

*Madison Community Center
Governing Board Minutes
Wednesday, October 19, 2022 @ 7:00 AM
The Madison Community Center or ZOOM
500 NE 11th St, Madison, SD 57042*

Call to Order: Danny Frisby-Griffin called the meeting to order at 7:01 am in the Community Center Meeting Room and via ZOOM/conference call.

Members Present: Jena Martin, Jennie Thompson, Michelle Corey, Tyler Steele, Danny Frisby-Griffin, Sara Hare, Brian Keller

Members Absent: Josh Anderson, Mike McGillivary

Ex-Officio Present: Roy Lindsay

City of Madison Present: None

Staff Present: Gene Wockenfuss, Amy Sad,

1. **Approval of the October 19, 2022 board meeting agenda:** Agenda was presented. Motion was made to approve by Jennie Thompson and seconded by Michelle Corey. Motion carried.
2. **Approval of the September 21, 2022 board meeting minutes:** The meeting minutes were presented. Motion to approve was made by Jennie Thompson and seconded by Tyler Steele. Motion carried.
3. **Committee Reports:**
 - a. **Executive:** None
 - b. **Budget:** Reviewed drafts of 2023 budget
 - c. **Membership / Marketing:** none
 - d. **Facilities:** none
4. **Department Reports:** The department reports were acknowledged as presented.
 - a. **Fitness Coordinator:** Included in board packet
 - b. **Group Trainer Coordinator:** Included in board packet
 - c. **Recreation/Intramural Coordinator:** Included in board packet with group fitness
 - d. **Aquatic/MAC Coordinator:** Included in board packet
 - e. **Youth Activities Coordinator:** Included in board packet
 - f. **Office Manager:** Included in board packet.
 - g. **Director:** Included in board packet.

Old Business

5. **Update: MCC open positions, specific job descriptions, organizational structure and financial impact:** REC position open for significant time, looking at lead rec assistant position that would be temporary/part time for 6 months. Have a potential candidate. Will continue to search for REC Coordinator.
6. **Update: Special board meeting for MCC policy:** no update
7. **Update and Decision: Change in employee benefits, membership fee structure:** possible increase to member rates was discussed. Concern of an increase again after last years' increase. Also discussed

Our mission is to serve the health, wellness, recreational and social needs of Dakota State University, City of Madison and the surrounding area.

changing membership from Base and Premium to just a base membership. Membership committee will discuss both again, determining fiscal impact for both members and CC and will bring back to November meeting.

New Business

8. **Discussion and Acknowledge: September 2022 revenue and expense reports:** The MCC budget and expense summary through September was made available for board review. Acknowledged as presented.
9. **Discussion: satellite facility:** downtown facility at city office. Numerous issues with door locking, computer costs. Club Automation will help with sign-in, but need to fix door. Location may need to be looked at as the city relocates in the future. Cleaning is an issue at the moment – CC staff will take care of until City has replacement to help.
10. **Discussion and decision: Capital Project Plan:** plan in process based on availability of capital funding
11. **Discussion and decision: 2023 MCC and ASP budgets:** impact of membership discussion will impact budget plan. Budget committee will meet after the membership committee reviews.
12. **Discussion: LAIC and City Sports/Recreation Facility (Old Runnings building):** looking at possible uses of community center programs in the building. LAIC and City still in process of determining full opportunity.
13. **Discussion: Group instructors – employee vs contract support:** discussion of pros and cons of moving group fitness instructors to a contract vs employee. With implementation of time and attendance CC would be required to pay based on time in and time out rather than per class as is current structure. This increases cost plus benefits and city work comp. Contract would be negotiated per fitness instructor and their costs to provide the class. They would receive a 1099 for the year.
14. **Executive Session: SDCL 1-25-2(1) (as required):** None
15. **Executive Session action (as required):** None
16. **Public comments per resolution No. 2018-11:** None

Adjourn: Meeting adjourned at 8:28 am.

Next scheduled board meeting is Wednesday, November 16, 2022 @ 7:00 AM