

Madison Community Center
Governing Board Minutes
Wednesday, September 21, 2022 @ 7:00 AM
The Madison Community Center or ZOOM
500 NE 11th St, Madison, SD 57042

Call to Order: Danny Frisby-Griffin called the meeting to order at 7:01am in the Community Center Meeting Room and via ZOOM/conference call.

Members Present: Danny Frisby-Griffin, Michelle Corey, Sara Hare, Brian Keller, Jena Martin, Mike McGillivary, Tyler Steele.

Members Absent: Josh Anderson, Jennie Thompson

Ex-Officio Present: Roy Lindsey

City of Madison Present: None

Staff Present: Gene Wockenfuss, Amy Sad, Aly Black

1. **Approval of the September 21, 2022 board meeting agenda:** Agenda was presented. Motion was made to approve by Tyler Steele and seconded by Mike McGillivary. Motion carried.
2. **Approval of the August 17, 2022 board meeting minutes:** The meeting minutes were presented. Motion to approve was made by Mike McGillivary and seconded by Tyler Steele. Motion carried.
3. **Welcome new Aquatic Coordinator:** The governing board would like to welcome Aly in her new role as Aquatic/MAC coordinator! Glad to have you.
4. **Committee Reports:**
 - a. **Executive:** None
 - b. **Budget:** Gene will be meeting with the budget committee for FY23 planning
 - c. **Membership / Marketing:** Goal of December 1st to have the winter brochure complete. Staff currently working on brochure then will review with the marketing committee.
 - d. **Facilities:** Thank you to First Interstate bank on painting done at the community center for day of service! Lighting updates and curb appeal are moving along well.
5. **Department Reports:** The department reports were acknowledged as presented.
 - a. **Fitness Coordinator:** Included in board packet
 - b. **Group Trainer Coordinator:** Included in board packet
 - c. **Recreation/Intramural Coordinator:** Included in board packet with group fitness
 - d. **Aquatic/MAC Coordinator:** Included in board packet
 - e. **Youth Activities Coordinator:** Included in board packet
 - f. **Office Manager:** Included in board packet.
 - g. **Director:** Included in board packet.

Old Business

6. **Update: MCC open positions, specific job descriptions, organizational structure and financial impact:**
Will continue to advertise for the recreation/intramural coordinator position, however in the interim time Gene is talking with the City on creating a lead recreation assistant position.

Our mission is to serve the health, wellness, recreational and social needs of Dakota State University, City of Madison and the surrounding area.

7. **Update: Special board meeting for MCC policy:** Policy related to age limits and facility usage will be reviewed with possible updates to members under the age of 14.
8. **Update: Membership audit:** The efforts made toward account clean-up is starting to reflect the progress. Updating memberships are mostly now related to updating contact info, etc.
9. **Update and Decision: Change in employee benefits, membership offerings-annual walking pass, family membership:** Discussion regarding employee membership revisions will be tabled to the October meeting to ensure all possible options are being considered with the goal of offering the same membership benefit to all employees. Moving to a one family membership package is under review. Will retract the proposal of eliminating the walking membership and keep current option in place.
10. **Update: Club Automation conversion and training update:** Club Automation was able to meet with the full-time staff. Goal is to have in place January 1, 2023.

New Business

11. **Discussion and Acknowledge: August 2022 revenue and expense reports:** The MCC budget and expense summary through August was made available for board review. Acknowledged as presented.
12. **Executive Session: SDCL 1-25-2(1) (as required):** No action required.
13. **Executive Session action (as required):** None
14. **Public comments per resolution No. 2018-11:** None

Adjourn: Meeting adjourned at 8:15am.

Next scheduled board meeting is Wednesday, October 19, 2022 @ 7:00 AM