



CITY OF MADISON AUTOMATIC PAYMENT AUTHORIZATION

When you sign up for Automatic Payment

1. Bill(s) will be produced as usual.
2. If you choose the bank draft payment option, your bill will show ***Bank PMT on (date)***.
3. Your bank draft payment will be processed on the due date each month.
4. The bank draft payment option that you select will continue until you notify our office.
5. If a payment request submitted to your bank is returned unpaid, we will contact you and there will be a returned payment fee.

Please complete the form below to sign up. Contact us at 605-256-7504 with questions.

BANKDRAFT AUTOMATIC PAYMENT AUTHORIZATION

Name on Utility Account: _____

Mailing Address: _____

Bank Draft Start Date: _____

Service(s) to be Paid

Utility Acct. No	Service Address

Banking Information

Type of Account: _____ Checking (attach voided check or image) _____ Savings

Bank Routing # _____

Acct Number # _____

Name: _____ Phone: _____

Address: _____

I hereby authorize the City of Madison, Madison, SD to process a monthly payment in the method indicated above for the listed utility account(s).

Signature: _____ Date: _____