

The Community Center
Governing Board Meeting Minutes
Thursday, June 21th, 2018

Call to order: Bernie Schuurmans called the meeting to order at 7:30 AM in the Community Center Meeting Room

Members Present: Sara Hare, Josh Anderson, Danny Frisby-Griffin, Katherine Gunderson, Bernie Schuurmans, Jennie Thompson, Jeff Dittman

Members Absent: Marcus Garstecki, Brian Keller

Ex-Officio Present-Staff Present: Aaron Walter, Mike Waldner (telephone)

Welcome: None

Approval of the agenda for June 21, 2018: Agenda was presented and approved. Motion was made by Jennie Thompson and seconded. Motion carried.

Approval of the May 17, 2018 board meeting minutes: The meeting minutes were presented with no corrections or amendments. Motion was made by Sara Hare and seconded. Motion carried.

Department coordinator daily activities Q&A: Derek Lund provided additional information concerning daily activities beyond his written report.

Committee reports:

Budget: Budget committee has tentatively scheduled a meeting July 2, 2018 at 1 PM.

Membership/Marketing: Nothing to report

Facilities: Brian Keller and Danny F-G met with Aaron in June for a walk around the facility to discuss and review current status. They plan to meet in July to consolidate comments and recommendations to present to the Governing Board.

Department reports:

Director report: See attached report

Fitness Coordinator: See attached report

Group Coordinator: See attached report

Aquatic: See attached report

Special Events: See attached report MadMan Triathlon report

Staffing: City will be handling Recreation Coordinator position hiring process

Josh Anderson motioned to acknowledge the reports and seconded. Motion carried.

Our mission is to serve the health, wellness, recreational and social needs of Dakota State University, City of Madison and the surrounding area.

Old Business:

1. Aquatic area project—HHH painting bid. Bid was acknowledged. The pool is currently scheduled to be closed August 5-31 for repair and paint
2. Usage report 2005-2017 and staff recommendations: Center Director will be checking consoles firsthand on Monday, June 25 and will provide a review at the July Governing Board meeting.
3. Director review update: Annual review process and timing was described

New Business:

1. Summary of authority and responsibilities of the Governing Board and Four Person Committee—Stacy Krusemark (DSU) and Jennifer Eimers (City of Madison) lead discussion. See attached summary which will be included in board member books in the future
2. May revenue and expense report
 - a. MadMan Triathlon revenue and expense report—acknowledged
3. City of Madison audit/process review
 - a. Assessing part time <20 hours vs part time >20 hours—see attached summary. Current yearly estimate is approximately \$2,000 to \$4,000 increase over current budget
 - b. Beach body partnership—see attached summary. Concern of conflict was raised and Center Director will be providing an update at a future board meeting to determine appropriate guidelines
 - c. Life guard pay levels and staffing concerns were discussed. Board elected to table the discussion for a future meeting
4. Bike racks—Danny Frisby-Griffin introduced a recommendation to replace the current “wheel-bender” style bike racks with the Varsity Bike Dock system by Ground Control Systems. See attached brochure for information on Varsity Bike Dock system. Information on the system will also be emailed to board members prior to next month’s meeting to facilitate decision making.
5. Review public comment session rules, procedures and guidelines—reviewed and acknowledged as guidance for public comment during the monthly Governing Board meeting.

Katherine Gunderson motioned to adjourn and seconded. Motion carried and meeting adjourned at 8:48 AM.

Next scheduled board meeting is **Thursday, July 19, 2018 @ 0730.**