections project headed by Melanie Argo. Things are behind schedule due to shipping issues but under budget.

Martin reported on the Library's attendance for 3 of the DownTown in MadTown events. There were some positives in participating but the time and cost to the Library makes it worth reconsidering for next year.

Martin reported on Library Card Sign Up Month in September. The Library will partner local businesses to offer discounts or freebies with a Library Card. Businesses that will participate:

- Dakota Butcher
- DSU Athletics Dept
- ENCORE
- Galen's Popcorn
- KolorWorks
- SunDog
- Taste and See
- The Beauty Bar
- Community Center
- Runnings

The Board was given a chance to comment on the budget that will be presented in the next meeting. No concerns were raised.

Martin presented the wording for a possible new policy: Emergency Procedures Policy. The Board took the wording home for consideration.

The next board meeting will be September 20 at 5:15 in the Madison Public Library Meeting Room.

There were no public comments and no one waiting to enter into the room for comment.

The meeting was adjourned.

Respectfully submitted, Lisa Martin

Emergency Procedure

If the Madison Public Library becomes unsafe, the librarian/s on duty will inform the patrons within the library and take appropriate action by either locking the doors of the library, escorting patrons to the basement of the library, or evacuating the library.

The emergency procedure is put into place when the librarian in charge determines it is unsafe. The librarian in charge will use their best judgment along with information from local law enforcement agencies and other emergency personnel.

Emergencies can consist of, but are not limited to:

Bomb threat

Dangerous Behavior

Fire

Flood

Gas, Water line, or Electrical Emergencies

Heavy Snow Fall

Medical Emergencies

Missing Children

Power Failure

Sexual Misconduct

Tornado

Weapon in the Library: Active Shooter/ Dangerous Situation Outside the Building

List of awful things that can happen taken from: [Active Shooter Policy.pdf \(midlibrary.org\)](#)