



Minutes from the Madison Public Library Board of Trustees Meeting November 15, 2022

Board President John Nelson called the meeting to order.

Board Members in attendance: John Nelson, Carrie Studer, Laura Reed, and Rimal Bhaskar.

Board Members absent: Mike Trimble, Kelly Dybdahl, and Kelli Wollmann

A quorum was present.

Lisa Martin was present as secretary.

Studer motioned to accept agenda. Reed seconded. The motion passed.

Bhaskar motioned to accept the minutes of 10.18.22. Studer seconded. The motion passed.

Reed motioned to accept the bills. Studer seconded. The motion passed.

Martin reported on the activities in the library including Homework Hangout, the teen Halloween Hangout, storytime, the musician visit from Kerry Grombacher sponsored by the Friends of the Library, the book club read for One Book SD, and Family Portraits by the DSU Photo Club.

Concerning the Marjorie Haskins Trust, Martin received approval from the city's lawyer for wording to safeguard the funds. The Studer motioned to add it to the official record of the board minutes. Reed seconded. The motion passed.

The following is to be kept in mind when the board is using the funds from the Marjorie Haskins gift:

The Madison Public Library was bequeathed \$92,812.40 from Marjorie Haskins, a resident of Madison, music lover, and patron of the library.

It is the intention of the Madison Public Library Board of Trustees that the gift be put into an endowment fund, named the Madison Public Library Endowment Fund managed by the South Dakota Community Foundation with the Library Director as the Fund Contact.

According to the letter from Wells Fargo Wealth & Investment Management dated 11/18/21, this gift is "to be administered by the Board of Trustees of the Madison Public library with an emphasis on music and music appreciation items in and for the Library: this [sic] to include audio and/or audio visual materials; it being my wish an [sic] desire that the Library provide for and promote and enhance the appreciation of all type of music but with the particular emphasis on classical music."

The Trustees would like to recognize the wishes and desire of Marjorie Haskins by committing the majority of the distributable income from the fund to promote and enhance the appreciation of music. The exact use of the funds is to be determined on a case-by-case basis by the Madison Public Library Board of Trustees with the help of the Director.

Martin reported on the success of the first staff development day. The library was closed to allow staff to learn a new computer system and move the children's collection.

Bashkar made a motion to accept the Marshall family gifts. Reed seconded. The motion passed and the board officially accepted.

The Marshall family, siblings Luther Marshall III, David Marshall, Kay Marshall, and Joan Marshall and their father Luther Marshall Jr., is a family with deep roots in Madison SD. They have donated 2 trees to the library in honor of their grandmother, Minnie Burki Taylor, and mother, Charrold (Cherrie) Marshall. These trees were planted in November 2022 on the west side of the library. The spruce tree is currently identified with a pink granite plaque. The Marshall family plans to add another plaque for the buckeye tree. They are asking to honor their mother and wife, who passed away in January 2022, by creating a makerspace to be named after her with a donation of \$10,000. They also hope to create a South Dakota collection within the library with a donation of \$2,000 and name it for their grandmother. The Makerspace and the South Dakota Collection are in to be named in perpetuity as follows: "Cherrie Marshall Makerspace" & "Minnie Burki Taylor South Dakota Collection".

Martin announced that the library is looking to hire for 2 new positions, a Programmer & Library Assistant II at 40 hours per week and 2 PT employees. Martin is working with HR and DSU to create positions for Work Study. The library will hire for FT positions first.

The library has leased a new printer that prints in color. Studer motioned that the board keep the price of printing black and white copies \$0.10 and set the price for color copies to \$0.25. Bashkar seconded. The motion passed.

Martin announced that Pat Richardson has worked for the library for over 24 years. She will retire December 30 and will be missed. Her Retirement Open House will be Dec. 16 1-3pm. The board wished Pat a happy retirement.

With one retirement and one resignation, the library will be down to 2 FT employees until new staff is hired. Martin asked the board to be allowed to temporarily adjust library hours as not to burnout library employees. Bashkar motioned to give the Director authority to make the call to temporarily adjust library hours due to staffing shortages and to notify the public of the changes in an adequate amount of time. Studer seconded. The motion passed.

Martin informed the board of a planned update for the Children's Area in the library. She also warned due to shifts in spaces, like adding a Makerspace, that the staff needs more room. She asked to create an office out of the storage space off the meeting room. It will mean moving a door and removing counters. Martin assured the board that there was money in the budget for the space refresh. Studer motioned that the Director be given permission to explore costs and plans to create the office. Reed seconded. The motion passed.

Martin wanted to make the board aware that the Friends of the Library invited the local band Conte Loch to play at the library in March. In lieu of a performers' fee, the band asks to sell t-shirts. The library often allows performers to sell merchandise.

There were no public comments and no one waiting to enter into the room for comment.

The meeting was adjourned.

Respectfully submitted, Lisa Martin